

CITY OF SAN MARINO

TRAFFIC ADVISORY COMMISSION AGENDA

James M. Coupe, Chairman

Hunter Chang, Vice Chairman

Arti Gupta, Commission Member

Jon Crowley, Commission Member

Wendy Doo, Commission Member

Calvin Lo, Alternate



www.cityofsanmarino.org

(626) 300-0700 Phone

(626) 300-0709 Fax

City Hall, Council Chambers

2200 Huntington Drive

San Marino, CA 91108

MONDAY, JANUARY 16, 2017
7:00 P.M.
CITY HALL
COUNCIL CHAMBERS
2200 HUNTINGTON DRIVE, SAN MARINO, CA

The City of San Marino appreciates your attendance. Citizens' interest provides the Traffic Advisory Commission (TAC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Chair Coupe, Vice Chair Chang, Commissioners Crowley, Gupta, Doo,
(Alternate) Lo

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive. As a public service, the agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC COMMENTS

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Traffic Advisory Commission on any item of interest to the public, before or during the TAC's consideration of the item, that is within the subject matter jurisdiction of the TAC.

NEW BUSINESS

- 1. APPROVAL OF MINUTES FROM DECEMBER 19, 2016**
- 2. UPDATE ON ROBLES AND SIERRA MADRE**

OLD BUSINESS

NONE

WRITTEN COMMUNICATIONS This is an opportunity to announce any written communications pertaining to the City received by members of the TAC.

COMMISSIONER REPORTS This is an opportunity for members of the TAC to inform the public of any meetings or conferences they may have attended.

POLICE DEPARTMENT REPORT This is an opportunity for the Chief of Police to inform the TAC and the public of any upcoming traffic matters of interest to the Community.

PUBLIC WORKS DEPARTMENT REPORT This is an opportunity for the Public Works Director / City Engineer to inform the TAC and the public of any upcoming public works projects or matters of interest to the Community.

TRAFFIC ADVISORY COMMISSION CALENDAR**PUBLIC WRITINGS DISTRIBUTED**

All public writings distributed by the City of San Marino to at least a majority of the TAC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.

PUBLIC COMMENTS

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the City Hall, Council Chambers entrance and hand it to the Administrative Analyst. The Chairman reserves the right to place limits on duration of comments.

ADJOURNMENT

The San Marino Traffic Advisory Commission will adjourn to the next joint meeting with City Council to be held on **MONDAY, FEBRUARY 27, 2017 at 7:00 P.M.** at the City Hall, Council Chambers 2200 Huntington Drive, San Marino, California.

JOHN N. INCONTRO

CHIEF OF POLICE

**CITY OF SAN MARINO
TRAFFIC ADVISORY COMMISSION
PUBLIC MEETING MINUTES**

December 19, 2016

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

CALL TO ORDER: Chair Coupe called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Chair Coupe

ROLL CALL:

Commissioners Present: Chair Coupe, Vice Chair Chang, Commissioners Crowley, and Doo

Commissioners Absent: Commissioner Gupta and Alternate Lo

City Officials Present: Chief John N. Incontro, Cindy Collins, Ruth Smith and Dan Wall

PUBLIC COMMENTS: No Public Comments

NEW BUSINESS

1. **APPROVAL OF MINUTES FROM SEPTEMBER 19, 2016:** Commissioner Crowley moved to approve the minutes and seconded by Commissioner's Chang and Doo Minutes passed unanimously.

2. **UPDATE ON HUNTINGTON DRIVE AND BEDFORD:** Ruth Smith, Traffic Engineer, provided the report on the above item stating the Planning Commission requested that the Traffic Advisory Commission consider looking into the situation at Huntington and Bedford. There are not a great number of traffic collisions. However, there are issues with sight distance and speeding. Some solutions are to install a signal or restrict movements. The question is whether the Commission wishes for staff to further study this or suggest things that can be done or to come back with solutions based on similar intersections.

Chair Coupe asked if anyone had questions.

Commissioner Doo inquired about what prompted the recent attention.

Ruth Smith stated there has been a request to open several small restaurants above the current building located at Huntington and Bedford. Residents were concerned about the safety of the intersection.

Chair Coupe stated this is a theoretical item where if the restaurant takes off it could be a problem.

Ruth Smith stated the residents are claiming that this proposed restaurant(s) is a problem and that we need to get something done prior to the development. The residents are concerned about the existing traffic problems.

Chief Incontro stated the developer wanted to have 10 small restaurants within the property with a food court and a deck which would possibly create a traffic problem. Last meeting the developer agreed to look at what's feasible with the neighborhood.

Chair Coupe stated we cannot recommend a mitigation without having a plan.

Commissioner Doo stated we cannot anticipate anything without direction.

Chief Incontro stated we will do a follow-up with the Planning Department and report back to the Traffic Advisory Commission during our next meeting.

Commissioner Crowley moved to have staff follow-up on the matter and Chair Coupe seconded. Passed unanimously.

OLD BUSINESS

3. REPORT ON “STOP” OR “YIELD” SIGNS ON CANTERBURY AND SANTA ANITA ROADS AND OTHER NON CONTROLLED INTERSECTIONS: Ruth Smith, Traffic Engineer, provided the staff report on the above item outlining each of the nine intersections. She talked about how we must follow the City's policies and the California Manual on Traffic Control Devices with regard to installing stop signs. She recommended that two-way stops be installed at all of these intersections. Ms. Smith stated that the volumes on these roads are very low, and noted that there is an established right-of-way pattern at most of these intersections as well as not very many traffic collisions. The nine intersections are as follows, with recommended stop sign locations and the Commission's requests for further consideration where applicable:

- Canterbury Road/Chaucer Road – Stop signs on Canterbury Road - Commission requested to re-check which street should have stop signs and report back
- Canterbury Road/Santa Anita Avenue (arterial) - Stop signs on Canterbury Road
- Chaucer Road/Chester Road –Stop signs on Chester Road
- Coniston Place/Kenilworth Avenue – Stop signs on Coniston Place
- Duarte Road / Hilliard Drive – Stop signs on Hilliard Drive

- Roanoke Road/Chelsea Drive – Stop signs on Roanoke Road – Commission said location acceptable if stop bar on south leg is a straight line, with one, not the recommended, two, stop legends. Staff agreed.
- Roanoke Road/Old Mill Road – Stop signs on Roanoke Road - Commission requested Staff to reconsider the need for stop controls at all, and report back. Concerned that the striping of the stop bars and proposed crosswalks would detract from the area.
- Roanoke Road/Warwick Road – Stop signs on Roanoke Road - Commission requested Staff to consider either installing the stop signs on Warwick instead or to install a 4-way stop, in response to a resident’s request, and report back.
- Roanoke Road/Windsor Road – Stop signs on Windsor Road

Ruth Smith provided a thorough slide presentation on each of these intersections.

Commissioner Crowley inquired if there would be two stop signs at Roanoke and Chelsea.

Chief Incontro stated most homes are above grade on Roanoke. Cross walks will be a good idea. This is a recommendation that would go to the community so that we get their feedback.

Commissioner Crowley moved to approve all 9 intersections with appropriate action on recommendations.

Commissioner Chang seconded

Commission passed with recommended modifications for staff to report back on intersections Roanoke/Chelsea (Paint only), Roanoke/Old Mill and Roanoke/Warwick.

- 4. UPDATE ON MONTEREY ROAD TRAFFIC CONCERN:** Ruth Smith provided the report on the new traffic counts and speed survey data that was collected on Monterey Road just east of El Molino, where most residents with concerns live. Data was collected for a whole week. 31% of vehicles were going under 30 MPH, 77% less than 35 MPH and 97% less than 40 MPH. Almost 100% were going less than 45 MPH.

Commissioner Chang inquired on the speed limit at El Molino.

Ruth Smith stated its 30 MPH and stated that Staff will be reporting back in 2-3 months with a thorough review and recommendations.

WRITTEN COMMUNICATIONS

Chief Incontro spoke in regards to a phone call our department received from a member of our community requesting installation of a pedestrian crosswalk flashers / signal at Monterey Road and St. Albans Road. Chief Incontro noted that there's very little pedestrian traffic at this intersection, however.

COMMISSIONER REPORTS

There were no Commissioner Reports.

POLICE DEPARTMENT REPORT

Chief Incontro provided the monthly statistical report indicating the areas of concern as follows:

Del Mar & Huntington
Huntington & San Marino
Los Robles & Oak
Euston & San Marino
Los Robles & Monterey

Driving speed, unsafe turning, failure to yield, unsafe backing and unsafe lane change are reasons for collisions to occur.

Chief Incontro stated there were complaints on Del Mar north of Longden within City limits where people are driving on the right and on bike path lanes.

Had a pedestrian traffic collision where a middle school student was struck with minor injuries where driver was distracted.

Sierra Madre / Robles – we had a significant traffic collision where speed was a factor. We have placed our radar trailer to deter speeders.

Commissioner Chang stated he believes there's a problem at Sierra Madre and Robles and requested it be put on the Agenda for the January meeting.

PUBLIC WORKS DEPARTMENT REPORT

Dan Wall – Public Works Director stated the project along Huntington Drive will resume on January 3, 2017 and completed by middle of February.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings distributed.

PUBLIC COMMENTS

William Graham spoke in regards to Roanoke and Warwick traffic concerns and requested stop signs on Warwick.

Cordelia Donnelley spoke in regards to an email written to her from a resident on Monterey Road near El Molino who complained about speeding traffic.

Chair Coupe stated if the resident has a problem then they can bring the item to the City.

Cordelia Donnelley spoke in regards to Monterey Road speed issue. She expressed concern that speeding is just one of their issues and that the others were not addressed.

Ruth Smith stated that copious notes about their concerns were taken at the previous meeting, that Staff is looking at each concern and that each one will be addressed when the report is brought back to the Commission.

ADJOURNMENT

Chair Coupe adjourned the meeting at 8:05 p.m. to the next regular meeting to be held at City Hall in Council Chambers on Monday, January 16, 2017, at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO