

**CITY OF SAN MARINO**  
**TRAFFIC ADVISORY COMMISSION**  
**PUBLIC MEETING MINUTES**  
APRIL 18, 2016  
7:00 p.m.  
City Hall  
2200 Huntington Drive  
San Marino, CA 91108

**CALL TO ORDER:** Commissioner Chang called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Led by Commissioner Chang

**ROLL CALL:**

**Commissioners Present:** Commissioners Chang, Crowley, Gupta, Alternate Lo

**Commissioners Absent:** Chair Coupe, Commissioner Doo

**City Officials Present:** Chief John N. Incontro, Lucy Garcia, Terry Rodrigue

**PUBLIC COMMENTS:**

**NEW BUSINESS**

**1. APPROVAL OF MINUTES FROM FEBRUARY 22, 2016:** Commissioner Crowley moved to approve the minutes. Commissioner Chang seconded. Minutes passed unanimously.

**2. DISCUSS TRAFFIC CONCERNS ON SHERWOOD ROAD BETWEEN ALHAMBRA ROAD AND WEST DRIVE:**

Chief Incontro stated the department received correspondence from a resident concerned about individuals blocking driveways. SMPD officers monitored games on several occasions and no known violations took place. SMPD staff had conversations with the Little League staff to better resolve the concerns.

Chief Incontro does not feel any action should take affect at this time. We may bring the recommendations back from two years ago with red curbing.

City Engineer stated in 2014 a staff report was generated recommending placing red curbs. However, the Commission did not move forward.

Commissioner Crowley suggested having drop offs at Huntington. Maybe this will help with alleviating the problem.

ACM Garcia stated when the report was generated in 2014 residents did convey their concerns. With the parking expanded at the Middle School, more facility user parking on the school grounds could be encouraged.

Commissioner Chang requested staff communicate with Little League staff, parents and residents regarding possible solutions.

### **3. UPDATE ON “STOP” OR “YIELD” SIGNS ON CANTERBURY AND SANTA ANITA ROADS AND OTHER NON-CONTROLLED INTERSECTIONS:**

City Engineer Rodrigue stated a request was made from a resident to observe the “Stop” / “Yield” signs on Canterbury and Santa Anita. With four way intersections, individuals need to somehow respect other vehicles. The intersection is being used as a two-way stop control. Per City Engineer Rodrigue we can control this area by installing a two-way stop sign. However, we do not have a formal report at this time. We can report at the next meeting, if the Commission wishes.

Commissioner Chang stated there are a lot of intersections within the City.

Commissioner Gupta stated we can look at smaller streets and report back.

Chief Incontro stated that there are many intersections on the South West section of our City that are not controlled. We had a significant traffic collision on Warwick and Roanoke. However, when we placed our radar trailer, it deterred drivers from violating the signs.

Commissioner Gupta made a motion to look at Stop Signs and alternate solutions.

### **4. CONSIDERATION TO INSTALL SPEED BUMPS ON SHAKESPEARE DRIVE SOUTH OF WALLINGFORD ROAD:**

City Engineer Rodrigue spoke about receiving an e-mail correspondence from a resident with concerns of speed and the turn on Shakespeare Drive. Resident stated a driver lost control while traveling south bound on Shakespeare Drive. There are 15 MPH signs on Shakespeare Drive. SMPD conducted a five year accident history report and no known accidents occurred. Part of the resident’s concerns were to consider alternate measures. Some of the recommendations are as follows: 1) Center line stripe around the curve to make it more visible at night, 2) Replace existing left arrow with a larger left arrow sign, 3) Install 4 chevron signs along the curb where the headlights illuminate the road (not suggested unless

nearby residents agree). City Engineer Rodrigue did not recommend speed humps throughout the City. Since the City does not have a written policy on speed humps. Another recommendation is a raised pavement marker adjacent to the sign.

Commissioner Gupta inquired if the incident occurred in 2011. In the last five years, have residents complained on this matter. What has prompted this request?

ACM Garcia stated we had not received prior complaints and have discussed speed bumps. Per ACM Garcia, during the Northwest Calming Plan, we discussed a formal study would be necessary because speed bumps on some segments could/would move traffic onto other segments. It is important that we assess the impact onto traffic circulation citywide from the installation of such devices.

Cathy Bence resident spoke of the incident from 2011.

William Lin resident spoke in regards to the incident from 2011 as well.

Commissioner Crowley inquired if this was typical 1) Are the problems only on north / south bound or are they related to east/west. 2) Is there any way we can estimate the speed of the vehicle at the time of the 2011 incident?

Chief Incontro stated we need to have an accident expert to reconstruct the incident.

Chief Incontro stated staff went out and monitored the area with staff and noticed it is possible for vehicles to pick up speed. Our concern is that if we implement a speed hump it could result in a more serious accident.

Alternate Lo inquired if there were more incidents in this area over the years.

City Engineer Rodrigue states these are run off accidents. We have not heard of any accidents similar to this in the past.

Commissioners unanimously approved recommendations #1 & #2. A request for Staff to survey residents on recommendation #3 (install 4 chevron signs) and #4 (install rumble strips) was made.

- 5. TRAFFIC COMMISSION TRAINING:** Mr. John Fisher presented training on Sight Distance.

### **OLD BUSINESS**

There were no Old Business items to discuss.

### **WRITTEN COMMUNICATIONS**

Chief Incontro stated a resident shared concerns regarding the overnight parking ordinance and citations issued. The issue regarding the 1990 ordinance regarding the overnight parking from 2:00 a.m. – 5:00 a.m. However, many cities have such ordinances which are more restrictive than our City. Our options could be to add more signage within the City.

City Engineer Rodrigue stated the system has been working really well.

Commissioner Crowley inquired about a ticket free holiday parking.

Chief Incontro stated we have made notifications on CLEARS and many community events. Prior to the enforcement we notify our staff.

Commissioner Crowley inquired if a vehicle parks in the driveway apron will it be cited?

Chief Incontro stated as long as they are on the apron, they are not cited. In addition, as a Department we are lenient with issuing overnight parking permits. We issue overnight parking permits as long as the resident has a valid reason.

### **COMMISSIONER REPORTS**

There were no Commissioner Reports

### **POLICE DEPARTMENT REPORT**

Chief Incontro stated we had several Injury Traffic Collisions. We will have two pedestrian enforcements during the year. We have hired two new Police Officers and one is being processed.

### **PUBLIC WORKS DEPARTMENT REPORT**

ACM Garcia mentioned the joint meeting with City Council. Chair Coupe highlighted updating our Circulation Element. We will have more information when things unfold.

ACM Garcia stated the Commission reviewed the Left Turn Pocket at San Marino traveling North bound and City Council requested that an alternative option be considered by the TAC.

ACM Garcia stated we received a grant from METRO for improving left hand turn pockets along Huntington (at Sierra Madre intersection NB and San Gabriel NB). In conjunction with this grant, we received another grant from SCAG regarding pedestrian planning. Staff has already selected a consultant. The Pavement Management Plan is near completion and a rating will be assigned to each street for the purposes of establishing long term improvements. The

Pavement Management Plan is being incorporated with the City's GIS system. The City conducted two speed surveys and we may be coming up for a new one soon.

City Engineer Rodrigue stated speed surveys can be done every ten years, if there aren't any significant changes. He will review.

**PUBLIC WRITINGS DISTRIBUTED**

There were no public writings distributed.

**PUBLIC COMMENTS**

There were no public comments

**ADJOURNMENT**

Commissioner Chang adjourned the meeting at 8:32 p.m. to the next regular meeting to be held at City Hall in Council Chambers on Monday, May 16, 2016, at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO