

CITY OF SAN MARINO
CITY COUNCIL AGENDA

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

John T. Schaefer, City Manager



www.cityofsanmarino.org

(626) 300-0700 Phone

(626) 300-0709 Fax

City Hall Council Chamber

2200 Huntington Drive

San Marino, CA 91108

WEDNESDAY, MARCH 9, 2016
6:00 P.M.
CITY HALL
COUNCIL CHAMBER
2200 HUNTINGTON DRIVE, SAN MARINO, CA

The City of San Marino appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community.

Regular Meetings are held on the 2nd Wednesday of every month at 6:00 p.m. Adjourned Regular Meetings are held on the last Friday of every month at 8:00 a.m.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (626) 300-0705 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilman Huang, Councilman Talt, Councilman Ward, Vice Mayor Sun, and Mayor Yung

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive, the Crowell Public Library, 1890 Huntington Drive and the Recreation Department, 1560 Pasqualito Drive. The agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC COMMENTS

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the City Council on any item of interest to the public, before or during the Council's consideration of the item, that is within the subject matter jurisdiction of the City Council.

MOTION TO WAIVE FURTHER READINGS

This action permits the City Council to act on ordinances and resolutions without having to read the entire text of the ordinance or resolution. The title of an ordinance on First Reading must be read in its entirety. An ordinance on Second Reading does not require having the title read. However, the City Council may request that an ordinance or resolution be read in its entirety before taking any action.

PRESENTATIONS

1. **INTRODUCTION OF DR. RAJEN VURDIEN, NEW SUPERINTENDENT-PRESIDENT OF PASADENA CITY COLLEGE**

OATH OF OFFICE

2. **INTRODUCTION AND OATH OF OFFICE OF KEVIN CORISCHI, POLICE OFFICER**

STUDY SESSION

3. **CONSIDERATION OF STORMWATER REMEDIATION FUNDING OPTIONS**

Recommendation: “A motion to direct staff to communicate support for Senator Bob Huff’s proposal to seek federal assistance with storm water mitigation mandates and send a letter to LA Metro seeking Measure R2 transportation funds for storm water mediation.”

CONSENT CALENDAR

Members of the public may at this time speak on any items on the Consent Calendar. After which, the Mayor will request members of the City Council to indicate if there are any items on the Consent Calendar that should be discussed individually. These items will be pulled from the Consent Calendar and acted on separately.

4. FEBRUARY 2016 DISBURSEMENT REPORTS

Recommendation: “A motion to ratify and file the Disbursement Reports for the period ending February 29, 2016.”

5. APPROVAL OF MINUTES

Recommendation: “A motion to approve the City Council Minutes of the Adjourned Regular Meeting of January 29, 2016, and the Regular Meeting of February 10, 2016.”

6. ORDINANCE NO. O-16-1306 STANDARDS FOR HEARING NOTICES AND DOCUMENTATION REQUIRED FOR DESIGN REVIEW APPLICATIONS (SECOND READING)

Recommendation: “A motion to approve Ordinance No. O-16-1306 on second reading.”

7. ACCEPTANCE AND AUTHORIZATION TO FILE THE NOTICE OF COMPLETION FOR THE SLURRY SEAL AND STRIPING PROJECT FOR AREA 4 (PROJECT NO. 9271)

Recommendation: “A motion to accept the Slurry Seal and Striping Project (Project No. 9271) as complete and authorize the City Clerk to file the Notice of Completion.”

8. REQUEST TO CLOSE THE CROWELL PUBLIC LIBRARY ON MARCH 27, 2016 IN OBSERVANCE OF THE EASTER HOLIDAY

Recommendation: “A motion to authorize the closure of the Crowell Public Library on March 27, 2016 for the purpose of allowing staff to celebrate Easter Sunday.”

NEW BUSINESS

9. EXTENSION OF NORTHBOUND SAN MARINO AVENUE LEFT TURN LANE AT HUNTINGTON DRIVE

Recommendation: “A motion to direct staff to implement signing and striping changes on San Marino Avenue south of Huntington Drive to extend the northbound left turn pocket and southbound lane merge.”

PUBLIC HEARINGS

10. RELOCATION OF THE SOUTHERN CALIFORNIA GAS COMPANY DATA COLLECTION UNIT CURRENTLY LOCATED IN FRONT OF 1435 CIRCLE DRIVE TO 1280 ROSALIND ROAD ALONG CITY RIGHT-OF-WAY

Recommendation: “A motion to authorize the Planning and Building Department to process the permits to locate the Data Collection Unit along City right-of-way at 1280 Rosalind Road.”

11. PROPOSED WIRELESS TELECOMMUNICATION FACILITIES LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY ON THE NORTH CORNER OF ROSALIND ROAD AND SHENANDOAH ROAD AND A SECOND LOCATED AT SOUTH EAST CORNER OF SANTA ANITA AVENUE AND LOMBARDY

Recommendation: “A motion to approve both wireless telecommunication facilities with the conditions listed in the staff report.”

WRITTEN COMMUNICATIONS This is an opportunity to announce any written communications pertaining to the City received by members of the City Council.

COUNCIL REPORTS This is an opportunity for members of the City Council to inform the public of any meetings or conferences they may have attended.

CITY MANAGER’S REPORT This is an opportunity for the City Manager to inform the City Council and the public of any upcoming events or matters of interest to the Community.

CITY COUNCIL CALENDAR

Scheduling Dates for Future Council Meetings.

PUBLIC WRITINGS DISTRIBUTED

All public writings distributed by the City of San Marino to at least a majority of the City Council regarding any item on this agenda will be made available at the Public Counter at City Hall located at 2200 Huntington Drive, San Marino, California.

PUBLIC COMMENTS

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the entrance and hand it to the City Clerk. The Mayor reserves the right to place limits on duration of comments.

CLOSED SESSION**12. PUBLIC EMPLOYEE PERFORMANCE EVALUATION—PURSUANT TO GOVERNMENT CODE SECTION 54957:**

Title: City Manager

RECONVENE TO OPEN SESSION**CLOSED SESSION REPORT****ADJOURNMENT**

The San Marino City Council will adjourn to the next adjourned regular meeting to be held on **FRIDAY, MARCH 25, 2016, at 8:00 A.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

VERONICA RUIZ, CMC
CITY CLERK

**INTRODUCTION OF DR. RAJEN VURDIEN, NEW
SUPERINTENDENT-PRESIDENT OF PASADENA
CITY COLLEGE**

AGENDA ITEM NO. 1

**INTRODUCTION AND OATH OF OFFICE OF
KEVIN CORISCHI, POLICE OFFICER**

AGENDA ITEM NO. 2

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: JOHN T. SCHAEFER, CITY MANAGER

BY: RON SERVEN, ENVIRONMENTAL SERVICES MANAGER

DATE: MARCH 9, 2016

SUBJECT: **CONSIDERATION OF STORMWATER REMEDIATION
FUNDING OPTIONS**

*Allan Yung, MD,
Mayor*

*Richard Sun, DDS,
Vice Mayor*

*Steven W. Huang,
DDS, Council Member*

*Steve Talt, Council
Member*

*Richard Ward, Council
Member*

BACKGROUND

As part of the NPDES (National Pollution Discharge Elimination System) MS4 Permit, the City has been required to participate in a variety of efforts to monitor and remediate storm water. The associated costs for monitoring and remediation storm water related efforts are shared with the other participating members of the Upper LA River Watershed Group. Although these costs are shared, the estimated figures that San Marino will be responsible for over the next several years is significant. Two possible methods have recently been proposed to the City for funding the NPDES compliance efforts.

One such proposal was from Senator Bob Huff, suggesting that cities should “organize a response that gets Washington’s attention and reverses this ridiculous policy.”

A second proposal was from Mr. Ken Farfsing the Carson City Manager, who suggested that cities should send letters to L.A. Metro requesting Measure R2 transportation funds for storm water funding. A copy of the letter Mr. Farfsing is recommending is attached.

Currently, the Watershed Group that the City participates in estimates that the implementation costs to the City of San Marino over the next 20 years are \$50.89 million. Of that, \$37 million will be required over the next 10 years. The Green Streets portion of the Best Management Practices for the Upper LA River Group's estimated costs is 23% for San Marino that equates to about \$750,000 per year over the next 20 years. |

FISCAL IMPACT

The total cost for our on-going storm water remediation funding is unknown, however, this year alone the City will spend \$142,000 for these efforts, not including \$16,000 in environmental consulting fees, \$6,000 in legal, and \$135,000 in street sweeping. |

RECOMMENDATION

Staff recommends that the City Council consider both these options and provide staff direction. If Council agrees that the City should cooperate with both these efforts, the appropriate action would be:

“A motion to direct staff to communicate support for Senator Bob Huff’s proposal to seek federal assistance with storm water mitigation mandates and send a letter to LA Metro seeking Measure R2 transportation funds for storm water mediation.”

Attachments: Senator Bob Huff email.
Ken Farfsing email
Letter proposed by Ken Farfsing.

How much EPA's stormwater regulations will cost your city?

[View this email in your browser](#)



City officials wonder how they are going to find the billions needed to pay for the latest federally mandated clean-up of our stormwater.

These mandates will cost the average city in LA County \$2,000 for every resident--most foothill communities are higher and many city managers tell me they just can't afford it. Click [here](#) to see the estimated costs for cities.

If you share my belief that we need to organize a response that gets Washington's attention and reverses this ridiculous policy, please email me at bob.huff@supervisorbobhuff.com so we can get started.

Senator Bob Huff

Candidate for Los Angeles County Supervisor District 5

Paid For And Authorized By Huff For Supervisor 2016 ID#1376107

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Our mailing address is:

Senator Bob Huff

981 West Arrow Highway

#475

San Dimas, CA 91773

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March 9, 2016

Phillip A. Washington, CEO
METRO
One Gateway Plaza
Mail Stop 99-25-1
Los Angeles, CA 90012-2952

Re: Green Complete Streets Program – Measure R2

Dear Mr. Washington:

A group of mayors and council members from the Los Angeles County Division of the League of Cities and the California Contract Cities Association studied the need for funding urban runoff cleanup programs, after the Los Angeles County Board of Supervisors tabled the regional stormwater fee program in 2012. The elected officials found that since 2012 funding for the environmental clean-up programs has only grown more urgent. The League and CCCA recognized that no one funding source will resolve the surface water pollution issues and they recommend a “tool box” of funding options. One of the options recommended includes a Green Complete Streets Program in Measure R. This program will greatly assist the cities and the County in implementing the clean-up requirements.

The Southern California Association of Governments completed a study in Los Angeles County that illustrates that zinc from tire wear is a significant source of water pollution in our region. Zinc oxides are included in tires as part of the vulcanization process. As a tire wears, zinc oxide is deposited on streets, highways and freeways. The SCAG study shows that tire wear rates are higher in urban areas, where stops, starts and turns increase wear. Over a tire’s life time more than 10% of its mass wears onto road surfaces. Los Angeles has a high volume of truck traffic on local streets and highways, as the region supports the “Goods Movement” industry for a significant part of the nation. Many trucks have multiple tires – up to 18 per trucks and trailers. The SCAG study revealed that tire wear from trucks (13g mg/kg annually) is twice that of cars (68 mg/kg annually).

SCAG estimates that vehicles in Los Angeles County drive an average of 75.4 billion miles annually, with truck travel amounting to 2.4 billion miles annually. This results in 186,000 kilograms of zinc washing onto the streets and highways from cars and 59,000 kilograms of zinc from truck tires annually. The SCAG study also examined zinc from brake pad wear, which generates 17,000 kilograms annually to Los Angeles County streets and highways. SCAG also documented that over 2.5 tons of zinc wheel weights are dispersed into the Los Angeles County streets and highways annually. There is no dispute that zinc from tire wear is a major source of water pollution in Los Angeles County.

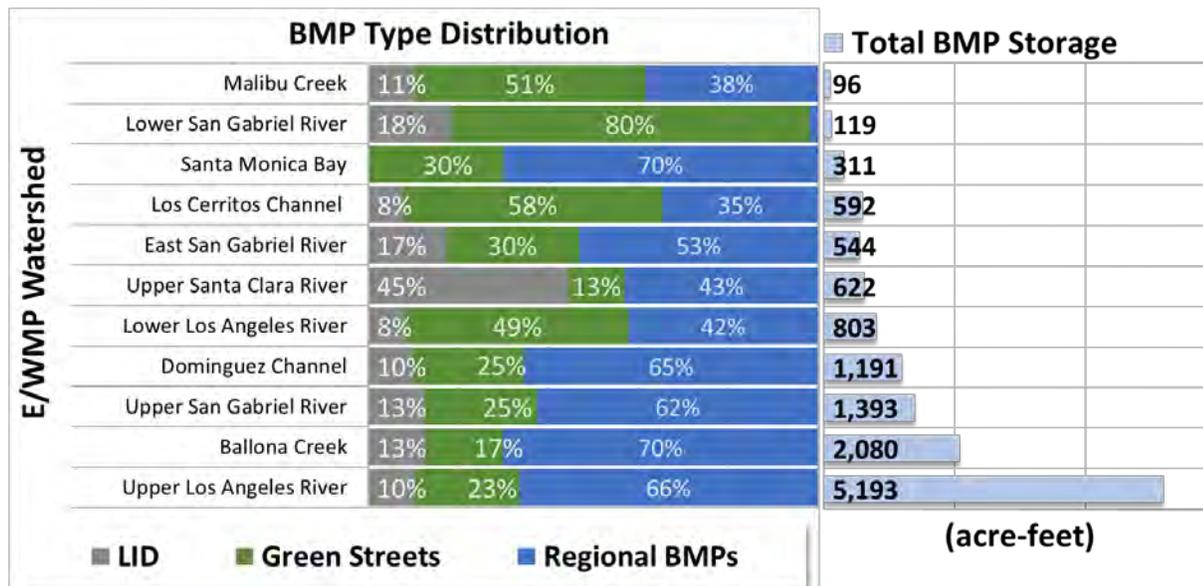
Green Complete Street Compliance Requirements – NPDES Permit

We are providing representative samples of the cities in Los Angeles County and their Green Street Compliance requirements under their respective stormwater plans (known either as EWMPs or WMPs) in order to demonstrate the need for the environmental clean-up fund. It is important to note that a majority of the cities in Los Angeles County, as well as the County itself, rely on a Green Complete Streets program to comply with stringent NPDES permit requirements adopted by the Los Angeles Regional Water Quality Control Board in 2014.

Our City is participating in the Upper Los Angeles River Watershed Management Plan. Our community will need to invest over \$50.89 million in storm water compliance programs over the next two decades. This roughly translates into \$3.7 million annually over the next ten years. As demonstrated in the chart below, 23 percentage of our watershed compliance will be through Complete Green Streets. This translates into approximately \$750,000 annually for our community. The City currently has no funding source, other than General Funds, to implement any of these stormwater programs.

The City of Los Angeles will need to invest a total of \$6.9 billion over the next twenty-years in stormwater compliance programs. Twenty percent (20%) of their compliance plan is based on implementing Green Complete Streets. This equates to \$1.38 billion dollars over the next twenty years. Although the City of Los Angeles has a dedicated funding source for stormwater, we have been informed that it is insufficient to fund these new programs.

Los Angeles County – Stormwater Compliance Plans by Watersheds



There is a similar compliance plan for the unincorporated communities in Los Angeles County. The County will rely on Green Complete Streets for twenty-six (26%) of its stormwater compliance needs, at an estimated cost of \$1.732 billion over the next twenty years. This equates to \$447.9 million to the County of Los Angeles.

As the chart illustrates, the Ballona Creek Watershed will rely on Complete Green Streets for 17% of their compliance requirements. The Lower San Gabriel River Watershed will rely on Complete Green Streets for 58% of their compliance requirements. The average in the eleven watersheds in Los Angeles County is 36.4% compliance through Green Complete Streets. This is a staggering sum, when you consider that the total costs to local government of compliance with the NPDES permit is over \$20 billion over the next two decades.

Our request that the environmental cleanup and Green Complete Streets program be established at 2% of gross annual revenues outside of the Local Return programs is a prudent and modest request, considering that the tremendous need. The 2% environmental cleanup program revenues should be available to all communities to retrofit existing streets, highways and intersections in order to implement Green Complete Streets and other environmental clean-up programs. It is important to note that the funds for Measure R2, as well as the existing transportation measures are derived from local sales tax override. A portion of these local sales tax revenues should be returned to local government for use in the environmental cleanup program. We appreciate the consideration of this request by the METRO Board.

Sincerely,

Alan Yung, Mayor, City of San Marino

cc: City Council
METRO Board Member
Ms. Kristine Guerrero, League of California Cities
Mr. Sam Olivito, CCCA

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL
FROM: JOHN T. SCHAEFER, CITY MANAGER
BY: [LISA BAILEY, FINANCE DIRECTOR]
DATE: MARCH 9, 2016
SUBJECT: **DISBURSEMENTS REPORTS FOR THE MONTH OF FEBRUARY, 2016**

BACKGROUND

Attached are the general account check register and wire transfer reports for the month of February, 2016. This report was prepared by the Account Clerk and has been reviewed and approved by the Finance Director. All disbursements for the month are summarized and totaled below.

FISCAL IMPACT

Schedule of Disbursements

<u>Date</u>	<u>Description</u>	<u>Amount In (Out)</u>
	General Account Checks 85805-85977 & EFTs	(1,024,995.59)
	Payroll Checks 52790-52830	(17,044.83)
	Workers' Compensation Checks 10840-10887	(20,965.51)
02/12/16	Direct Deposit	(276,139.11)
02/12/16	Fed Tax	(60,907.15)
02/12/16	State Tax	(16,909.63)
02/26/16	Direct Deposit	(278,608.10)
02/26/16	Fed Tax	(60,379.08)
02/26/16	State Tax	(17,138.63)
		<u>(1,773,087.63)</u>

**Schedule of Wire Transfers
Between LAIF and City Checking Accounts**

Date	Description	Amount In (Out)
02/03/16	From LAIF to Main	(200,000.00)
02/05/16	From LAIF to Main	(180,000.00)
02/08/16	From LAIF to Main	(450,000.00)
02/18/16	From LAIF to Main	(170,000.00)
02/22/16	From Main to LAIF	1,000,000.00
		0.00

**Schedule of Wire Transfers
Between US Bank Safekeeping and City Checking Accounts**

Date	Description	Amount In (Out)
02/03/16	From Main to US Bank	195,000.00
		195,000.00

RECOMMENDATION

Staff recommends that the Council ratify and file the Disbursements Report for the period ending February 29, 2016. If Council concurs, the appropriate action would be:

“A motion to ratify and file the Disbursements Report for the period ending February 29, 2016.”

Attachments: Disbursements Report

City of San Marino Disbursements Report

February, 2016

Account	Vendor	Description	Date	Check	Amount	Prior
Balance Sheet Accounts:						
Water Receivable	Metro Water	Domestic Water Dec 2015	02/17/2016	0	63,992.22	
Payroll Withholdings	PERS (Medical)	PR Batch 00702.01.2016 Ins Prem Bene/125 Plan	02/05/2016	0	48,453.78	
Payroll Withholdings	PERS	PR Batch 00702.01.2016 PERS Employer Share	02/05/2016	0	46,421.13	
Payroll Withholdings	PERS	PR Batch 00701.02.2016 PERS Employer Share	02/19/2016	0	46,265.42	
Payroll Withholdings	PERS	PR Batch 00702.01.2016 PERS Employee Paid (Full Time)	02/05/2016	0	25,739.55	
Payroll Withholdings	PERS	PR Batch 00701.02.2016 PERS Employee Paid (Full Time)	02/19/2016	0	25,623.25	
Inventory	Southern Counties Fuels	Fuel	02/02/2016	0	14,506.22	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.02.2016 Deferred Comp	02/19/2016	0	7,436.05	
Payroll Withholdings	PERS (Medical)	PR Batch 00701.02.2016 Ins Prem Ded/125 Plan	02/19/2016	0	7,301.39	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.01.2016 Deferred Comp	02/05/2016	0	7,236.05	
Payroll Withholdings	PERS (Medical)	PR Batch 00702.01.2016 Ins Prem Ded/125 Plan	02/05/2016	0	6,340.70	
Trust Deposits	San Marino School District	School Fees-2070 Lorain Rd Sept 2015	02/02/2016	85871	5,308.80	
Trust Deposits	San Marino School District	School Fees- 1393 Cambridge Rd Nov 2015	02/02/2016	85871	4,986.24	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.02.2016 Deferred Comp Benefit	02/19/2016	0	4,321.53	
Payroll Withholdings	Delta Dental	PR Batch 00702.01.2016 Dent Ins/125 Plan/PPO	02/05/2016	85841	4,163.27	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.01.2016 Deferred Comp Benefit	02/05/2016	0	4,035.78	
Trust Deposits	San Marino School District	School Fees- 1553 Virginia Rd Nov 2015	02/02/2016	85871	3,645.60	
Trust Deposits	San Marino School District	School Fees- 1386 Bradbury Oct 2015	02/02/2016	85871	2,758.56	
Trust Deposits	San Marino School District	School Fees- 1435 Bellwood Rd Sept 2015	02/02/2016	85871	2,718.24	
Trust Deposits	San Marino School District	School Fees- 1385 St Albans Rd Sept 2015	02/02/2016	85871	2,540.16	
Trust Deposits	San Marino School District	School Fees- 1440 Lorain Rd Dec 2015	02/02/2016	85871	2,016.00	
Trust Deposits	San Marino School District	School Fees- 1595 Westhaven Dec 2015	02/02/2016	85871	1,928.64	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.02.2016 Retirement Health Savings Plan	02/19/2016	0	1,885.84	
Trust Deposits	San Marino School District	School Fees 1465 Bellwood Rd Dec 2015	02/02/2016	85871	1,804.32	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.01.2016 Retirement Health Savings Plan	02/05/2016	0	1,624.77	
Payroll Withholdings	Lincoln National Life Insurance Co	PR Batch 00702.01.2016 Short/Long Term Disability	02/05/2016	85856	1,609.44	
Trust Deposits	San Marino School District	School Fees- 1281 Mill Ln Dec 2015	02/02/2016	85871	1,512.00	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Med Flex/125 Plan	02/05/2016	0	1,085.79	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Med Flex/125 Plan	02/19/2016	0	1,085.79	
Payroll Withholdings	Humana Insurance Co	PR Batch 00702.01.2016 ER Paid Life Insurance	02/05/2016	85850	1,062.19	
Payroll Withholdings	PERS	PR Batch 00702.01.2016 PERS Employee Paid (Part-Time)	02/05/2016	0	1,000.09	
Payroll Withholdings	PERS	PR Batch 00701.02.2016 PERS Employee Paid (Part-Time)	02/19/2016	0	995.43	

Account	Vendor	Description	Date	Check	Amount	Prior
Payroll Withholdings	U.S. Bank	PR Batch 00701.02.2016 PARS Employee Portion	02/19/2016	0	991.26	
Payroll Withholdings	U.S. Bank	PR Batch 00701.02.2016 PARS Employer Portion	02/19/2016	0	991.26	
Payroll Withholdings	U.S. Bank	PR Batch 00702.02.2016 PARS Employee Portion	03/04/2016	0	833.93	
Payroll Withholdings	U.S. Bank	PR Batch 00702.02.2016 PARS Employer Portion	03/04/2016	0	833.93	
Payroll Withholdings	San Marino Police Officers Assn	PR Batch 00701.02.2016 San Marino PD Assn	02/19/2016	0	724.86	
Payroll Withholdings	San Marino Police Officers Assn	PR Batch 00702.02.2016 San Marino PD Assn	03/04/2016	0	724.86	
Payroll Withholdings	San Marino Firefighters Assn	PR Batch 00701.02.2016 Firefighter Dues	02/19/2016	0	657.50	
Payroll Withholdings	San Marino Firefighters Assn	PR Batch 00702.02.2016 Firefighter Dues	03/04/2016	0	657.50	
Payroll Withholdings	PERS (Medical)	Adjustment Premium Feb 2016	02/02/2016	0	644.21	
Payroll Withholdings	Delta Dental	PR Batch 00702.01.2016 Dent Ins/125 Plan/HMO	02/05/2016	85841	610.45	
Payroll Withholdings	Delta Dental	Premium Adjustment March 2016	02/17/2016	85935	610.45	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Life Insurance-After Tax	02/05/2016	0	595.41	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Life Insurance-After Tax	02/19/2016	0	595.41	
Inventory	Interstate Battery Systems of	Batteries	02/02/2016	0	590.67	
Payroll Withholdings	CA Law Enforcement Assn	PR Batch 00702.01.2016 Police Dept LTD/125 Plan	02/05/2016	85834	588.00	
Payroll Withholdings	Fidelity Security Life Insurance/Eyemed	PR Batch 00702.01.2016 Vision Ins/125 Plan	02/05/2016	85843	578.92	
Payroll Withholdings	H. Wilson Insurancenter Inc	PR Batch 00702.01.2016 Fire Dept LTD/125 Plan	02/05/2016	0	540.00	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.01.2016 Retirement Health Savings Plan	02/05/2016	0	487.17	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.02.2016 Retirement Health Savings Plan	02/19/2016	0	487.17	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Disability STD-After Tax	02/05/2016	0	401.84	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Disability STD-After Tax	02/19/2016	0	401.84	
Payroll Withholdings	State Franchise Tax Board	PR Batch 00701.02.2016 Earnings Withholding Order	02/19/2016	85968	395.75	
Payroll Withholdings	Delta Dental	Premium Adjustment March 2016	02/02/2016	85841	394.63	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Accident Insurance-Before Tax	02/05/2016	0	374.05	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Accident Insurance-Before Tax	02/19/2016	0	374.05	
Deposits	Victor Acala	Refund- Film Making	02/02/2016	85817	324.00	
Payroll Withholdings	San Marino City Employees Assn	PR Batch 00701.02.2016 San Marino City Employee Assn	02/19/2016	0	317.25	
Payroll Withholdings	San Marino City Employees Assn	PR Batch 00702.02.2016 San Marino City Employee Assn	03/04/2016	0	317.25	
Deposits	Yunmeng Jia	Refund- Two's & Three's	02/17/2016	85906	295.00	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.01.2016 Deferred Comp-Management	02/05/2016	0	292.30	
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.02.2016 Deferred Comp-Management	02/19/2016	0	292.30	
Inventory	Dapper Tire Co	Tires	02/02/2016	0	276.41	
Inventory	Garvey Equipment Company	Fan	02/17/2016	0	274.40	
Payroll Withholdings	PERS	PR Batch 00702.01.2016 PERS Buy Back Pre-Tax	02/05/2016	0	249.81	
Payroll Withholdings	PERS	PR Batch 00701.02.2016 PERS Buy Back Pre-Tax	02/19/2016	0	249.81	
Deposits	Andrea Yamamoto	Refund- Mindstrom Jr.	02/02/2016	85805	242.00	
Deposits	Ying Zong	Refund- Mindstrom Jr	02/02/2016	85813	242.00	
Deposits	Vicky Yuan	Refund- Mandarin	02/02/2016	85820	242.00	

Account	Vendor	Description	Date	Check	Amount	Prior
Deposits	Sarah Rome	Refund- Tiny Pro Soccer	02/17/2016	85904	236.00	
Deposits	Sarah Rome	Refund- Winter Wonderland Skate	02/17/2016	85907	231.00	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Cancer Insurance-Before Tax	02/05/2016	0	230.12	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Cancer Insurance-Before Tax	02/19/2016	0	230.12	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Dep Care/125 Plan	02/05/2016	0	208.33	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Dep Care/125 Plan	02/19/2016	0	208.33	
Deposits	E.Thomas Brewer	Refund - Kinder Care and Classes	02/02/2016	85814	206.00	
Payroll Withholdings	CA State Disbursement Unit	PR Batch 00702.01.2016 Earnings Withholding Order	02/05/2016	0	198.92	
Payroll Withholdings	CA State Disbursement Unit	PR Batch 00701.02.2016 Earnings Withholding Order	02/19/2016	0	198.92	
Deposits	Elma Avila	Refund- Pee Wee Soccer	02/17/2016	85901	194.00	
Deposits	Brandon Downer	Refund- Fencing for Kids	02/17/2016	85902	155.00	
Deposits	Jenny Wu	Refund- Fencing for Kids	02/17/2016	85909	155.00	
Deposits	Ben Grossi	Refund - Intro Piano	02/02/2016	85807	142.00	
Deposits	Weidong Liu	Refund	02/02/2016	85806	136.00	
Payroll Withholdings	LegalShield	PR Batch 00701.01.2016 Prepaid Legal Services	01/22/2016	0	135.54	
Payroll Withholdings	LegalShield	PR Batch 00702.01.2016 Prepaid Legal Services	02/05/2016	0	135.54	
Trust Deposits	Dept of Conservation	SMIP Fees 1/1/15-1/31/15	02/17/2016	85936	135.10	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Cancer Insurance-After Tax	02/05/2016	0	123.35	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Cancer Insurance-After Tax	02/19/2016	0	123.35	
Deposits	Weidong Liu	Refund	02/02/2016	85806	120.00	
Inventory	O'Reilly Auto Parts	Accelerator Pedal Sensor	02/17/2016	85959	113.89	
Inventory	O'Reilly Auto Parts	Oil	02/17/2016	85959	104.38	
Payroll Withholdings	PERS	PR Batch 00702.01.2016 PERS Survivor Benefit	02/05/2016	0	98.58	
Deposits	Joey Lee	Refund- Kinder Sports	02/17/2016	85896	98.00	
Deposits	David Lew	Refund- Kinder Sports	02/17/2016	85897	98.00	
Deposits	Caroline Elliot-Loughney	Refund- Kinder Sports	02/17/2016	85898	98.00	
Payroll Withholdings	PERS	PR Batch 00701.02.2016 PERS Survivor Benefit	02/19/2016	0	97.65	
Deposits	Aurdrey McCarthy	Refund -Club Pros Soccer	02/17/2016	85895	94.40	
Deposits	Xiang Yang Guo	Refund- Beg. Basketball	02/02/2016	85810	88.00	
Deposits	Linda Wickens	Refund- Beginning Qigong	02/17/2016	85911	87.20	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.01.2016 Accident Insurance-After Tax	02/05/2016	0	86.74	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.02.2016 Accident Insurance-After Tax	02/19/2016	0	86.74	
Deposits	Leslie Villavicencio	Refund- Parent & Me Tumble	02/17/2016	85905	85.00	
Deposits	Vita Clair	Refund- Parent & Me Tumble	02/17/2016	85910	85.00	
Deposits	Meifang Tse	Refund	02/02/2016	85809	82.00	
Deposits	Braden Onishi	Refund- Parent and Me Tumble	02/17/2016	85900	80.00	
Deposits	Maryam Ghafari	Refund- Gymnastics	02/02/2016	85828	75.00	
Deposits	E.Thomas Brewer	Refund - Mrs Vivens Modern	02/02/2016	85814	72.00	

Account	Vendor	Description	Date	Check	Amount	Prior
Payroll Withholdings	Fidelity Security Life Insurance/Eyemed	Adjustment Premium Jan 2016	02/02/2016	85843	61.60	
Deposits	Yu Tu Milton	Refund- Beginner Gymnastics	02/17/2016	85908	60.00	
Inventory	O'Reilly Auto Parts	Filters & Coolant	02/02/2016	85861	55.16	
Deposits	Jiana Heib	Refund - Lil Explorers	02/02/2016	85808	28.50	
Deposits	Heather Sanderson	Refund- Lil Explorers	02/02/2016	85812	28.50	
Deposits	Deng Yun	Refund- Lil Explorers	02/02/2016	85822	28.50	
Deposits	Miya Lee	Refund- Lil Explorers	02/02/2016	85823	28.50	
Deposits	Jeanette Diep	Refund - Lil Exploreres	02/02/2016	85824	28.50	
Deposits	Darbin Chan	Refund- Lil Explorers	02/02/2016	85825	28.50	
Deposits	Samie Asplund	Refund Lil Explorers	02/02/2016	85826	28.50	
Payroll Withholdings	CA Law Enforcement Assn	Adjustment for Dec Invoice	02/02/2016	85834	24.50	
Deposits	Masako Teng	Refund	02/02/2016	85816	23.00	
Inventory	O'Reilly Auto Parts	Filters	02/02/2016	85861	17.96	
Inventory	O'Reilly Auto Parts	Gasket	02/17/2016	85959	17.78	
Inventory	O'Reilly Auto Parts	Filters	02/02/2016	85861	17.64	
Inventory	O'Reilly Auto Parts	Filters	02/02/2016	85861	14.16	
Inventory	O'Reilly Auto Parts	Spray Paint	02/02/2016	85861	13.06	
Deposits	Feng Wen Luo	Refund- Lil Playmates	02/02/2016	85815	13.00	
Deposits	E.Thomas Brewer	Refund	02/02/2016	85814	11.00	
Inventory	O'Reilly Auto Parts	Light Bulbs	02/02/2016	85861	10.86	
Deposits	California American Water	Franchise Fee Dec 2015-Jan 2016	02/02/2016	85835	9.25	
Payroll Withholdings	Humana Insurance Co	Adjustment Premium Feb 2016	02/02/2016	85850	9.00	
Deposits	Aurdrey McCarthy	Refund - Little Musketeers Fencing	02/17/2016	85895	8.00	
Deposits	California American Water	Franchise Fee Dec 2015-Jan 2016	02/17/2016	85925	7.55	
Inventory	O'Reilly Auto Parts	Hydraulic Filter	02/02/2016	85861	7.54	
Inventory	O'Reilly Auto Parts	Filters	02/02/2016	85861	7.49	
Payroll Withholdings	LegalShield	Adjustment	02/02/2016	0	-0.03	
Inventory	O'Reilly Auto Parts	Credit	02/02/2016	85861	-8.14	
Payroll Withholdings	Delta Dental	Premium Adjustment March 2016	02/02/2016	85841	-17.30	
Inventory	Interstate Battery Systems of	Credit	02/02/2016	0	-23.98	
Payroll Withholdings	Lincoln National Life Insurance Co	Adjustment Premium Feb 2015	02/02/2016	85856	-33.53	
Payroll Withholdings	PERS	Payroll Adjustment 1/29/16	02/02/2016	0	-61.00	
Trust Deposits	San Marino School District	Credit School Fee Double Payment -8/7/15	02/02/2016	85871	-11,779.20	
					363,901.96	468,107.63

Account	Vendor	Description	Date	Check	Amount	Prior
City Council Accounts:						
101-01-4480-0000	U.S. Bank	Tony's Pizza - Diner for City Council Meeting	02/10/2016	85883	100.55	
101-01-4376-0000	All-Quality Recognition Servic	Name Badges for City Council Members	02/17/2016	0	57.00	
101-01-4480-0000	U.S. Bank	Smart n Final- Meeting Supplies	02/10/2016	85883	45.37	
					202.92	238.15
Administration Accounts:						
207-07-4208-8140	San Marino School District	San Marino High School Transporation 10/1/15-11/30/15	02/17/2016	85971	52,751.16	
101-07-4106-2755	Richards Watson & Gershon	Legal Service 12/1/15-12/31/15	02/02/2016	85866	12,897.88	
101-07-4016-0000	PERS (Medical)	Retired Premium Feb 2016	02/02/2016	0	12,475.00	
101-07-4202-0000	ECP-SMT Aquisition, LLC	Legal Notice O-15-1301, O-15-1303, O-15-1304, O-16-1305-U	02/02/2016	0	8,617.75	
101-07-4150-0000	Kaizen info Source LLC	Records Management Project	02/17/2016	85948	4,252.44	
101-07-4500-1980	Southern California Edison	Electrical Service Dec 2015-Jan 2016	02/02/2016	85869	2,582.12	
591-07-4613-0000	SLK.US Inc	Software, Backup Media and Server Migration	02/17/2016	0	2,069.17	
595-07-4150-0000	AdminSure Inc	Workers' Compensation Claims Admin - Monthly Feb 2016	02/17/2016	85914	1,780.00	
101-07-4016-0000	John Penido	Medical Retirement Jan 2016	02/02/2016	0	1,257.00	
101-07-4016-0000	John Penido	Medical Retirement Feb 2016	02/17/2016	0	1,257.00	
101-07-4150-0000	Laurie Kajiwara	February 2016 Community Newsletter	02/02/2016	0	1,250.00	
101-07-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	1,246.97	
101-07-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	1,165.50	
101-07-4202-0000	ECP-SMT Aquisition, LLC	Publication Ordinance - O-15-1301 2/5/16	02/17/2016	0	856.44	
101-07-4106-3415	Filarsky & Watt LLP	Legal Service - 12/31/15-1/26/16	02/17/2016	0	840.00	
101-07-4468-0000	Fair Political Practices Commission	FPPC Training- D. Hanephin	02/17/2016	85940	578.13	
101-07-4150-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	577.88	
101-07-4150-0000	Holman Professional Counseling Center	Employee Assistance Program Jan 2016	02/02/2016	0	541.68	
101-07-4150-0000	Holman Professional Counseling Center	Employee Assistance Program Feb 2016	02/02/2016	0	541.68	
101-07-4150-0000	Holman Professional Counseling Center	Employee Assistance Program Dec 2016	02/02/2016	0	541.68	
101-07-4376-0000	Golden State Copier & Mailing	Ink for Postage Machine	02/17/2016	85944	500.25	
101-07-4376-0000	Office Depot	Ink, Breakroom Supplies & Office Supplies	02/02/2016	85859	398.85	
101-07-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	392.75	
101-07-4150-0000	PERS (Medical)	Administrative Fee Feb 2016	02/02/2016	0	319.83	
101-07-4309-0000	Mark D Repstad	Refund - Double Payment on Plan Check 1/19/16	02/02/2016	85818	295.00	
101-07-4376-0000	Office Depot	Paper, Ink and Supplies	02/17/2016	85958	274.75	
101-07-4436-0000	St. George's Medical Clinic	Physical -E.Wong	02/17/2016	85972	270.00	
101-07-4316-0000	GE Capital	Copier Lease	02/17/2016	85943	247.87	
101-07-4500-9025	Time Warner Cable	Internet Cable 1/1/16-1/31/16	02/02/2016	85874	214.99	
101-07-4436-0000	St. George's Medical Clinic	Phyiscal - H.Kwan	02/02/2016	85872	195.00	
101-07-4436-0000	St. George's Medical Clinic	Phyiscal - A.Yanez	02/02/2016	85872	195.00	
101-07-4436-0000	St. George's Medical Clinic	Phyiscal - P.Ballesteros	02/02/2016	85872	195.00	

Account	Vendor	Description	Date	Check	Amount	Prior
101-07-4436-0000	St. George's Medical Clinic	Physical -D.Alvarez	02/17/2016	85972	195.00	
101-07-4309-0000	Kuo Hua Gary Ma	Refund- Double Payment Plan Check 1/19/16	02/02/2016	85819	190.00	
101-07-4206-0000	ACR Air Conditioning	AC Maintenance 1/29/16	02/17/2016	0	170.00	
101-07-4396-0000	U.S. Bank	CA Municipal Treasure Association- Membership Fees	02/10/2016	85883	155.00	
101-07-4206-0000	GreatAmerica Financial Services	Postage Machine - Feb 2016	02/17/2016	85947	143.90	
101-07-4396-0000	U.S. Bank	City Clerk Associations - Annual Membership Fees	02/10/2016	85883	130.00	
101-07-4436-0000	Department of Justice	Live Scan Dec 2015	02/02/2016	85842	128.00	
101-07-4206-0000	Total Exterminating Inc	Extermination Quaterly Service	02/02/2016	0	77.00	
101-07-4206-0000	SDS Security Design Systems	Alarm Service L85-278 Feb 2016	02/17/2016	85965	75.00	
101-07-4398-0000	Lucy Garcia	Mileage - Conference, 12/1/15,1/13/16, 1/27/16	02/02/2016	0	73.65	
101-07-4376-0000	U.S. Bank	Office Max- Calendar & Supplies	02/10/2016	85883	67.46	
101-07-4500-9460	California American Water	Water Service Dec 2015- Jan 2016	02/17/2016	85925	65.83	
101-07-4376-0000	Office Depot	Paper & Supplies	02/02/2016	85859	63.32	
101-07-4204-0000	DFM Associates	2016 Elections Code Books	02/17/2016	85937	53.75	
101-07-4480-0000	U.S. Bank	CA Society of Muni- Meeting 1/20/16	02/10/2016	85883	40.00	
101-07-4480-0000	U.S. Bank	San Marino Seafood- Lunch w/ Mayor Yung	02/10/2016	85883	33.01	
101-07-4480-0000	U.S. Bank	Philippe- Lunch Training	02/10/2016	85883	29.56	
101-07-4398-0000	Lisa Bailey	Mileage - AQMD Workshop 2/3/16	02/17/2016	0	29.48	
101-07-4398-0000	Paddy Taber	Mileage CEQA Recording Old Mill Project	02/02/2016	0	27.00	
101-07-4480-0000	U.S. Bank	Union Station- Parking Training	02/10/2016	85883	16.00	
101-07-4309-0000	Par Electrical Contractors Inc	Refund- Overpayment of Street Permit 3063	02/17/2016	85903	10.00	
101-07-4376-0000	Martin & Chapman Co	Elections Calendar	02/17/2016	85954	8.36	
					113,360.09	57,097.86

Planning & Building Accounts:

101-14-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	3,915.00	
101-14-4104-6270	VCA Code Group	Plan Review Service 11/29/15-12/26/15	02/02/2016	0	3,467.50	
101-14-4106-2755	Richards Watson & Gershon	Legal Service 12/1/15-12/31/15	02/02/2016	85866	2,856.00	
101-14-4104-6270	VCA Code Group	Fire Inspection Service 11/29/15-12/26/15	02/02/2016	0	1,779.03	
101-14-4104-6270	VCA Code Group	Inspection Service Erbura Gallery Addition 11/29/15-12/26/15	02/02/2016	0	1,700.00	
101-14-4104-6270	VCA Code Group	Inspection Service 11/29/15-12/26/15	02/02/2016	0	1,080.00	
101-14-4104-6270	VCA Code Group	Fire Protection Plan Review Service 11/29/15-12/26/15	02/02/2016	0	1,022.00	
101-14-4202-0000	ECP-SMT Aquisition, LLC	Publication Notice- N-16-03 1/29/16	02/17/2016	0	730.08	
101-14-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	666.00	
101-14-4104-6270	RKA Consulting Group	Inspector Service Dec 2015	02/02/2016	0	600.00	
101-14-3312-0000	Raymond Woo	Refund- DCR Application 2015 Sycamore	02/17/2016	85913	575.00	
101-14-4104-6270	VCA Code Group	Over Counter Plan Check 11/29/15-12/26/15	02/02/2016	0	570.00	
101-14-4468-0000	U.S. Bank	Westernchap-Tree Seminar 1/18/16	02/10/2016	85883	200.00	
101-14-4376-0000	Office Depot	Paper, Ink and Water	02/17/2016	85958	151.58	

Account	Vendor	Description	Date	Check	Amount	Prior
101-14-4399-0000	GE Capital	Copier Lease Jan 2016	02/02/2016	85847	144.97	
101-14-4468-0000	U.S. Bank	Street Tree Seminar - Tree Seminar 2/3/16	02/10/2016	85883	130.00	
101-14-3312-0000	Robert Horgan	Refund - DRC Application 2835 Sheffield Rd	02/17/2016	85912	121.22	
101-14-4500-9025	Verizon Wireless	Data Service 12/14/15-1/23/16	02/02/2016	85879	76.02	
101-14-4396-0000	U.S. Bank	CA Dept- Reg - Pesticide Certification Renewal	02/10/2016	85883	60.00	
101-14-4508-0000	Voyager Fleet Systems Inc	Fuel 12/24/15-1/24/16	02/02/2016	85880	50.00	
101-14-4376-0000	Office Depot	Paper	02/02/2016	85859	37.05	
101-14-4376-0000	Office Depot	Supplies	02/02/2016	85859	35.10	
101-14-4508-0000	Samayoa's Mobile Car Wash	Car Wash Jan 2016	02/02/2016	0	25.00	
101-14-4376-0000	Office Depot	Keyboard	02/02/2016	85859	17.04	
101-14-4376-0000	Office Depot	Binders	02/17/2016	85958	15.24	
101-14-4376-0000	Office Depot	Supplies	02/17/2016	85958	15.06	
101-14-4376-0000	Office Depot	Supplies	02/02/2016	85859	10.85	
101-14-4508-0000	Voyager Fleet Systems Inc	Exempted Taxes 12/24/15-1/24/16	02/02/2016	85880	-2.73	
					20,047.01	29,561.52
Police Accounts:						
591-30-4613-9300	Communications Center	New Police Vehicle Outfit	02/02/2016	0	10,569.86	
103-30-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	6,660.00	
103-30-4150-0000	All City Management Services Inc	School Crossing Guard Service 1/3/16-1/16/16	02/17/2016	0	5,657.19	
103-30-4150-0000	All City Management Services Inc	School Crossing Guard Service 1/17/16-1/30/16	02/17/2016	0	5,341.98	
281-30-4376-0000	American Express	Nixle- Nixle Setup & Engage	02/17/2016	85917	2,900.00	
103-30-4150-0000	Pasadena Humane Society	Animal Control Service Jan 2016	02/17/2016	0	2,765.50	
103-30-4206-0000	Leonardo Barajas Castro	Roof Repair	02/17/2016	85950	2,600.00	
103-30-4436-0000	Arroyo Background Investigation LLC	Police Officer Background	02/17/2016	0	2,400.00	
103-30-4316-0000	Orion	Road Flares for Patrol	02/17/2016	85960	977.30	
103-30-4150-0000	Samayoa's Mobile Car Wash	Car Wash Jan 2016	02/02/2016	0	975.00	
103-30-4150-0000	Alhambra Police Department	Inmate Service Dec 2015	02/02/2016	0	946.00	
103-30-4150-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	919.85	
103-30-4492-0004	All State Police Equipment Co Inc	Vest Bullet Proof- Office V. Gee	02/17/2016	0	849.12	
103-30-4415-0000	U.S. Bank	Double Tree- Hotel Stay - Training Cpl. Wong 1/10/15-1/15/16	02/10/2016	85883	704.35	
103-30-4399-0000	Office Depot	Cabinets	02/17/2016	85958	642.25	
103-30-4399-0000	Office Depot	Office Desk	02/17/2016	85958	599.49	
103-30-4376-0000	American Express	USPS- Alarm Permit Mailing	02/17/2016	85917	569.86	
103-30-4376-0000	American Express	Costco -Supplies	02/17/2016	85917	562.27	
103-30-4399-0000	American Express	Coscto- Chairs	02/17/2016	85917	509.97	
103-30-4399-0000	U.S. Bank	Amazon- 3- Dual Monitors for Department	02/10/2016	85883	498.15	
103-30-4500-9025	AT&T	Interstate Dedicated Private Line Service 2/1/16-2/29/16	02/17/2016	85922	404.16	
103-30-4399-0000	U.S. Bank	Amazon- 2 Dual Monitors for Department	02/10/2016	85883	334.28	

Account	Vendor	Description	Date	Check	Amount	Prior
103-30-4500-9025	AT&T	Phone Service Dec 2015- Jan 2016	02/17/2016	85921	309.24	
103-30-4508-0000	Bob Wondries	Passenger Side Mirror #1018	02/02/2016	0	278.09	
103-30-4420-0000	American Express	Quills- Receipts Books	02/17/2016	85917	270.21	
103-30-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	263.97	
103-30-4150-0000	GE Capital	Copier Lease	02/17/2016	85943	259.42	
103-30-4468-0000	R.A.D. Systems	License Renewal - S. Franco	02/17/2016	85962	243.00	
103-30-4468-0000	R.A.D. Systems	License Renewal - P.Gomez- Lara	02/17/2016	85962	243.00	
103-30-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	232.10	
103-30-4150-0000	Time Warner Cable	Internet Cable 2/1/16-2/29/16	02/02/2016	85874	214.99	
103-30-4508-0000	Advanced Battery Systems	Battery #1010	02/02/2016	0	206.94	
103-30-4415-0000	Robert Cervantes	Reimbursement - Mileage	02/17/2016	85931	205.42	
103-30-4500-9025	AT&T Mobility	Phone Service -12/24/15-1/23/16	02/17/2016	85923	191.30	
103-30-4415-0000	Rio Hondo College	Training - W.Chan	02/02/2016	85867	152.00	
103-30-4150-0000	SLK.US Inc	Monitor Watch Commaders Office	02/02/2016	0	145.69	
103-30-4150-0000	SLK.US Inc	Assist with Surveillance Video Sunday 10/18/15	02/17/2016	0	142.50	
103-30-4376-0000	American Express	American Express -Late Fee and Interest	02/17/2016	85917	131.71	
103-30-4415-0000	Brian Wong	Reimbursement - Meals	02/17/2016	0	131.13	
103-30-4415-0000	William Chan	Mileage	02/02/2016	85838	118.80	
103-30-4415-0000	Brian Wong	Reimbursement - Mileage	02/17/2016	0	116.64	
103-30-4415-0000	William Chan	Meals	02/02/2016	85838	107.47	
103-30-4508-0000	Voyager Fleet Systems Inc	Fuel 12/24/15-1/24/16	02/02/2016	85880	84.45	
103-30-4376-0000	Office Depot	Envelopes for Alarm Permits	02/17/2016	85958	75.34	
103-30-4376-0000	Remington Water	Drinking Water Service Feb 2016	02/17/2016	85964	75.00	
103-30-4376-0000	American Express	Costco- Office Supplies	02/17/2016	85917	74.81	
103-30-4436-0000	Rio Hondo College	Phyical Fitness Testing - New Officer	02/02/2016	85867	73.60	
103-30-4508-0000	O'Reilly Auto Parts	Decal Stripper	02/02/2016	85861	73.44	
103-30-4415-0000	William Chan	Reimbursement- Mileage	02/17/2016	85932	66.53	
281-30-4376-0000	U.S. Bank	Home Depot- Storage Container for Neighbor Watch	02/10/2016	85883	64.31	
103-30-4492-0000	Tom's Uniforms	Uniform C. Curtis	02/02/2016	85875	61.50	
103-30-4415-0000	Dan Gosserand	Reimbursement Mileage Training	02/17/2016	85945	57.67	
103-30-4415-0000	William Chan	Reimbursement- Meal	02/17/2016	85932	53.03	
103-30-4396-0000	U.S. Bank	LexisNexis- Membership Dec 2015	02/10/2016	85883	51.00	
103-30-4206-0000	Priority Communications Inc	Remote Programming	02/17/2016	0	50.00	
103-30-4468-0000	U.S. Bank	CA of Code Enforcement- Training C.Curtis	02/10/2016	85883	50.00	
103-30-4150-0000	San Gabriel Valley Medical Ctr	In-Custody Blood Drawn. D. Castro	02/02/2016	85870	48.00	
103-30-4150-0000	San Gabriel Valley Medical Ctr	In-Custody Blood Drawn A. Lopez	02/02/2016	85870	48.00	
103-30-4150-0000	San Gabriel Valley Medical Ctr	In-Custody Blood Drawn C. Morales	02/02/2016	85870	48.00	
103-30-4150-0000	San Gabriel Valley Medical Ctr	In-Custody - Blood Drawn	02/17/2016	85970	48.00	

Account	Vendor	Description	Date	Check	Amount	Prior
103-30-4436-0000	Rio Hondo College	Physical Fitness Testing - New Officer	02/02/2016	85867	46.00	
281-30-4376-0000	U.S. Bank	Home Depot- Folding Table for Neighbor Watch	02/10/2016	85883	43.58	
103-30-4436-0000	U.S. Bank	Vons Store- Food for Police Dispatcher Interviews	02/10/2016	85883	39.71	
103-30-4415-0000	Robert Cervantes	Reimbursement - Meals	02/17/2016	85931	38.69	
103-30-4206-0000	Petty Cash	Universal TV Wall Mount	02/02/2016	85837	35.15	
103-30-4376-0000	Office Depot	Office Supplies	02/17/2016	85958	29.44	
103-30-4415-0000	Dan Gosserand	Reimbursement Meals- Training	02/17/2016	85945	26.56	
103-30-4480-0000	Petty Cash	Parking Fee	02/02/2016	85837	25.00	
103-30-4376-0000	American Express	Amazon- Supplies	02/17/2016	85917	23.76	
103-30-4480-0000	Dan Gosserand	Reimbursement Meals- Training	02/17/2016	85945	21.75	
103-30-4480-0000	William Chan	Reimbursement- Meal Training-	02/17/2016	85932	21.30	
103-30-4480-0000	U.S. Bank	Archdiocese LA - Parking for DA Office	02/10/2016	85883	19.00	
103-30-4376-0000	American Express	Amazon- Supplies	02/17/2016	85917	15.24	
103-30-4376-0000	American Express	Amazon- Supplies	02/17/2016	85917	14.03	
103-30-4508-0000	U.S. Bank	Pepboys - Paint for Police Chiefs Wheels	02/10/2016	85883	13.08	
103-30-4436-0000	American Express	UPS Store - Mailing	02/17/2016	85917	9.17	
103-30-4480-0000	William Chan	Mileage	02/02/2016	85838	7.78	
103-30-4480-0000	Dan Gosserand	Reimbursement Mileage Training	02/17/2016	85945	7.77	
103-30-4480-0000	Petty Cash	Parking Fee	02/02/2016	85837	5.00	
103-30-4508-0000	Voyager Fleet Systems Inc	Exempted Taxes 12/24/15-1/24/16	02/02/2016	85880	-4.38	
					53,890.51	46,081.25

Fire Accounts:

103-34-4003-0000	City of San Gabriel	Fire Command Staff Service 9/19/15-12/31/15	02/02/2016	85839	87,629.58	
103-34-4003-0000	City of South Pasadena	Fire Command Staff Service 10/5/15-12/27/15	02/02/2016	85840	15,527.20	
103-34-4436-0000	Fisher Scientific Company LLC	New Hire Safety Uniforms	02/02/2016	85844	2,728.91	
103-34-4150-0000	Wittman Enterprises LLC	Billing Service Dec 2015	02/02/2016	0	2,657.31	
103-34-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	1,998.00	
103-34-4436-0000	St. George's Medical Clinic	Phyiscal and Testing- M.Rueda	02/02/2016	85872	1,795.00	
103-34-4206-0000	Veritiv Operating Company	Station Supplies	02/17/2016	0	1,726.24	
103-34-4150-0000	UC Regents	Nurse Educator - Jan 2016	02/17/2016	85973	1,667.64	
103-34-4150-0000	UC Regents	Nurse Educator - Feb 2016	02/17/2016	85973	1,667.64	
103-34-4508-0000	Valley Power Systems Inc	Vehicle Maintenance E-791	02/02/2016	85878	1,311.45	
103-34-4508-0000	Parkhouse Tire Inc	Vehicle Maintenace	02/17/2016	85961	1,236.37	
103-34-4436-0000	Arroyo Background Investigation LLC	Background M. Rueda	02/17/2016	0	1,200.00	
591-34-4613-0000	San Marino Lock & Safe Co	Bay Doors	02/02/2016	0	950.00	
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	02/17/2016	85952	840.46	
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	02/02/2016	85855	745.93	
103-34-4436-0000	St. George's Medical Clinic	Phyiscal - B.Marquis	02/02/2016	85872	695.00	

Account	Vendor	Description	Date	Check	Amount	Prior
103-34-4206-0000	U.S. Bank	Schuelke Plumbing- Plumbing Repair	02/10/2016	85883	595.00	
591-34-4613-0000	San Marino Lock & Safe Co	Bay Doors	02/02/2016	0	565.00	
591-34-4613-0000	San Marino Lock & Safe Co	Bay Doors	02/17/2016	0	510.00	
103-34-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	494.47	
103-34-4206-0000	U.S. Bank	Schuelke Plumbing- Plumbing Repair	02/10/2016	85883	385.00	
103-34-4206-0000	U.S. Bank	Samayoas - Carpets Cleaning	02/10/2016	85883	280.00	
103-34-4480-0000	Liebert Cassidy Whitmore	Fire Management Academy- Chief Rueda 3/29/16	02/17/2016	85951	275.00	
103-34-4150-0000	Canon Financial Services Inc	Copier Lease Feb 2016	02/02/2016	85836	239.45	
103-34-4492-0003	Galls, LCC	Uniforms	02/17/2016	85941	228.80	
103-34-4468-0000	Jeffrey Tsay	Reimbustment Training - Fire Management 1 1/15/16	02/02/2016	0	225.00	
103-34-4500-9025	AT&T	Phone Service Dec 2015- Jan 2016	02/17/2016	85921	220.69	
103-34-4376-0000	Office Depot	Paper & Supplies	02/02/2016	85859	214.61	
103-34-4492-0003	U.S. Bank	Unique Cleaners- Uniform Repair and Cleaning	02/10/2016	85883	195.00	
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	02/17/2016	85952	188.00	
103-34-4376-0000	233-Praxair Distribution Inc	Oxygen	02/17/2016	0	181.75	
103-34-4492-0003	U.S. Bank	San Marino Cleaner- Uniform Cleaning	02/10/2016	85883	153.00	
103-34-4492-0003	Galls, LCC	Uniforms	02/02/2016	85845	152.40	
103-34-4508-0000	Commline Inc	Vehicle Maintenance	02/02/2016	0	145.00	
103-34-4150-0000	American Capital Ent Inc	Collection Agency Commission 1/1/15-12/31/15	02/17/2016	85916	137.35	
103-34-4376-0000	Zoll Medical Corporation	Ambulance Supplies	02/02/2016	85882	130.80	
103-34-4452-0000	U.S. Bank	Steve Chute- Elevator Resue Tools	02/10/2016	85883	113.85	
103-34-4206-0000	U.S. Bank	North Shore - Garage Door Openers	02/10/2016	85883	112.74	
103-34-4492-0004	Allstar Fire Equipment Inc	Uniform- Fire Chief	02/02/2016	0	100.19	
103-34-4150-0000	St. George's Medical Clinic	DVM Physical J.Sutliff	02/17/2016	85972	100.00	
103-34-4376-0000	Office Depot	Ink and Supplies	02/17/2016	85958	99.17	
103-34-4206-0000	AmeriPride Services Inc	Towels	02/17/2016	85918	93.91	
103-34-4206-0000	AmeriPride Services Inc	Towels	02/02/2016	85829	92.03	
103-34-4206-0000	AmeriPride Services Inc	Towels	02/02/2016	85829	92.03	
103-34-4206-0000	AmeriPride Services Inc	Towels	02/17/2016	85918	92.03	
103-34-4206-0000	SDS Security Design Systems	Alarm Service L85-279 Feb 2016	02/17/2016	85965	87.00	
103-34-4508-0000	Commline Inc	Vehicle Maintenance	02/02/2016	0	72.50	
103-34-4316-0000	U.S. Bank	Amazon-Arson Equipment	02/10/2016	85883	71.92	
103-34-4376-0000	U.S. Bank	Amazon- External Hard Drive	02/10/2016	85883	67.57	
103-34-4316-0000	Turnout Maintenance Co LLC	Safety Uniform Maintenance	02/02/2016	85876	60.00	
281-34-4376-0000	Petty Cash	Command Staff Meeting	02/17/2016	85927	51.81	
103-34-4480-0000	U.S. Bank	The Gallery - Command Staff Lunch Meeting	02/10/2016	85883	49.92	
103-34-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	48.34	
103-34-4316-0000	U.S. Bank	Amazon-Arson Equipment	02/10/2016	85883	47.92	

Account	Vendor	Description	Date	Check	Amount	Prior
103-34-4436-0000	U.S. Bank	Amazon- New Hire Recruitment Supplies	02/10/2016	85883	43.86	
281-34-4376-0000	U.S. Bank	Vons- Chiefs Summers Party	02/10/2016	85883	41.45	
103-34-4468-0000	Petty Cash	Lumber for Training	02/17/2016	85927	39.52	
103-34-4480-0000	U.S. Bank	Dog Haus- Fire Chiefs Meeting	02/10/2016	85883	37.19	
103-34-4206-0000	U.S. Bank	Vina Engraving - Station Wall Plaque	02/10/2016	85883	34.88	
281-34-4376-0000	U.S. Bank	Smart n Final- Candy Cane for Christmas Parade	02/10/2016	85883	33.98	
281-34-4376-0000	U.S. Bank	Smart n Final- Chiefs Summers Party	02/10/2016	85883	30.68	
103-34-4452-0000	U.S. Bank	Amazon- Channellock 911 Cable Cutter	02/10/2016	85883	26.00	
103-34-4492-0003	Petty Cash	Uniforms	02/17/2016	85927	21.80	
103-34-4399-0000	Petty Cash	Hose Nozzle	02/17/2016	85927	19.60	
103-34-4206-0000	PPG Architectural Finishes	Paint	02/02/2016	85865	15.83	
103-34-4480-0000	U.S. Bank	OC Toll Road- Toll Fee for Fire Chief Travel	02/10/2016	85883	15.35	
103-34-4376-0000	Remington Water	Drinking Water Service Feb 2016	02/17/2016	85964	15.00	
103-34-4508-0000	O'Reilly Auto Parts	Mini Bulbs Eng 791	02/02/2016	85861	10.40	
103-34-4206-0000	Petty Cash	Building Maintenance Supplies	02/17/2016	85927	10.22	
					131,741.74	52,266.31

Emergency Services Accounts:

394-36-4600-0000	High Volt Electric	Generator Hookup- Library	02/02/2016	85849	14,971.20	
101-36-4316-0000	Westnet Inc	Emergency Radio Alert Repair	02/17/2016	85976	1,097.84	
101-36-4376-0000	U.S. Bank	Home Depot- El Nino Prep Supplies	02/10/2016	85883	646.30	
101-36-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	227.76	
					16,943.10	1,902.80

Public Works Administration Accounts:

101-40-4206-0000	Leonardo Barajas Castro	Repair Leaks on City Hall Roof	02/02/2016	85854	3,000.00	
101-40-4150-0000	SLK.US Inc	Proposals and Interview for Pavement Management	02/17/2016	0	1,240.50	
101-40-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	666.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	580.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	435.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	342.18	
101-40-4150-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	331.64	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	290.00	

Account	Vendor	Description	Date	Check	Amount	Prior
101-40-4206-0000	Total Exterminating Inc	Extermination Quarterly Service	02/17/2016	0	175.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	145.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	145.00	
101-40-4104-0000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	145.00	
101-40-4150-0000	AmeriPride Services Inc	Uniforms	02/02/2016	85829	101.91	
101-40-4150-0000	AmeriPride Services Inc	Uniforms	02/17/2016	85918	101.91	
101-40-4150-0000	AmeriPride Services Inc	Uniforms	02/17/2016	85918	101.91	
101-40-4206-0000	Ganahl Lumber Company	Library Water Seal Windows	02/02/2016	85846	54.42	
101-40-4206-0000	Ganahl Lumber Company	Roofing Supplies(Mechanic Shop)	02/02/2016	85846	44.57	
101-40-4500-9025	Verizon Wireless	IPad -R.Serven 12/24/15-1/23/16	02/17/2016	85974	38.01	
101-40-4376-0000	SAP Digital Corp	Business Card J.Elepano	02/02/2016	0	32.70	
101-40-4376-0000	Remington Water	Drinking Water Service Feb 2016	02/17/2016	85964	30.00	
101-40-4150-0000	AmeriPride Services Inc	Uniforms	02/17/2016	85918	23.25	
101-40-4150-0000	AmeriPride Services Inc	Uniforms	02/02/2016	85829	22.23	
101-40-4150-0000	AmeriPride Services Inc	Uniforms	02/17/2016	85918	22.23	
101-40-4492-0004	AmeriPride Services Inc	Uniforms	02/02/2016	85829	20.90	
101-40-4492-0004	AmeriPride Services Inc	Uniforms	02/17/2016	85918	20.90	
101-40-4492-0004	AmeriPride Services Inc	Uniforms	02/17/2016	85918	20.90	
101-40-4492-0003	AmeriPride Services Inc	Uniforms	02/02/2016	85829	15.57	
101-40-4492-0003	AmeriPride Services Inc	Uniforms	02/17/2016	85918	15.57	
101-40-4492-0003	AmeriPride Services Inc	Uniforms	02/17/2016	85918	15.57	
101-40-4492-0003	AmeriPride Services Inc	Uniforms	02/02/2016	85829	14.72	
101-40-4492-0003	AmeriPride Services Inc	Uniforms	02/17/2016	85918	14.72	
101-40-4492-0003	AmeriPride Services Inc	Uniforms	02/17/2016	85918	14.72	
101-40-4492-0004	AmeriPride Services Inc	Uniforms	02/02/2016	85829	14.07	
101-40-4492-0004	AmeriPride Services Inc	Uniforms	02/17/2016	85918	14.07	
101-40-4492-0004	AmeriPride Services Inc	Uniforms	02/17/2016	85918	14.07	
101-40-4376-0000	U.S. Bank	Staples- Desk Calendar	02/10/2016	85883	13.08	
101-40-4376-0000	U.S. Bank	Office Depot- Clipboards for Sandbags	02/10/2016	85883	6.86	
					<u>10,314.18</u>	<u>17,989.47</u>
Garage Accounts:						
101-42-4316-0000	Air Resources Board	Portable Equipment Registration Prgram - Park Chipper	02/17/2016	85915	575.00	
101-42-4150-0000	JDS Tank Testing & Repair Inc	Monthly Operator Jan 2016	02/02/2016	85851	140.00	
101-42-4376-0000	U.S. Bank	Home Depot- Supplies	02/10/2016	85883	75.17	
101-42-4452-0000	U.S. Bank	Tech Tools Temperproof Drivers	02/10/2016	85883	70.98	
101-42-4376-0000	U.S. Bank	Home Depot- 5 17gallon Totes for Parts Room	02/10/2016	85883	43.44	
101-42-4316-0000	Garvey Equipment Company	Tire & Tube For Welder	02/17/2016	0	37.96	
					<u>942.55</u>	<u>1,813.15</u>

Account	Vendor	Description	Date	Check	Amount	Prior
Sewer & Stormdrain Accounts:						
101-44-4150-9020	Athens Services	Street Sweeping Jan 2016	02/17/2016	85920	12,757.61	
394-44-4600-8020	316 Engineering & Construction	1015 Avondale Rd Sewer Clean Out Repair	02/02/2016	85811	7,650.00	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	2,872.10	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	2,400.09	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	2,390.85	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	2,384.46	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	2,219.14	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,705.55	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,657.81	
101-44-4150-0000	Pipe Tec, Inc	Emergemcy Cleaning	02/02/2016	85864	1,650.00	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,606.99	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,592.36	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,577.73	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,556.18	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	1,491.49	
101-44-4104-0000	KJ Services Environmental Svcs	NPDES Consulting Jan 2016	02/17/2016	85949	1,200.00	
101-44-4150-0000	Pipe Tec, Inc	Emergency Cleaning	02/02/2016	85864	1,200.00	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	998.69	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	982.52	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	910.91	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	808.50	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	766.15	
101-44-4150-0000	Pipe Tec, Inc	Emergency Cleaning	02/02/2016	85864	600.00	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	562.10	
101-44-4150-0000	Jimni Systems Inc	Pump Repair at Monterey Pump Station	02/17/2016	0	540.00	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	177.10	
101-44-4150-0000	Pipe Tec, Inc	Area #1 Cleaning	02/02/2016	85864	154.77	
101-44-4106-5170	Richards Watson & Gershon	Legal Service 12/1/15-12/31/15	02/02/2016	85866	75.00	
101-44-4106-5170	Richards Watson & Gershon	Legal Service 12/1/15-12/31/15	02/02/2016	85866	69.75	
101-44-4106-5170	Richards Watson & Gershon	Legal Service 12/1/15-12/31/15	02/02/2016	85866	29.25	
					54,587.10	16,045.80
Street Accounts:						
394-48-4600-2882	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	9,420.00	
394-48-4600-1986	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	7,790.00	
101-48-4500-1980	Southern California Edison	Electrical Service Dec 2015-Jan 2016	02/02/2016	85869	6,592.89	
101-48-4150-0000	Siemens Industry Inc	Traffic Signal Call Out Dec 2015	02/02/2016	0	4,643.15	
394-48-4600-9000	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	3,080.00	

Account	Vendor	Description	Date	Check	Amount	Prior
394-48-4600-7921	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	3,030.00	
394-48-4600-9361	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	3,030.00	
101-48-4376-0000	Siemens Industry Inc	Traffic Signal Call Outs for Jan 2016	02/17/2016	0	2,186.88	
394-48-4600-2016	RSCC Engineering	Engineering Service 1/13/16-2/5/16	02/17/2016	0	1,700.00	
101-48-4376-0000	Sprague's Ready Mix	Concrete	02/02/2016	0	1,167.66	
101-48-4376-0000	Traffic Management Incorporated	Signs	02/02/2016	0	833.33	
101-48-4376-0000	Sprague's Ready Mix	Concrete	02/02/2016	0	807.96	
101-48-4376-0000	Sprague's Ready Mix	Concrete	02/17/2016	0	780.99	
101-48-4150-0000	Siemens Industry Inc	Traffic Signal Maintenance Dec 2015	02/02/2016	0	742.99	
101-48-4376-0000	Siemens Industry Inc	Traffic Signal Maintenance Jan 2016	02/17/2016	0	742.99	
101-48-4376-0000	Traffic Management Incorporated	Signs	02/02/2016	0	415.85	
101-48-4316-0000	Ray Gaskin Service	Rebuild Cylinder	02/17/2016	85963	332.63	
101-48-4316-0000	Performance Truck & Trailer	Amber Minibar for 5112	02/02/2016	85863	315.20	
101-48-4376-0000	Samayoa's Mobile Car Wash	Car Wash Jan 2016	02/02/2016	0	225.00	
101-48-4376-0000	Grainger Inc	MSDS Compliant Manuals	02/02/2016	85848	192.75	
101-48-4376-0000	Garvey Equipment Company	Supplies	02/02/2016	0	173.17	
101-48-4376-0000	Ganahl Lumber Company	Lumber	02/02/2016	85846	164.41	
101-48-4376-0000	Consolidated Electrical Distributors	Supplies	02/17/2016	85934	160.25	
101-48-4150-0000	L.A. Co. Dept of Public Works	Signal Maintenance Dec 2015	02/02/2016	85853	128.19	
101-48-4376-0000	Ganahl Lumber Company	Wood Stakes	02/02/2016	85846	117.22	
101-48-4399-0000	STATS of San Diego Inc	Banner- San Marino Rotary Interact Clubs	02/17/2016	0	92.86	
101-48-4376-0000	Grainger Inc	Ear Plugs	02/02/2016	85848	85.20	
101-48-4500-9025	Verizon Wireless	IPad -D.Mendez & D.Werner 12/24/15-1/23/16	02/17/2016	85974	76.02	
101-48-4376-0000	Consolidated Electrical Distributors	Lights	02/17/2016	85934	65.40	
101-48-4376-0000	Ganahl Lumber Company	Plywood	02/17/2016	85942	44.64	
101-48-4376-0000	U.S. Bank	1000 Bubles.com- Street Light Bubles	02/10/2016	85883	43.92	
101-48-4500-1980	Southern California Edison	Electrical Service Dec 2015-Jan 2016	02/17/2016	85967	42.00	
101-48-4376-0000	Ganahl Lumber Company	Rain Suit	02/02/2016	85846	21.79	
101-48-4376-0000	Consolidated Electrical Distributors	Light Bulb- El Molino Warning Light	02/17/2016	85934	20.50	
101-48-4452-0000	U.S. Bank	Sears- Filter for Wet Dry Vac	02/10/2016	85883	19.61	
101-48-4376-0000	Southeast Construction Products Inc	Boots	02/17/2016	85966	16.62	
101-48-4376-0000	Consolidated Electrical Distributors	Light Bulb Los Robles	02/17/2016	85934	8.45	
					49,310.52	92,072.38
Park Accounts:						
281-50-4600-6053	E.C. Construction Inc	Progress Payment #1	02/17/2016	0	39,622.12	
394-50-4600-3350	E.C. Construction Inc	Final Retention	02/02/2016	0	12,178.51	
101-50-4500-9460	California American Water	Water Service Dec 2015- Jan 2016	02/17/2016	85925	3,232.27	
394-50-4600-7150	Dennis Lykins	Lacy Park Arbor Evaluation	02/02/2016	85857	2,280.00	

Account	Vendor	Description	Date	Check	Amount	Prior
101-50-4206-0000	Empire Cleaning Supply	Janitorial Supplies Lacy Park	02/02/2016	0	930.08	
101-50-4404-0000	Norman's Nursery Inc	Trees	02/02/2016	85858	849.69	
281-50-4600-6053	Norman's Nursery Inc	Trees - Patrick Tree Project	02/17/2016	85956	823.80	
101-50-4206-0000	Empire Cleaning Supply	Janitorial Supplies Lacy Park	02/02/2016	0	710.68	
101-50-4376-0000	U.S. Bank	Whitier Fertilizer - Mulch for Rosebeds	02/10/2016	85883	501.40	
101-50-4150-0000	Total Exterminating Inc	Call- Out Service - Pest Control in Garage at Park	02/17/2016	0	175.00	
101-50-4206-0000	Empire Cleaning Supply	Janitorial Supplies Lacy Park	02/02/2016	0	152.49	
101-50-4376-0000	U.S. Bank	Best Buy - T.V. for Breakroom	02/10/2016	85883	91.19	
101-50-4500-9025	Time Warner Cable	Internet Cable 1/25/16-2/24/16	02/02/2016	85874	89.95	
101-50-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	80.34	
101-50-4500-9025	AT&T	Phone Service Dec 2015- Jan 2016	02/17/2016	85921	59.12	
101-50-4376-0000	Remington Water	Drinking Water Service Feb 2016	02/17/2016	85964	30.00	
101-50-4500-9460	California American Water	Water Service Dec 2015-Jan 2016	02/02/2016	85835	24.01	
					61,830.65	9,837.93
Grounds Accounts:						
101-52-4150-0000	Mariposa Landscapes Inc	50% Billing Area #3 Tree Trimming	02/17/2016	0	72,000.00	
394-52-4600-9245	E.C. Construction Inc	Final Retention	02/02/2016	0	2,241.55	
101-52-4150-0000	West Coast Arborist Inc	Tree Planting	02/02/2016	85881	1,952.50	
101-52-4500-9460	California American Water	Water Service Dec 2015- Jan 2016	02/17/2016	85925	1,852.26	
101-52-4500-9460	California American Water	Water Service Dec 2015-Jan 2016	02/02/2016	85835	979.37	
101-52-4404-0000	San Gabriel Nursery & Florist	Roses	02/17/2016	85969	666.54	
101-52-4500-9460	City of Alhambra Utilities Dept	Water Service 11/24/15-1/25/16	02/17/2016	85933	56.29	
101-52-4500-9025	Verizon Wireless	IPad -J.Santillan 12/24/15-1/23/16	02/17/2016	85974	38.01	
101-52-4376-0000	U.S. Bank	Orchard Supply- Rain Boots	02/10/2016	85883	27.24	
					79,813.76	86,390.06
Recreation Administration Accounts:						
101-60-4206-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	1,557.75	
101-60-4399-0000	SLK.US Inc	New Computer and Software	02/17/2016	0	1,500.00	
101-60-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	1,498.50	
101-60-4500-1980	Southern California Edison	Electrical Service Dec 2015-Jan 2016	02/02/2016	85869	1,487.17	
101-60-4500-9025	Time Warner Cable	Internet Cable 1/1/16-2/29/16	02/02/2016	85874	709.98	
101-60-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	534.27	
101-60-4206-0000	Veritiv Operating Company	Janitorial Supplies	02/02/2016	0	486.18	
101-60-4376-0000	Office Depot	Supplies	02/02/2016	85859	390.15	
101-60-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	364.25	
101-60-4500-9460	California American Water	Water Service Dec 2015- Jan 2016	02/17/2016	85925	297.60	
101-60-4412-0000	US Postal Service	Bulk Mail Permit Renewal 3/27/16-3/27/17	02/02/2016	85877	225.00	
101-60-4324-0000	Southwest Mobile Storage Inc	Stoneman Bins 1/26/16-2/22/16	02/02/2016	0	176.40	

Account	Vendor	Description	Date	Check	Amount	Prior
101-60-4324-0000	Southwest Mobile Storage Inc	Stoneman Bins 11/3/15-11/30/15	02/02/2016	0	176.40	
101-60-4376-0000	SLK.US Inc	New Computer and Software	02/17/2016	0	147.72	
101-60-4508-0000	Voyager Fleet Systems Inc	Fuel 12/24/15-1/24/16	02/02/2016	85880	135.80	
101-60-4206-0000	U.S. Bank	Home Depot- Floor Mats for Stoneman	02/10/2016	85883	128.29	
101-60-4206-0000	U.S. Bank	Home Depot- Rubber Mats For Hallways	02/10/2016	85883	117.52	
101-60-4206-0000	U.S. Bank	Amazon- Electrical Heater for Stonemen	02/10/2016	85883	90.95	
101-60-4508-0000	Samayoa's Mobile Car Wash	Car Wash Jan 2016	02/02/2016	0	75.00	
101-60-4376-0000	Office Depot	Supplies	02/02/2016	85859	66.47	
101-60-4398-0000	Petty Cash	Mileage	02/17/2016	85928	32.40	
101-60-4150-0000	Remington Water	Drinking Water Service Feb 2016	02/17/2016	85964	30.00	
101-60-4376-0000	U.S. Bank	Starbuck- Coffee for Staff Meeting	02/10/2016	85883	29.90	
101-60-4376-0000	U.S. Bank	Starbucks- Coffee for Registration	02/10/2016	85883	22.35	
101-60-4376-0000	U.S. Bank	Vons- Staff Meeting Snacks	02/10/2016	85883	21.88	
101-60-4206-0000	U.S. Bank	Home Depot- Maintenance Supplies	02/10/2016	85883	17.65	
101-60-4376-0000	Office Depot	Supplies	02/02/2016	85859	16.55	
101-60-4150-0000	U.S. Bank	Play n Plug- Billing For Dec 2015	02/10/2016	85883	15.00	
101-60-4508-0000	Voyager Fleet Systems Inc	Exempted Taxes 12/24/15-1/24/16	02/02/2016	85880	-7.77	
					<u>10,343.36</u>	<u>15,189.85</u>

Aquatics Accounts:

-	7,973.30
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Contract Classes Accounts:

101-64-4324-0000	San Marino School District	Facility Usage 8/17-1/1/16	02/02/2016	85871	5,658.15	
101-64-4150-0000	Marie Nimmrich	Bridge Instructor 1/4/16-1/27/16	02/02/2016	0	320.00	
101-64-4150-0000	Robert Wang	Bridge Instructor - 1/1/16-1/31/16	02/17/2016	85975	200.00	
101-64-4150-0000	Marie Nimmrich	Wednesday Games 1/13/16 &1/27/16	02/02/2016	0	100.00	
101-64-4150-0000	Marie Nimmrich	Reimbursement ACBL	02/02/2016	0	79.10	
					<u>6,357.25</u>	<u>1,616.08</u>

Special Events Accounts:

101-66-4150-0003	Mission Valley Sanitation	Snow Days Sanitation Stations	02/17/2016	85955	850.00	
101-66-4150-0003	CA Sound and Entertainment	Snowdays DJ Systems	02/17/2016	85926	600.00	
101-66-4376-0002	U.S. Bank	Fedex - Track Meet Packets	02/10/2016	85883	72.30	
101-68-4376-0000	Petty Cash	Senior Trip Bus Driver Tip	02/17/2016	85928	46.00	
101-66-4150-0003	Nicole Jones	Snowday	02/02/2016	85852	45.00	
101-66-4376-0000	U.S. Bank	Peraza Design- Updates for Existing Banners	02/10/2016	85883	32.70	
101-66-4376-0003	Office Depot	Supplies	02/02/2016	85859	10.44	
					<u>1,656.44</u>	<u>12,281.03</u>

Senior Activities Accounts:

101-68-4486-0000	Main Street Tours Inc	Senior Trip- 1/18/16	02/17/2016	85953	807.00	5,080.46
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Account	Vendor	Description	Date	Check	Amount	Prior
Daycare Accounts:						
207-70-4208-0000	Student Transporation of America	Day Care Bus - Jan 2016	02/17/2016	0	6,318.00	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	57.97	
101-70-4500-9025	U.S. Bank	Vesta T Mobile - Cell Phone Minutes	02/10/2016	85883	50.00	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	29.27	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	27.66	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	24.26	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	21.40	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	16.33	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	13.03	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	12.70	
101-70-4376-0000	U.S. Bank	Amazon- Games for Daycare	02/10/2016	85883	10.87	
					<u>6,581.49</u>	<u>5,321.71</u>
Preschool Accounts:						
101-74-4324-0000	Boy Scouts of America	Venture Hut 11/6, 11/13,11/20,12/4,12/12 &12/19	02/02/2016	85832	300.00	
101-74-4376-0000	Veritiv Operating Company	Janitorial Supplies	02/02/2016	0	107.91	
101-74-4376-0000	U.S. Bank	Target- Art Supplies	02/10/2016	85883	90.97	
101-74-4376-0000	U.S. Bank	Michaels - Art Supplies	02/10/2016	85883	83.42	
101-74-4376-0000	U.S. Bank	Lakeshore Learning- Art Supplies	02/10/2016	85883	48.31	
101-74-4376-0000	Petty Cash	Preschool Amazing Artist Supplies	02/17/2016	85928	39.10	
101-74-4376-0000	U.S. Bank	Discount School Supplies Art Supplies	02/10/2016	85883	22.32	
101-74-4376-0000	U.S. Bank	Ralphs- Supplies Winter Break	02/10/2016	85883	21.58	
101-74-4376-0000	Petty Cash	Preschool Classroom Activity Supplies	02/17/2016	85928	14.14	
101-74-4376-0000	U.S. Bank	Ralphs- Little Chefs Supplies	02/10/2016	85883	10.85	
101-74-4376-0000	Office Depot	Supplies	02/02/2016	85859	7.00	
					<u>745.60</u>	<u>676.35</u>
San Marino Center Accounts:						
105-82-4500-1980	Southern California Edison	Electrical Service Dec 2015-Jan 2016	02/02/2016	85869	696.13	
105-82-4206-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	678.38	
105-82-4206-0000	Veritiv Operating Company	Janitorial Supplies	02/02/2016	0	313.07	
105-82-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	285.61	
105-82-4206-0000	Total Exterminating Inc	Extermination Monthly Service	02/02/2016	0	125.00	
105-82-4206-0000	Total Exterminating Inc	Extermination Monthly Service Jan 2016	02/17/2016	0	125.00	
105-82-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	118.29	
105-82-4206-0000	SDS Security Design Systems	Alarm Service L85-280 Feb 2016	02/17/2016	85965	84.00	
105-82-4206-0000	Total Exterminating Inc	Extermination Quaterly Service	02/02/2016	0	78.00	
105-82-4500-9460	California American Water	Water Service Dec 2015- Jan 2016	02/17/2016	85925	41.02	

Account	Vendor	Description	Date	Check	Amount	Prior
105-82-4150-0000	Remington Water	Drinking Water Service Feb 2016	02/17/2016	85964	30.00	
105-82-4206-0000	SDS Security Design Systems	Alarms Service L84-125 Feb 2016	02/17/2016	85965	30.00	
105-82-4206-0000	U.S. Bank	Amazon- Microphone Cord for SMC	02/10/2016	85883	13.07	
					2,617.57	2,864.19
Thurnher House Accounts:						
206-84-4206-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	201.00	
206-84-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	62.94	
206-84-4206-0000	SDS Security Design Systems	Alarm Service L85-281 Feb 2016	02/17/2016	85965	42.00	
					305.94	504.13
Library Administration Accounts:						
101-90-4150-0000	SLK.US Inc	IT Service Feb 2016	02/02/2016	0	3,996.00	
101-90-4500-1980	Southern California Edison	Electrical Service Dec 2015-Jan 2016	02/02/2016	85869	3,355.62	
101-90-4206-0000	George Wallis	Janitorial Service Jan 2016	02/17/2016	85938	2,366.78	
281-90-4206-0000	Leonardo Barajas Castro	Repair Leaks on Library Roof	02/02/2016	85854	2,200.00	
101-90-4206-0000	Graycon Inc	Chilled Water Pump Repair	02/17/2016	85946	1,640.00	
101-90-4150-0000	SLK.US Inc	CENIC Installation & Service	02/17/2016	0	665.00	
101-90-4500-4950	The Gas Company	Gas Service Dec 2015-Jan 2016	02/02/2016	85873	495.67	
101-90-4399-0000	Xerox	Copier Lease 12/21/15-1/22/16	02/17/2016	85977	303.01	
101-90-4150-0000	SLK.US Inc	CENIC Connection	02/02/2016	0	264.75	
101-90-4398-0000	Petty Cash	Mileage	02/17/2016	85929	238.00	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	230.00	
101-90-4500-9460	California American Water	Water Service Dec 2015- Jan 2016	02/17/2016	85925	205.88	
101-90-4500-9025	AT&T	Phone Service Dec 2015-Jan 2016	02/02/2016	85830	197.40	
101-90-4206-0000	Total Exterminating Inc	Extermination Monthly Service Jan 2016	02/17/2016	0	125.00	
101-90-4376-0000	Office Depot	Paper and Supplies	02/17/2016	85958	115.88	
101-90-4376-0000	Office Depot	Paper, Ink and Supplies	02/17/2016	85958	112.99	
101-90-4376-0000	U.S. Bank	Home Depot- Heaters	02/10/2016	85883	104.51	
101-90-4376-0000	Office Depot	Paper & Supplies	02/02/2016	85859	83.90	
101-90-4376-0000	Office Depot	Supplies and Paper	02/17/2016	85958	68.43	
101-90-4206-0000	U.S. Bank	Harbor Freight - Carpet Heater Blower for Library	02/10/2016	85883	64.29	
101-90-4150-0000	AT&T	CNIEC Service Dec 2015-Jan 2016	02/02/2016	85830	51.76	
101-90-4376-0000	U.S. Bank	Amazon- Lamp LCD Projector	02/10/2016	85883	44.16	
101-90-4500-9460	California American Water	Water Service Dec 2015-Jan 2016	02/02/2016	85835	43.52	
101-90-4376-0000	U.S. Bank	Smart n Final - Cleaning Supplies	02/10/2016	85883	27.85	
101-90-4376-0000	U.S. Bank	Photo Jojo- Passport Camera Light	02/10/2016	85883	24.70	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	22.95	
101-90-4412-0000	U.S. Bank	USPS-Postage	02/10/2016	85883	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	22.95	

Account	Vendor	Description	Date	Check	Amount	Prior
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	19.99	
101-90-4376-0000	Office Depot	Roll On Ink	02/02/2016	85859	5.10	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	1.86	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	0.70	
101-90-4412-0000	U.S. Bank	USPS-Postage	02/10/2016	85883	0.70	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	0.70	
101-90-4412-0000	U.S. Bank	USPS- Postage	02/10/2016	85883	0.70	
					17,363.58	21,389.05

Adult Services Accounts:

101-91-4370-0335	Ingram Library Services	Adult Materials	02/02/2016	0	867.43	
101-91-4370-0335	Ingram Library Services	Adult Books	02/17/2016	0	467.57	
101-91-4370-0335	Ingram Library Services	Adult Materials	02/17/2016	0	415.44	
101-91-4370-0335	Baker & Taylor	Adult Books	02/17/2016	85924	414.22	
101-91-4370-0335	Ingram Library Services	Adult Materials	02/17/2016	0	412.84	
101-91-4370-0335	Ingram Library Services	Adult Materials	02/02/2016	0	390.83	
101-91-4370-0335	Ingram Library Services	Adult Materials	02/02/2016	0	371.63	
281-91-4370-0000	Salem Press Inc	Reference Books	02/02/2016	85868	353.60	
281-91-4370-2575	Ingram Library Services	Adult Books	02/17/2016	0	238.18	
101-91-4370-0335	Ingram Library Services	Adult Books	02/17/2016	0	235.14	
101-91-4370-0335	Ingram Library Services	Adult Books	02/02/2016	0	189.77	
101-91-4370-0335	Ingram Library Services	Adult Books	02/17/2016	0	158.72	
101-91-4370-0335	Ingram Library Services	Adult Materials	02/02/2016	0	139.29	
101-91-4370-0335	Ingram Library Services	Adult Books	02/17/2016	0	104.01	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	95.87	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	67.20	
281-91-4376-2575	U.S. Bank	Stats - Friends Banner	02/10/2016	85883	64.80	

Account	Vendor	Description	Date	Check	Amount	Prior
281-91-4376-2575	Denise Dobbs	Reimbursemant Program Refreshments	02/17/2016	85894	64.07	
101-91-4370-6805	EBSCO Information Services	Magazine Subscription 2/16-1/17	02/17/2016	85939	44.00	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	38.99	
101-91-4370-0335	U.S. Bank	Vromans - Book	02/10/2016	85883	30.47	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	30.47	
101-91-4370-0335	U.S. Bank	Amazon- Book	02/10/2016	85883	20.14	
101-91-3344-3963	Erika Angon Islas	Refund- Lost Item	02/02/2016	85827	20.00	
101-91-3344-3963	Xiaohan Cao	Refund- Lost Item	02/17/2016	85899	20.00	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	11.98	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	9.80	
101-91-4370-0335	Recorded Books LLC	Replacement CD	02/17/2016	0	7.58	
101-91-4370-0335	U.S. Bank	Amazon- Book	02/10/2016	85883	7.38	
101-91-4370-1496	U.S. Bank	Amazon- DVD	02/10/2016	85883	-0.03	
					5,291.39	14,343.54

Children's Services Accounts:

281-92-4370-0000	The Penworthy Company	Childrens Books	02/02/2016	85862	3,275.24	
281-92-4370-2575	Ingram Library Services	Childrens Books	02/17/2016	0	441.02	
281-92-4370-2575	Ingram Library Services	Childrens Books	02/17/2016	0	429.29	
281-92-4370-2575	Ingram Library Services	Childrens Books	02/02/2016	0	295.32	
281-92-4370-2575	Baker & Taylor	Childrens Books	02/02/2016	85831	268.81	
281-92-4370-2575	Cavendish Square	Childrens Books	02/17/2016	85930	209.92	
281-92-4370-2575	Baker & Taylor	Childrens Books	02/17/2016	85924	196.35	
281-92-4370-2575	Baker & Taylor	Childrens Books	02/17/2016	85924	182.45	
281-92-4370-0000	Ingram Library Services	Childrens Books	02/02/2016	0	150.00	
281-92-4370-2575	Ingram Library Services	Childrens Books	02/17/2016	0	119.57	
281-92-4370-2575	U.S. Bank	Amazon- B & G Books	02/10/2016	85883	30.50	
281-92-4370-2575	U.S. Bank	Amazon- B & G Books	02/10/2016	85883	27.08	
281-92-4370-2575	Ingram Library Services	Childrens Books	02/17/2016	0	26.48	
281-92-4370-2575	Baker & Taylor	Childrens Books	02/02/2016	85831	26.42	
281-92-4370-2575	Ingram Library Services	Childrens Books	02/17/2016	0	16.76	
281-92-4370-2575	U.S. Bank	Amazon- B & G Books	02/10/2016	85883	16.31	
281-92-4376-2575	U.S. Bank	Brown Paper Tickets - Childrens Program Supplies	02/10/2016	85883	15.05	
281-92-4376-2575	U.S. Bank	Brown Paper Tickets - Childrens Program Supplies	02/10/2016	85883	15.05	
281-92-4370-2575	U.S. Bank	Amazon- B & G Books	02/10/2016	85883	14.98	
281-92-4370-2575	U.S. Bank	Amazon- B & G Books	02/10/2016	85883	14.70	
281-92-4370-2575	Ingram Library Services	Childrens Book	02/17/2016	0	14.54	
281-92-4370-2575	U.S. Bank	Amazon- B & G Books	02/10/2016	85883	11.49	
					5,797.33	2,021.12

Account	Vendor	Description	Date	Check	Amount	Prior
Processing Accounts:						
101-93-4376-0000	Vernon Library Supplies Inc	Book Pockets	02/17/2016	0	385.98	
101-93-4376-0000	Demco Inc	Processing Supplies	02/02/2016	0	233.18	
101-93-4376-0000	Brodart Co	Processing Supplies	02/02/2016	85833	182.99	
101-93-4150-0000	OCLC Inc	Cataloging & Interlibrary Loan	02/17/2016	85957	167.06	
					<u>969.21</u>	<u>2,077.04</u>
Old Mill Accounts:						
101-95-4150-0000	Old Mill Foundation	Maintenance and Operation for Jan- Feb 2016	02/02/2016	85860	8,333.34	
101-95-4206-0000	Arroyo Plumbing Inc	Cottage House Hot & Cold Water Repipe	02/17/2016	85919	940.00	
					<u>9,273.34</u>	<u>75.00</u>
					<u><u>1,024,995.59</u></u>	<u><u>970,817.16</u></u>

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL
FROM: JOHN T. SCHAEFER, CITY MANAGER
BY: VERONICA RUIZ, CITY CLERK
DATE: MARCH 9, 2016
SUBJECT: **APPROVAL OF MINUTES**

BACKGROUND

Attached for Council consideration are the following City Council Minutes:

- Adjourned Regular Meeting of January 29, 2016
- Regular Meeting of February 10, 2016

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Staff recommends the City Council Approve the Minutes as presented. If Council concurs, the appropriate action would be:

“A motion to approve the City Council Minutes of the Adjourned Regular Meeting of January 29, 2016, and the Regular Meeting of February 10, 2016.”

Attachments: Minutes of January 29, 2016 Adjourned Regular Meeting
Minutes of February 10, 2016 Regular Meeting

**MINUTES
ADJOURNED REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
JANUARY 29, 2016 – 8:00 A.M**

CALL TO ORDER Mayor Allan Yung called the meeting to order at 8:04 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL **PRESENT:** Councilman Huang, Councilman Talt, Councilman Ward, Vice Mayor Sun, and Mayor Yung

PUBLIC COMMENTS

There were no public comments at this time.

MOTION TO WAIVE FURTHER READINGS

Vice Mayor Richard Sun moved to waive the reading of the entire text of ordinances and resolutions; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

APPOINTMENT

1. **APPOINTMENT TO THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES**

Vice Mayor Richard Sun moved to appoint Mr. Scott Kwong to serve on the Board of Trustees for the Greater Los Angeles County Vector Control District to fill the unexpired term ending January 1, 2018; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

STUDY SESSION

2. **MID YEAR BUDGET REVIEW AND FIVE YEAR PROJECTION**

Finance Director Lisa Bailey presented the staff report. She noted two corrections in her report. The first correction on page 5 of the Prop. C estimated revenues should be \$1,083,680. The second correction on page 1 of the Expenditure Summary for Police Personnel should be \$5,115,047.

The City Council had questions regarding the 3% projected increase in property tax revenues and requested using actual numbers and other State based economic indicators to calculate projections.

The City Council requested a report on the status of capital projects, and which projects have been completed to date.

The following person(s) spoke:
Hal Harrigan, San Marino
Gene Ruckh, San Marino

Vice Mayor Richard Sun moved to receive and file the Mid-Year Review and Five Year Financial Projection; seconded by Councilman Steven Huang. Following a roll call, the motion carried 4-0-1 by the following vote: AYES: Councilman Steven Huang, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None. ABSTAIN: Councilman Steve Talt.

3. DISCUSSION REGARDING ASSEMBLY BILL 1164, DROUGHT TOLERANT LANDSCAPING, SYNTHETIC GRASS AND ARTIFICIAL TURF

Planning and Building Director Aldo Cervantes presented the staff report.

The following person(s) spoke:
Gene Ruckh, San Marino

Councilman Steve Talt moved to direct staff to continue to evaluate requests to install synthetic grass and artificial turf materials on a case by case basis, while investigating the State's mandate and its environmental implications; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

4. DISCUSSION REGARDING NOTICE PROVISIONS AND STREETScape

Planning and Building Director Aldo Cervantes presented the staff report.

Councilman Steve Talt moved to direct staff to return with a code amendment establishing notice provisions for continued design review items, requiring that the streetscape include all properties in the legal neighborhood, and a requirement that the applicant sign a statement under penalty of perjury indicating that all steps have been taken to meet with residents in the legal neighborhood to discuss the proposed project; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

CONSENT CALENDAR

Councilman Richard Ward moved to adopt the Consent Calendar consisting of Items 5 and 6; seconded by Vice Mayor Richard Sun. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

5. DECEMBER 2015 TREASURER'S REPORT

Accept and file the Treasurer's Report for the period ending December 31, 2015.

6. APPROPRIATION OF DONATED FUNDS

Appropriate the San Marino Woman's Club's \$5,000.00 donation to the Library 281-91-4370-0000 account for the purchase of a large paper trimmer, \$1,178.05 to the Non-Capitalized Equipment line in the Parks Division (281-50-4399-0000) for the purchase of a bench and a plaque, and \$114,790 to 281-50-4600-6053 for Patrick's Tree.

NEW BUSINESS

7. COUNCIL DIRECTION ON MANDATED RESPONSE TO LOS ANGELES GRAND JURY INTERIM REPORT ON "INADEQUATE EL NIÑO PLANNING FOR COUNTY HOMELESS POPULATION"

City Manager John Schaefer presented the staff report.

Councilman Richard Ward moved to direct the City Manager to work with the City Attorney to prepare and send a letter in response to the Grand Jury's Interim Report on inadequate El Nino planning for the County's homeless population; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

CONTINUED BUSINESS

8. ORDINANCE O-15-1301 ADDING THE 4TH LEVEL SURVIVOR BENEFIT TO THE MISCELLANEOUS EMPLOYEES CONTRACT (SECOND READING)

Finance Director Lisa Bailey presented the staff report.

Councilman Richard Ward moved to adopt Ordinance No. O-15-1301; seconded by Councilman Steve Talt. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

9. REVIEW OF MAKING SAN MARINO BETTER LIST

It was the consensus of the Council to revisit the proposal to redesign the City's landscape medians in April.

Councilman Steve Talt left the meeting at 9:44 a.m., and returned at 9:45 a.m.

It was the consensus of the Council to add a public safety strategy as an item to the Making San Marino Better list, and request the Police Chief to develop a comprehensive plan to proactively reduce the crime rate and present to Council.

PUBLIC COMMENTS

The following person(s) spoke:

Gene Ruckh, San Marino, commented on pensions (*submitted documents*).

Mayor Allan Yung left the meeting at 10:20 a.m., and returned at 10:25 a.m.

CLOSED SESSION

The City Council recessed to Closed Session at 10:27 a.m. to:

10. CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9-(1 case)

RECONVENE TO OPEN SESSION

Council reconvened to open session at 10:45 a.m.

CLOSED SESSION REPORT

There was no reportable action.

ADJOURNMENT

The San Marino City Council adjourned at 10:46 a.m.

VERONICA RUIZ, CMC
CITY CLERK

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
FEBRUARY 10, 2016 - 6:00 P.M.**

CALL TO ORDER Mayor Allan Yung called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL **PRESENT:** Councilman Huang, Councilman Talt, Councilman Ward, Vice Mayor Sun, and Mayor Yung

PUBLIC COMMENTS

There were no public comments at this time.

MOTION TO WAIVE FURTHER READINGS

Vice Mayor Richard Sun moved to waive the reading of the entire text of ordinances and resolutions; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

PRESENTATIONS

1. **RECOGNITION OF BOOKMARK CONTEST WINNERS BY THE LIBRARY FOUNDATION**

Library Foundation Trustee Karen Wicke introduced the 2016 Bookmark Design Contest winners. The winners were Caitlin Chwang, Chasen Chwang, Ashley McGinn, Dora Li, Ken Chin, and Andrea Cai.

STUDY SESSION

2. **REVIEW OF FINE AND FEE SCHEDULE AND ANTICIPATED REVENUES**

Finance Director Lisa Bailey presented the staff report.

Thereafter followed Council discussion with staff on the fees for tree permits as well as major versus minor design review fees. After discussion, it was the consensus of the Council to direct staff to bring back the schedule of fees at a future meeting for a public hearing with an explanation of how the tree removal permit fee compares with adjacent cities and clarification on how minor design review fees are calculated.

CONSENT CALENDAR

Councilman Richard Ward moved to adopt the Consent Calendar consisting of Item 4; seconded by Vice Mayor Richard Sun. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

4. APPROVAL OF MINUTES

Approve the City Council Minutes of the Joint Meeting with the Design Review Committee of January 13, 2016, the Regular Meeting of January 13, 2016, and the Special Meeting of January 20, 2016.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

3. JANUARY 2016 DISBURSEMENT REPORTS

Councilman Steve Talt moved to ratify and file the Disbursement Reports for the period ending January 31, 2016; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

5. AGREEMENT REGARDING THE ADMINISTRATION AND COST SHARING FOR IMPLEMENTING THE COORDINATED INTEGRATED MONITORING PROGRAM (CIMP) FOR THE UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA

Environmental Services Consultant Kevin Sales of KJ Services, who provides NPDES consulting services to the City explained that each city's cost allocation for the Coordinated Integrated Monitoring Program is based on the land area within the watershed. San Marino is within this single watershed and only has one cost allocation, but there are some cities that are within multiple watersheds which requires them to allocate for each watershed they are in.

Vice Mayor Richard Sun moved to approve an Agreement with San Gabriel Valley MS4 permittees for the administration and implementation of the Coordinated Integrated Monitoring Program through June 30, 2018; and appropriate \$16,430 to account 101-44-4150-570 to enable the first year expenses for the CIMP program; seconded by Councilman Richard Ward. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

NEW BUSINESS

6. PRESENTATION OF FINANCIAL STATEMENTS BY RICH KIKUCHI OF LANCE, SOLL AND LUNGHARD, CPAs

Finance Director Bailey introduced Rich Kikuchi of the CPA firm Lance, Soll and Lunghard.

Rich Kikuchi of the CPA firm Lance, Soll and Lunghard described the audit process, presented the audit findings, and referred to three documents, including an Audit Committee letter dated June 30, 2015 from his firm to the City Council; Auditor's Report; and Financial Statements.

Council requested that, in the future, staff make available the Auditor's Report and Financial Statements in a more timely manner.

The following person(s) spoke:
Gene Ruckh, San Marino

Councilman Steve Talt moved to receive and file pages 13-88 of the Financial Statements for the fiscal year ending June 30, 2015, the auditor's report included therein, the Auditor's Report on Compliance and Internal Control Over Financial Reporting and the Audit Committee letter, and directed staff to review the Management Discussion and Analysis portion and bring back to Council for approval; seconded by Vice Mayor Richard Sun. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

Councilman Huang left the meeting at 7:20 p.m., and returned at 7:24 p.m.

7. ANNUAL TRAFFIC REPORT

Police Chief John Incontro presented the staff report.

Vice Mayor Richard Sun suggested that future report statistics be formatted on a spreadsheet with a bar chart to make it easier for the public to identify trends.

The following person(s) spoke:
Michele Lumley, San Marino

Councilman Steve Talt moved to receive and file the Annual Traffic Report for the period ending December 31, 2015; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

There being no objection, the Mayor moved to Item 10 on the agenda.

10. REQUEST FOR COUNCIL DIRECTION ON DONATIONS

City Manager John Schaefer presented the staff report.

Carver Elementary School PTA President, Sylvia Koh presented a certificate of recognition to the City Council.

The following person(s) spoke:

Hal Suetsugu, San Marino
Patrice Garcia, San Marino Police Officers' Association
Mark Phillips, San Marino Fire Department

Councilman Steve Talt moved to authorize the City Manager to approve up to \$1,500 on a regular basis for the public education institutions in San Marino including the Chinese School, directed the City Manager to work with the Police and Fire Departments to achieve a reduction in costs associated with these donations, and required that anything above \$1,500 would need Council approval; seconded by Vice Mayor Richard Sun. The motion carried 4-0-1 by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None. ABSTAIN: Councilman Richard Ward.

8. ORDINANCE NO. O-16-1306 STANDARDS FOR HEARING NOTICES AND DOCUMENTATION REQUIRED FOR DESIGN REVIEW APPLICATIONS (FIRST READING)

Planning and Building Director Aldo Cervantes presented the staff report.

Vice Mayor Richard Sun moved to approve Ordinance No. O-16-1306 on first reading with the change to section 7 to require second-story additions to provide a landscape plan to address privacy; seconded by Councilman Steve Talt. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

9. AWARD PROPOSAL OF RECRUITING SEARCH OF A PARKS AND PUBLIC WORKS DIRECTOR/CITY ENGINEER

City Manager John Schaefer presented the staff report.

The following person(s) spoke:

Fran Benuska, San Marino
"Little Paul", San Marino
Gene Ruckh, San Marino

Vice Mayor Richard Sun moved to award the proposal for VCA Code Staffing Solutions to conduct a recruitment search for a Parks and Public Works Director/City Engineer in

the amount of \$13,000.00; seconded by Councilman Richard Ward. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

PUBLIC HEARINGS

11. CONSIDERATION OF ADOPTION OF RESOLUTION R-16-02 APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2016-2017

Administrative Analyst Paddy Taber presented the staff report.

Mayor Allan Yung opened the hearing for public comment.

Hearing no public comment, the Mayor closed the public hearing.

Councilman Richard Ward moved to adopt Resolution R-16-02; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

WRITTEN COMMUNICATIONS

There were no written communications at this time.

COUNCIL REPORTS

There were no Council reports at this time.

CITY MANAGER'S REPORT

City Manager John Schaefer reported attending the League of California Cities - City Managers' Conference and gave a brief overview of the sessions.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings at this time.

PUBLIC COMMENTS

The following person(s) spoke:

Gene Ruckh, San Marino, commented on the closed session items.

CLOSED SESSION

The City Council recessed to Closed Session at 8:27 p.m. to:

12. CONFERENCE WITH LABOR NEGOTIATOR – PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: City Manager, John Schaefer
Employee Organization: San Marino City Employees' Association
representing General Employees

13. CONFERENCE WITH LABOR NEGOTIATOR—PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: City Manager, John Schaefer
Employee Organization: San Marino Fire Fighters' Association

14. CONFERENCE WITH LABOR NEGOTIATOR—PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: City Manager, John Schaefer
Employee Organization: San Marino Police Officers' Association

RECONVENE TO OPEN SESSION

Council reconvened to open session at 9:25 p.m.

CLOSED SESSION REPORT

There was no reportable action.

ADJOURNMENT

The San Marino City Council adjourned at 9:27 p.m. to an adjourned regular meeting to be held on **FRIDAY, FEBRUARY 26, 2016, at 8:00 A.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

VERONICA RUIZ, CMC
CITY CLERK

City of San Marino AGENDA REPORT



Dr. Allan Yung, Mayor

Richard Sun, MD, Vice Mayor

Steve Talt, Council Member

*Steven Huang, DDS, Council
Member*

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL
FROM: JOHN SCHAEFER, CITY MANAGER
BY: ALDO CERVANTES
PLANNING AND BUILDING DIRECTOR
DATE: MARCH 9, 2016

SUBJECT: **ORDINANCE NO. O-16-1306 STANDARDS FOR HEARING NOTICES AND DOCUMENTATION REQUIRED FOR DESIGN REVIEW APPLICATIONS (SECOND READING)**

BACKGROUND

On January 29, 2016 the City Council directed staff to return with a code amendment establishing notice provisions for continued design review items, requiring that the streetscape include all properties in the legal neighborhood and including a requirement that the applicant sign a statement under penalty of perjury indicating all steps taken to meet with residents in the legal neighborhood to discuss the proposed project.

The City Council introduced that ordinance at the February 10, 2016, City Council meeting. At the February 26 meeting the City Council directed staff to limit the required streetscape to only the homes on either side of the subject property and reintroduced the ordinance with that change. The revised ordinance contains the modification and it is appropriate for the City Council to adopt the revised version of the ordinance, a copy of which is attached to the staff report.

FISCAL IMPACT

At this point, this item presents no fiscal impact.

RECOMMENDATION

Staff recommends the City Council approve Ordinance No. O-16-1306, as revised on second reading.

“A motion to approved Ordinance No. O-16-1306 on second reading.”

Attachments: Ordinance No. O-16-1306

ORDINANCE NO. O-16-1306

AN ORDINANCE OF THE CITY OF SAN MARINO REQUIRING NOTICE FOR CONTINUED DESIGN REVIEW HEARINGS AND ESTABLISHING NEW DOCUMENTATION REQUIREMENTS FOR DESIGN REVIEW APPLICATIONS AND AMENDING THE SAN MARINO CITY CODE

THE SAN MARINO CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Section 23.15.05 of Chapter 15, Title 23 of the San Marino City Code is hereby amended by redesignating Subsections E and F as subsections F and G, respectively, and adding a new subsection E to read as follows:

“23.15.05: NOTICE

....

- E. Notice of a continued hearing shall be provided in the same manner notice was provided for the original hearing.
- F. The applicant shall be responsible for providing stamped envelopes with the name and addresses of owners of record and current residents within the neighborhood for all meetings. The failure on the part of any person to receive or to give due and careful consideration to any such published or mailed notice shall not affect the validity of the proceedings; provided that such publication and mailing have been done in good faith.
- G. On Site Notification: For new or replacement residential structures, a sign shall be posted, at least ten (10) days before the public hearing held by the design review committee or planning commission, in the following manner:
 - 1. For corner lots, signs shall be posted on each street frontage.
 - 2. The sign(s) shall be located in a conspicuous place on the property abutting a street not more than ten feet (10') inside the property line, but no closer than five feet (5') to a property line.
 - 3. The director of planning and building may approve deviations to these requirements in order to meet the intent of these noticing provisions.
 - 4. Each sign shall comply with the following:
 - a. The sign shall be twelve (12) square feet in sign area, generally measuring three feet by four feet (3' x 4').
 - b. The sign shall not exceed five feet (5') in height from the ground level; provided that if the property is surrounded by fences, walls, or hedges

at or near the street property line, additional height may be provided as necessary to ensure visibility of the sign from the public right of way.

- c. The sign shall not be illuminated.
- d. The sign shall include all of the factual information about the pending application including, but not limited to, the date and location of the meeting, address of the property, the case number, and a description of the project.
- e. The size, style, and color of the sign's lettering shall be the specifications approved by the director of planning and building.
- f. Support elements for the sign shall be made of four inch by four inch (4" x 4") wood posts.
- g. A building permit shall not be required for the posting of a sign installed in compliance with this subsection.
- h. The sign shall remain in place until the expiration of the appeal period following a decision by the review authority. If the application has been appealed or called for review, the sign shall remain in place with the new hearing date noted until the final decision is rendered. The sign shall be removed within ten (10) days of either the appeal period or the final decision, whichever applies.
- i. The applicant shall submit to the director of planning and building an affidavit verifying that the sign was posted on the subject site in a timely manner in compliance with this subsection.
- j. Failure to post the sign, to include the required information, or to comply with applicable placement or graphic standards or requirements may result in the delay of the required public hearing.
- k. To ensure consistency in appearance and information on the sign, the sign will be provided by the city and given to the applicant. The applicant would then staple or nail the sign to the plywood or posts."

SECTION 2. Section 23.15.12 of Chapter 15, Title 23 of the San Marino City Code is hereby amended by amending Paragraph 7 of Subsection A and amending Subsection G to read as follows:

23.15.12: DOCUMENTATION REQUIRED FOR REVIEW

- "A. All requests which increase the square footage of a building shall submit a complete set of plans with basic size information and a narrative description of work proposed and also including, but not limited to, the following list. After initial review by City

staff, eight (8) sets of plans are required in order to continue the design review process.

....

7. Requests for a new residence shall include a detailed landscape plan, color and materials samples, a street elevation showing the profiles of the proposed residence and each residence adjoining the side yards of the proposed residence, and the location of the datum plane with appropriate topographical elevations. A new second story addition over an existing one-story house shall provide a landscape plan to address privacy.

....

- G. For all submittals a statement signed under penalty of perjury describing all attempts to notify the property owners in the legal neighborhood of the pending application.”

PASSED, APPROVED AND ADOPTED THIS 9th DAY OF MARCH, 2016.

ALLAN YUNG, M.D.
MAYOR

ATTEST:

VERONICA RUIZ, CMC
CITY CLERK

APPROVED AS TO FORM:

STEVEN L. DORSEY, CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SAN MARINO)

I HERBY CERTIFY that the foregoing Ordinance No. O-15-1306, was introduced at a Regular Meeting of the City Council held on the 10th day of February, 2016, and was approved and adopted at a Regular Meeting of the City Council held on the 9th day of March, 2016, by the following vote:

AYES: COUNCIL MEMBERS:

NOES:

ABSENT:

ABSTAIN:

VERONICA RUIZ, CMC
CITY CLERK

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Richard Ward, Council Member

Steve Talt, Council Member

*Steven Huang DDS, Council
Member*

TO: MAYOR AND CITY COUNCIL

FROM: JOHN T. SCHAEFER, CITY MANAGER

BY: LUCY GARCIA, ASSISTANT CITY MANAGER
DEAN WERNER, PARKS AND PUBLIC WORKS MGR

DATE: MARCH 9, 2016

SUBJECT: **ACCEPTANCE AND AUTHORIZATION TO FILE
THE NOTICE OF COMPLETION FOR THE SLURRY SEAL
AND STRIPING PROJECT FOR AREA 4 (PROJECT NO. 9271)**

BACKGROUND:

On July 31, 2015, the City Council awarded a contract to Doug Martin Contracting of La Habra, California in the amount of \$298,412 for the Slurry Seal and Striping Project (Project No. 9271). The project included 4,310 square feet of asphalt dig outs, replacement of 1,016 linear feet of concrete curb and gutter, 590 square feet of concrete driveway approaches and 727.43 extra-long tons of slurry seal. Two (2) bids were received for the project on July 14, 2015.

The project is now complete. There were change orders in the amount authorized by the City for added quantities of slurry, dig outs and striping; however, less concrete was utilized, resulting overall in no significant increases in the project costs. All punch list items were addressed to the satisfaction of the City.

FISCAL IMPACT:

The City Engineer's estimate for the project was \$370,000.00, budgeted under the General Fund in the 2015-16 Fiscal Year under Account No. 394-48-4600-9271. The construction costs with change orders were \$298,934.97, not including engineering.

RECOMMENDATION:

Staff recommends the City Council accept the Notice of Completion for the Slurry Seal and Striping Project for Area No. 4 (Project No.9271) and authorize the City Clerk to file a notice of completion for this project. If the Council concurs, the appropriate action would be:

“A motion to accept the Slurry Seal and Striping Project (Project No. 9271) as complete and authorize the City Clerk to file the Notice of Completion.”

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO

Name: CITY OF SAN MARINO
Street: 2200 Huntington Dr.
Address: San Marino, CA 91108-2591
City &
State

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Free recording requested pursuant to Government Code §6103 & 27383

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property herein described:
 2. The full name of the owner is CITY OF SAN MARINO
 3. The full address of the owner is 2200 Huntington Dr., San Marino, CA 91108-2591
 4. The nature of the interest or estate of the owner is: In fee.
- (If other than fee, strike "In fee" and insert, for example "purchaser under contract of purchase," or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or tenants in common are:
NAMES ADDRESSES
None
- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
NAMES ADDRESSES
None
6. Work of improvement on the roadway hereinafter described was completed on January 26, 2016. The work done was: Slurry seal and striping. various streets Project No 9271
 7. The name of the contractor, if any, for such work of improvement was Doug Martin of La Habra, , California
July 31, 2015
(If no contractor for work of improvement as a whole, insert "none".) (Date of Contract)
 8. The property on which said work of improvement was completed is in the City of San Marino
County of Los Angeles, State of California, and is described as follows: Replaced 4310 sqft of asphalt, replaced 1,016 L.F of curb and gutter and used 727.43 ELT of slurry coating.
 9. The street address of said property is None
(If no street address has been officially assigned insert "none.")

Date: March 9, 2016

Signature of owner or corporate officer of owner named in paragraph 2 or his agent
John Schaefer, City Manager

VERIFICATION

I, the undersigned say: I am the City Manager of the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 9, 2016, at San Marino, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)
John Schaefer, City Manager

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL

FROM: JOHN T. SCHAEFER, CITY MANAGER

BY: LUCY GARCIA, ASSISTANT CITY MANAGER
IRENE McDERMOTT, CITY LIBRARIAN
PADDY TABER, ADMINISTRATION ANALYST

DATE: MARCH 9, 2016

SUBJECT: **REQUEST TO CLOSE LIBRARY MARCH 27**

BACKGROUND

This year, Easter Sunday falls on March 27.

Many members of the library staff are Christian and have expressed a desire to celebrate this important holiday at home with their families.

Easter is not an official holiday for the City of San Marino. City offices are closed on Sunday with the exception of the library, which is open from 1 p.m. – 5 p.m.

An examination of the past two years of library circulation on Easter shows that the holiday has about a 21% lower circulation than other Sundays in March and April.

A poll was conducted of 26 libraries in Southern California. Only six of these remain open on Easter Sunday, although many of the remaining twenty don't have any Sunday hours.

FISCAL IMPACT

There is no expected fiscal impact to the City's General Fund. Full-time staff who normally work on Sunday would take a vacation day or reschedule their off day on March 27 this year. Part-time staff would not be paid for their time off.

RECOMMENDATION

Staff recommends the Library Trustees authorize the closure of Crowell Public Library on March 27, 2016 in honor of Easter. If Trustees concur, the appropriate action would be:

“A motion to authorize the closure of the Crowell Public Library on March 27, 2016 for the purpose of allowing staff to celebrate Easter Sunday.”

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: JOHN SCHAEFER, CITY MANAGER

BY: JOHN SCHAEFER, CITY MANAGER
TERRY RODRIGUE, TRAFFIC ENGINEER

DATE: MARCH 9, 2016

SUBJECT: **EXTENSION OF NORTHBOUND SAN MARINO AVENUE LEFT TURN LANE AT HUNTINGTON DRIVE**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

The existing northbound left turn lane on San Marino Avenue at Huntington Drive is approximately 100 feet long, which provides enough room for 4-5 vehicles waiting for a green signal to turn west on Huntington Drive. During peak hours, the queue of left turn vehicles spills out of the turn pocket and blocks through vehicles in the first through lane. This, in turn, causes further backups and congestion, sometimes blocking access to the police station driveway.

Staff evaluated the existing striping configuration and determined the left turn pocket can be doubled in length by modifying the striping as shown in Exhibit A. This change would eliminate the three parking spaces on the east side of the street south of the police station driveway.

The Police Department voiced concern about this loss of parking. The elimination of these three spaces would make the closest parking for the PD across the street, on Roanoke or in the City Hall parking lot east of the Fire Department. The Chief of Police voiced these concerns to the Traffic Commission, but the Commission felt these spaces were non-essential.

The additional left turn length should noticeably help reduce congestion, although overall intersection capacity will remain a function of the signal timing, which will not change.

While evaluating existing signing and striping, staff noticed that the southbound lane merge can be modified to better conform with current standards (physical constraints make full conformance impossible). The minor signing and striping changes involved, shown in Exhibit B, will not materially affect parking or traffic flow, and can be implemented at the same time as the left turn pocket changes.

At the Traffic Advisory Commission Meeting on January 18, 2016, the Commission voted to support all the proposed changes.

FISCAL IMPACT

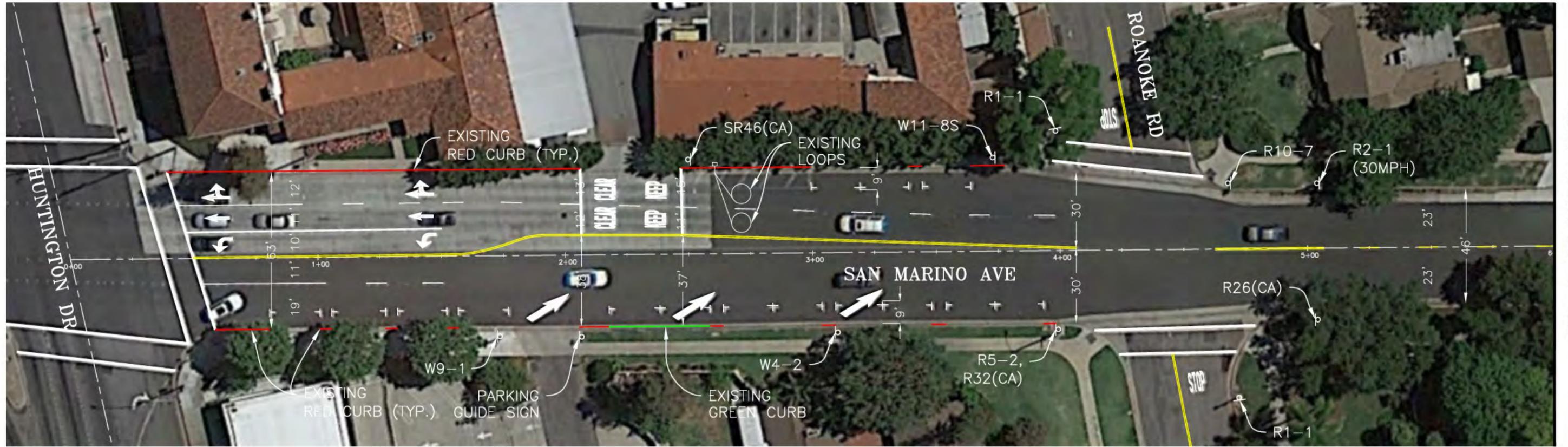
The cost to have a contractor implement the signing and striping changes is estimated to be approximately \$2,000.

RECOMMENDATION

If the Council concurs with the recommendation of the Traffic Advisory Commission to implement the signing and striping changes shown in Exhibits A and B, the appropriate action would be:

"A motion to direct staff to implement signing and striping changes on San Marino Avenue south of Huntington Drive to extend the northbound left turn pocket and southbound lane merge."

Attachments: Exhibit A - San Marino Avenue Left Turn Lane Extension
Exhibit B - San Marino Avenue Lane Merge Modification



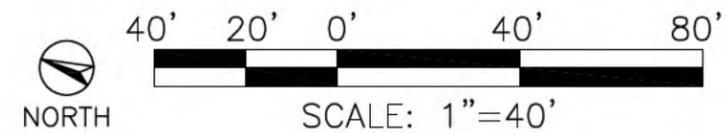
STA. 6+00 MATCH LINE
SEE BELOW

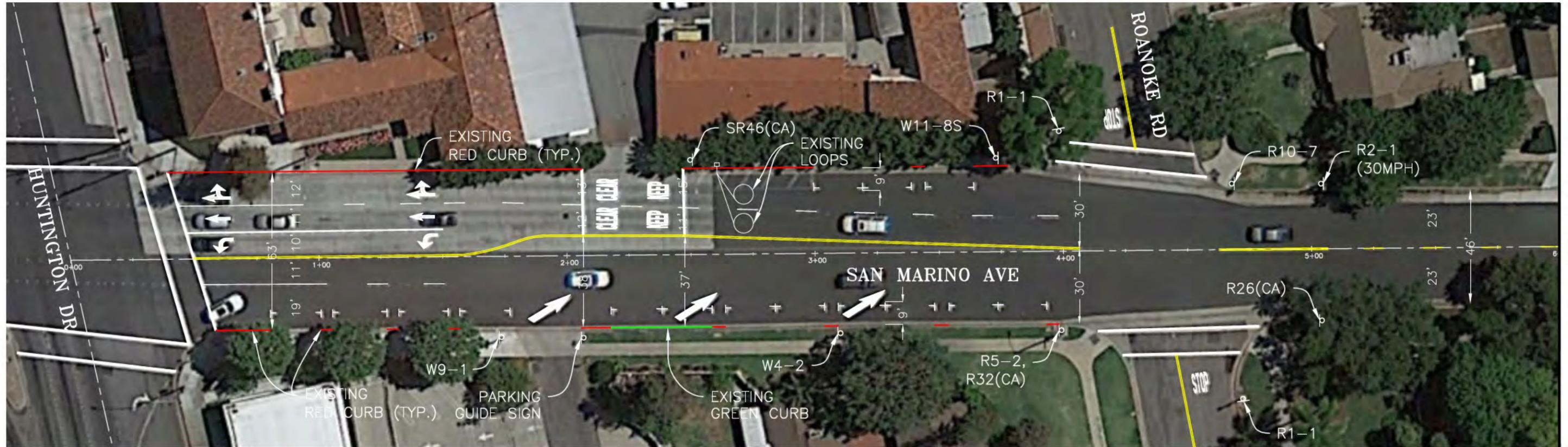


SEE ABOVE
STA. 6+00 MATCH LINE

- 
R1-1
- 
R2-1
- 
R5-2
- 
R10-7
- 
R26(CA)

- 
R32(CA)
- 
SR46(CA)
- 
W4-2
- 
W9-1
- 
W11-8S
- 
PARKING
GUIDE
SIGN





STA. 6+00 MATCH LINE
SEE BELOW



SEE ABOVE
STA. 6+00 MATCH LINE



R1-1



R2-1



R5-2



R10-7



R26(CA)



R32(CA)



SR46(CA)



W4-2



W9-1



W11-8S



PARKING GUIDE SIGN



NORTH



SCALE: 1"=40'

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL

FROM: JOHN T. SCHAEFER, CITY MANAGER

BY: VANESSA QUIROZ, PLANNING INTERN |

DATE: MARCH 9, 2016 |

SUBJECT: **RELOCATION OF DATA COLLECTION UNIT FROM
1435 CIRCLE DRIVE TO 1280 ROSALIND ROAD
ALONG CITY RIGHT-OF-WAY** |

BACKGROUND

In July 27, 2012, the City Council supported the installation of two Advanced Meter Facility Data Collection Units on City right-of-ways. The Data Collection Unit identified as MI055-I, was temporarily placed at 1435 Circle Drive. At the time of approval, the Southern California Gas Company agreed to relocate the Data Collection Unit (DCU) along Virginia Road below the Circle Drive bridge pending completion of the bridge. In an attempt to uphold the agreement, the Southern California Gas Company revisited the site and conducted an analysis of the proposed location. The Southern California Gas Company deemed the proposed location as limited and ineffective to provide the necessary coverage.

The Southern California Gas Company has since identified 1280 Rosalind Road as an optimal location to provide the network coverage for this vicinity. The Southern California Gas Company is seeking to install this Data Collection Unit on the City right-of-way along Virginia Road, adjacent to the property at 1280 Rosalind Road. The Data Collection Unit will be installed onto a new 26'- 4" high concrete marbelite pole, measured at grade, and will be energized by a solar panel embedded at the top of the pole. The Advanced Meter Facility will stand at an overall height of 28'- 8" with the inclusion of the antennas.

In accordance with the franchise agreement granted by the City of San Marino and the City Ordinance No. 904, the Southern California Gas Company has the right to construct, install, and maintain facilities in this City right-of-way to facilitate the transmission and distribution of the utility including various network communication devices. One such device is the Data Collector Unit which measures, collects, and analyzes usage by communicating with residential metering devices. |

ANALYSIS

Working with the Southern California Gas Company, City staff reviewed the proposed vicinity to determine the most appropriate location for the placement of the Data Collection Unit. Staff considered the visual impact to the surrounding neighborhood and the adjacent property owners. In order to minimize the visual appearance of the Advanced Meter Facility, staff requires that the concrete pole be installed at a height of 28'- 8' feet and to match the shape, style and, color of existing street lights found within the City.

Additionally, staff requested that the concrete pole serve a dual purpose by placing required street signage on the poles to visually blend into the neighborhood. When reviewing the proposed vicinity, staff and the Southern California Gas Company found the City right-of-way along 1280 Rosalind Road as an appropriate location. The proposed location will not have a significant visual impact to the neighborhood nor its aesthetics. The site currently contains hedging that will minimize the visual impact to the resident residing at 1280 Rosalind Road and the pole will include street parking signage.

In addition to the public notice, the Southern California Gas Company has conduct community outreach for the installation of the Advanced Meter Facility to customers within the vicinity of the proposed DCU. There are no objections to the installation of the Advanced Meter Facility on City right-of-way along 1280 Rosalind Road from the surrounding residents.

FISCAL IMPACT

The Southern California Gas Company will incur all of the cost associated with the installation of the Data Collection Unit and concrete pole installation on City right-of-way along 1280 Rosalind Road. |

RECOMMENDATIONS

Staff recommends the Council consider the City right-of-way along 1280 Rosalind Road as the placement for Data Collection Unit MI055-I with the following condition:

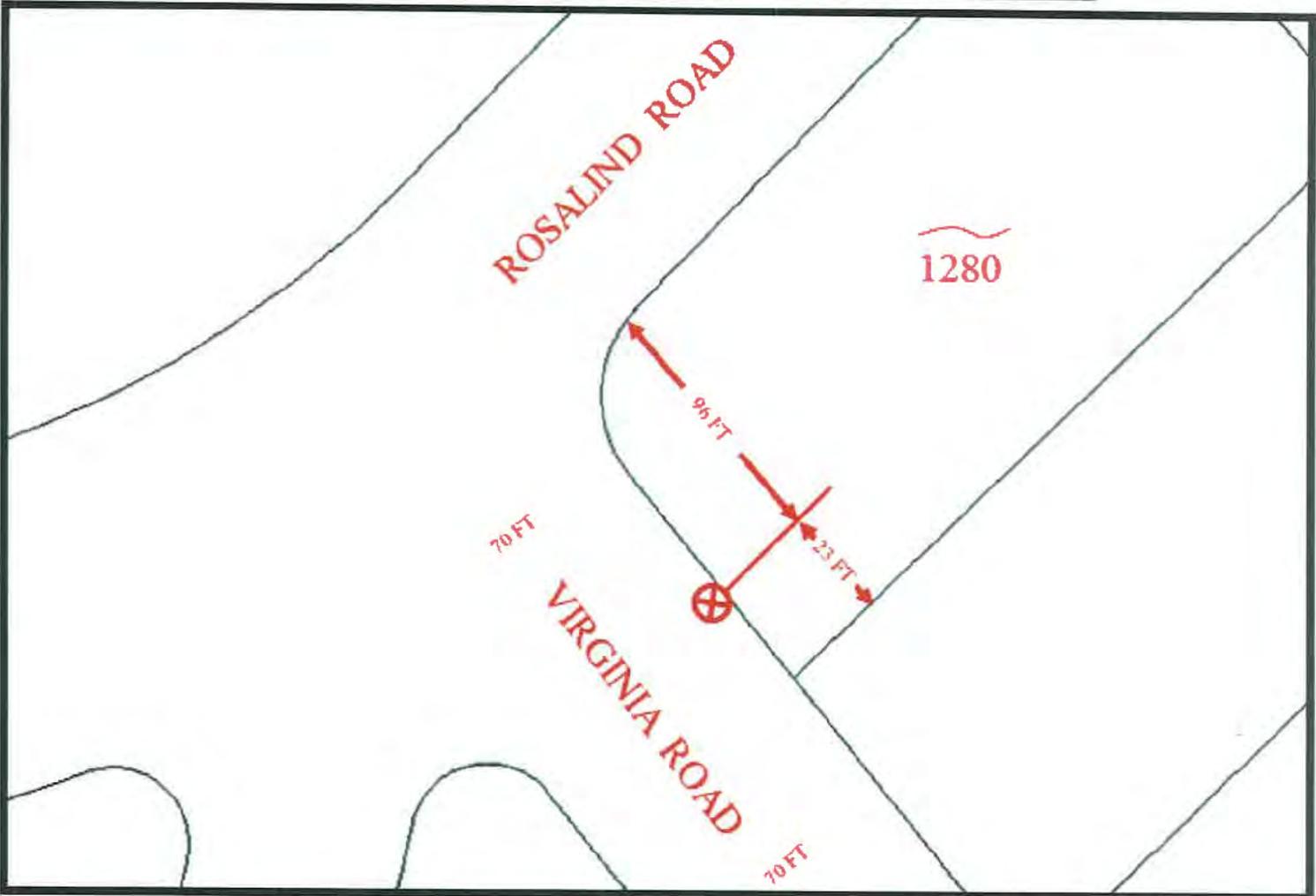
1. The Data Collection Unit will match the color of the concrete pole. |

If Council concurs, the appropriate action would be:

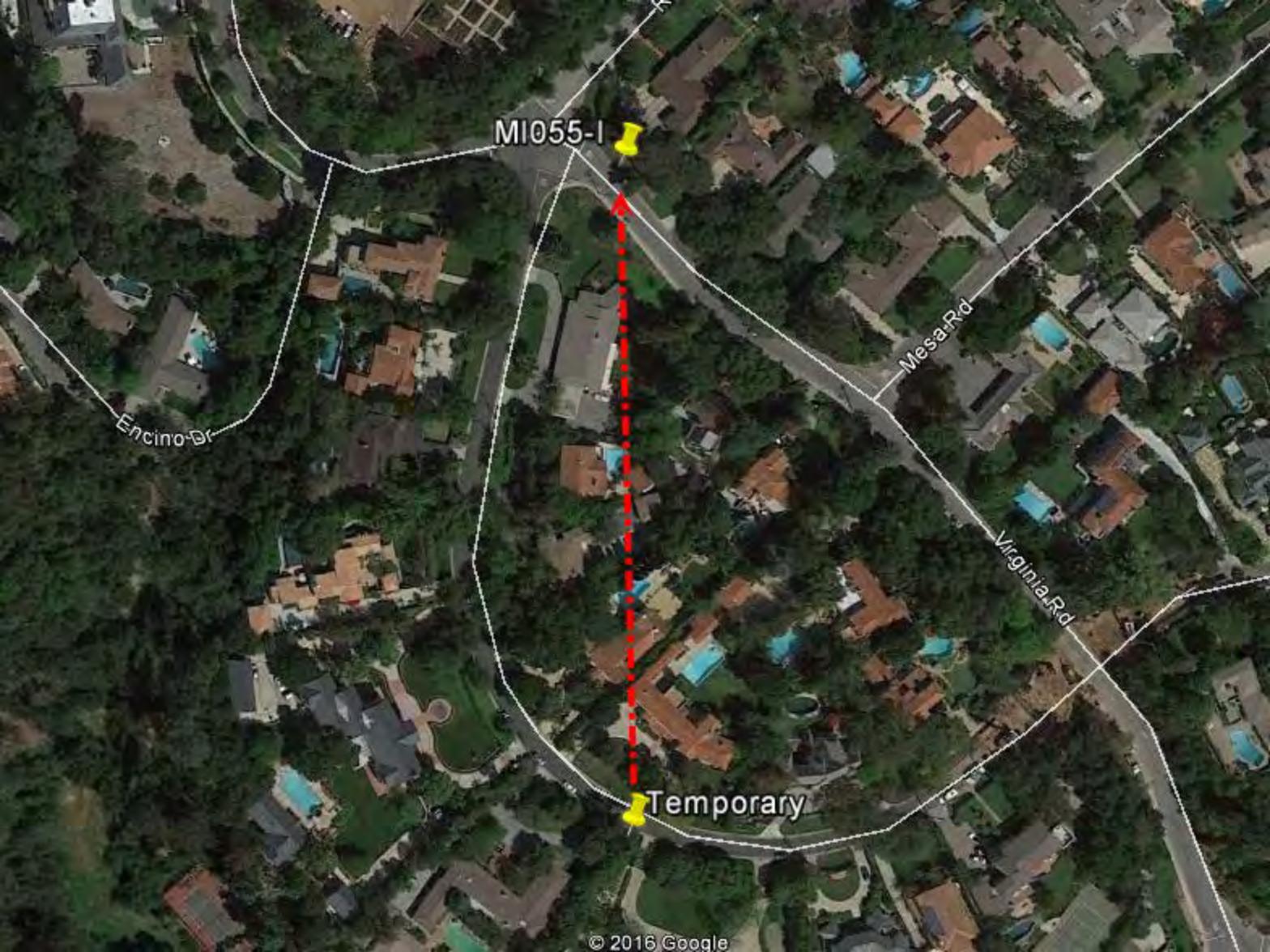
“A motion to authorize the Planning and Building Department to process the permits to locate the Data Collection Unit along City right-of-way at 1280 Rosalind Road” |

Attachments: | Site Identification
MI055-I Relocation Map
Concrete Pole Design Details
Ordinance No. 904 |

SITE ID: MI055-I
ON VIRGINIA ROAD; SOUTH OF 1280 ROSALIND ROAD
SAN MARINO, CA 91108
THOMAS BROS. PAGE: 566-B7



SCG TO INSTALL A 33 FOOT CONCRETE POLE
***REMOVE AND REPLACE NO PARKING SIGN**
96 FEET EAST OF THE EAST CURB FACE OF ROSALIND ROAD
AND
2 FEET NORTH OF THE NORTH CURB FACE OF VIRGINIA ROAD



MI055-I

Temporary

Encino Dr

Mesa Rd

Virginia Rd



CITY:
 COUNTY:
 JURISDICTION:
 SITE NUMBER/ID:
 SITE TYPE:

(N) 26.3' A.G.L. CONCRETE POLE
 SOLAR POWER, EMBEDDED

REVISIONS:			
REV.	DATE	REVISED BY:	INITIAL
1	05/25/15	ADONIS V. JAVIER	A.J.

PROPRIETARY INFORMATION:
 THE INFORMATION CONTAINED IN THIS SET OF CONSTRUCTION DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RELATES TO THE GAS COMPANY IS STRICTLY PROHIBITED.



ADVANCED METER
 THE GAS COMPANY TOWER
 555 W. 5TH STREET
 LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
 SOLAR, EMBEDDED

SHEET TITLE:

TITLE SHEET

LICENSURE:

VICENTE MANLANGIT, P.E.

DESIGNER: J.M.
 CAD DRAFTING: A.J. 05/25/15
 CHECKED BY: J.M.
 SCALE: AS SHOWN

SHEET NUMBER:	REVISION:
T-1	1

PROJECT SUMMARY:

SITE ADDRESS:
 VARIOUS
APPLICANT:
 SOUTHERN CALIFORNIA GAS CO.
 555 W. 5TH ST., SUITE 3RD., LOS ANGELES, CA 90013
 REPRESENTATIVE: LINDA HOANG
 PHONE: (213) 244-3393
PROPERTY OWNER:

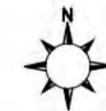
PUBLIC RIGHT OF WAY
LATITUDE: XX.YYYYYYYY
LONGITUDE: -YYY.XXXXXXXX
OCCUPANCY CLASSIFICATION: UTILITY / WIRELESS ANTENNA
ZONING CLASSIFICATION:
CONSTRUCTION TYPE:
PROJECT DESCRIPTION:
 SOUTHERN CALIFORNIA GAS CO. PROPOSES TO INSTALL
 ACLARA EQUIPMENT MOUNTED ON A NEW CONCRETE
 POLE, 26'-4" ABOVE GROUND LEVEL.

SHEET INDEX:

SHEET NO.	DESCRIPTION:
T-1	TITLE SHEET
T-2	GENERAL NOTES
A-1	ELEVATIONS
A-2	EQUIPMENT DETAILS
A-3	MOUNTING DETAILS
A-4	MATERIALS LIST
E-1	ELECTRICAL DIAGRAM



VICINITY MAP
 NOT TO SCALE



CONSULTING TEAM:

<u>SAC/ZONING/PERMITTING:</u>	<u>CONSTRUCTION PROJECT MANAGER</u>
SOUTHERN CALIFORNIA GAS CO. LINDA HOANG 555 W. 5TH ST., 3RD FLOOR LOS ANGELES, CA 90013 (213) 244-3393	SOUTHERN CALIFORNIA GAS CO. ROBERT SHY 555 W. 5TH ST., 3RD FLOOR LOS ANGELES, CA 90013 (213) 364-2195
<u>CONTRACTOR</u>	<u>NETWORK CONSTRUCTION ENGINEER</u>
HENKELS & MCCOY 2840 FICUS STREET POMONA, CA 91766 PHONE: (909) 270-7880 FAX: (909) 548-6664	SOUTHERN CALIFORNIA GAS CO. JUAN MALDONADO 555 W. 5TH ST., 3RD FLOOR LOS ANGELES, CA 90013 (213) 244-2324
<u>CONTACT: DARLENE CASTILLO</u> DATE: 08-14-14	

APPROVALS:

THE FOLLOWING PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE THE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL CONSTRUCTION DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND ANY CHANGES AND MODIFICATIONS THEY MAY IMPOSE.

	PRINT NAME	SIGNATURE	DATE
LANDLORD	<u>PUBLIC R.O.W.</u>		
PRECON. MGR			
DEVELOP. MGR			
CONST. MGR			
PROJECT. MGR			
SR. RF ENGINEER			
RF ENGINEER			
OPERATIONS			
SAC REP.			

PERMIT #:

REVISION HISTORY

REVISION A: INITIAL DESIGN.
 REVISION 1: AS BUILT PER REDLINE BY THE CONTRACTOR.

APPLICABLE CODES:

CALIFORNIA ADMINISTRATIVE CODE
 2013 CALIFORNIA BUILDING CODE
 UNIFORM MECHANICAL CODE
 ANS/IEA-222-F LIFE SAFETY CODE NFPA-101
 2013 UNIFORM PLUMBING CODE
 2013 NATIONAL ELECTRIC CODE
 LOCAL BUILDING CODE
 CITY/COUNTY ORDINANCES

GENERAL NOTES AND CONDITIONS

INTENT

1. THIS CONSTRUCTION DRAWINGS DESCRIBE THE WORK TO BE DONE AND THE MATERIALS TO BE FURNISHED FOR CONSTRUCTION.
2. THE INTENTION OF THE DOCUMENT IS TO INCLUDE ALL LABOR AND MATERIALS REASONABLY NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK AS STIPULATED IN THE CONTRACT.
3. MINOR DEVIATIONS FROM THE DESIGN LAYOUT ARE ANTICIPATED AND SHALL BE CONSIDERED AS PART OF THE WORK. NO CHANGES THAT ALTER THE CHARACTER OF THE WORK WILL BE MADE OR PERMITTED BY THE OWNER WITHOUT ISSUING A CHANGE ORDER.
4. THE DRAWINGS ARE GRAPHIC AND PICTORIAL PORTIONS OF THE CONTRACT DOCUMENTS SHOWING THE DESIGN, LOCATION AND DIMENSIONS OF THE WORK, GENERALLY INCLUDING PLANS, ELEVATIONS, SECTIONS, DETAILS, SCHEDULES AND DIAGRAMS.
5. IN CASE OF INCONSISTENCY BETWEEN OTHER PARTS OF THE CONTRACT, THE CONTRACTOR SHALL PERFORM THE WORK IN ACCORDANCE WITH THE OWNER'S INTERPRETATION.
6. WHERE DRAWINGS REFER TO STANDARD SPECIFICATIONS, THE LATEST OR MOST RECENT EDITION SHALL APPLY.

CHANGE ORDER PROCEDURE

1. CHANGE ORDER MAY BE INITIATED BY THE OWNER AND/OR THE CONTRACTOR INVOLVED. THE CONTRACTOR, UPON VERBAL REQUEST FROM THE OWNER SHALL PREPARE A WRITTEN PROPOSAL DESCRIBING THE CHANGE IN WORK OR MATERIALS AND ANY CHANGES IN THE CONTRACT AMOUNT AND PRESENT TO THE OWNER WITHIN 72 HOURS FOR APPROVAL. SUBMIT REQUESTS FOR SUBSTITUTIONS IN THE FORM AND IN ACCORDANCE WITH PROCEDURES REQUIRED FOR CHANGE ORDER PROPOSALS. ANY CHANGES IN THE SCOPE OF WORK OR MATERIALS WHICH ARE PERFORMED BY THE CONTRACTOR WITHOUT A WRITTEN CHANGE ORDER AS DESCRIBED AND APPROVED BY THE OWNER SHALL PLACE FULL RESPONSIBILITY OF THESE ACTIONS ON THE CONTRACTOR.

CODE COMPLIANCE

1. ALL WORK SHALL BE IN ACCORDANCE WITH APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS. THESE SHALL INCLUDE BUT NOT BE LIMITED TO THE LATEST VERSION OF THE FOLLOWING:

CALIFORNIA ADMINISTRATIVE CODE
 2013 CALIFORNIA BUILDING CODE
 2013 UNIFORM PLUMBING CODE
 2013 NATIONAL ELECTRIC CODE
 2013 UNIFORM MECHANICAL CODE
 ANSI/EIA-222-F LIFE SAFETY CODE NFPA-101
 LOCAL BUILDING CODE
 CITY AND COUNTY ORDINANCES

ADMINISTRATION

1. BEFORE THE COMMENCEMENT OF ANY WORK, THE CONTRACTOR WILL ASSIGN A PROJECT MANAGER WHO WILL ACT AS A SINGLE POINT OF CONTACT FOR ALL PERSONNEL INVOLVED IN THIS PROJECT. THIS PROJECT MANAGER WILL BE DEVELOPING A MASTER SCHEDULE FOR THE PROJECT WHICH WILL BE SUBMITTED TO THE OWNER PRIOR TO THE COMMENCEMENT OF ANY WORK.
2. SUBMIT A BAR TYPE PROGRESS CHART NOT MORE THAN THREE (3) DAYS AFTER THE DATE ESTABLISHED FOR COMMENCEMENT OF THE WORK ON THE SCHEDULE, INDICATING A TIME BAR FOR EACH MAJOR CATEGORY OF WORK TO BE PERFORMED AT THE SITE, PROPERLY SEQUENCED AND COORDINATED WITH OTHER ELEMENTS OF WORK AND SHOWING COMPLETION OF THE WORK SUFFICIENTLY IN ADVANCE OF THE DATE ESTABLISHED FOR SUBSTANTIAL COMPLETION OF THE SITE.
3. PRIOR TO COMMENCING CONSTRUCTION, THE OWNER SHALL SCHEDULE AN ON-SITE MEETING WITH ALL MAJOR PARTIES. THIS WOULD INCLUDE BUT NOT LIMITED TO, THE OWNER, PROJECT MANAGER, CONTRACTOR, AND LAND OWNER REPRESENTATIVE.
4. THE CONTRACTOR SHALL BE EQUIPPED WITH SOME MEANS OF CONSTANT COMMUNICATIONS, SUCH AS A MOBILE PHONE OR BEEPER. THIS EQUIPMENT WILL NOT BE SUPPLIED BY THE OWNER, NOR WILL WIRELESS SERVICE BE ARRANGED.
5. DURING CONSTRUCTION, THE CONTRACTOR MUST ENSURE THAT EMPLOYEES AND SUBCONTRACTORS WEAR HARD HATS AT ALL TIMES. THE CONTRACTOR WILL COMPLY WITH ALL SCG SAFETY REQUIREMENTS IN THEIR AGREEMENT.
6. PROVIDE WRITTEN DAILY UPDATES AND PHOTOGRAPHS OF ON-SITE PROGRESS TO THE PROJECT MANAGER VIA E-MAIL.
7. A COMPLETE INVENTORY OF CONSTRUCTION MATERIALS AND EQUIPMENT IS REQUIRED PRIOR TO THE START OF CONSTRUCTION.
8. NOTIFY THE OWNER / PROJECT MANAGER IN WRITING NO LESS THAN 48 HOURS IN ADVANCE OF CONCRETE POURS, TOWER ERECTIONS, AND EQUIPMENT CABINET PLACEMENTS.
9. CLOSEOUT PACKAGE IS DUE COMPLETE WITH DETAILED TOP PHOTOS UPON SITE PUNCHWALK WITH PROJECT MANAGER (SEE PROJECT MANAGER FOR SAMPLE CLOSEOUT PACKAGE).

WARRANTIES AND BONDS

1. THE CONTRACTOR IS RESPONSIBLE FOR APPLICATION AND PAYMENT OF CONTRACTOR LICENSES AND BONDS.
2. SEE MASTER CONTRACTOR SERVICES AGREEMENT FOR ADDITIONAL DETAILS.

GENERAL NOTES

1. IDEMNIFICATION CLAUSE: THE CONTRACTOR AGREES AND SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY OF THE JOBSITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTIES. THAT THESE REQUIREMENTS SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONDITIONS. THE CONTRACTOR FURTHER AGREES TO DEFEND INDEMNITY AND HOLD SOCIAL GAS REPRESENTATIVES AND ENGINEERS HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED IN CONNECTION WITH THE PERFORMANCE OF THE WORK ON THIS PROJECT.
2. PRIOR TO THE BEGINNING OF ANY CONSTRUCTION AND THROUGHOUT THE COURSE OF CONSTRUCTION WORK, THE CONTRACTOR SHALL FULLY COMPLY WITH "CALIFORNIA OCCUPATIONAL SAFETY AND HEALTH" ACT OF 1973 INCLUDING ALL REVISIONS AND AMENDMENTS THERETO.
3. ALL WORK SHALL CONFORM TO THE LATEST EDITION OF GO 95, 12B, AND THE STANDARD "SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION", AS ADOPTED BY THE CITY, COUNTY OR STATE AS MODIFIED BY STANDARD PLANS AND ADDENDUM.
4. THE EXISTENCE AND LOCATION OF UTILITIES AND OTHER AGENCIES FACILITIES AS SHOWN HEREON ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. OTHER FACILITIES MAY EXIST. THE CONTRACTOR SHALL VERIFY PRIOR TO THE START OF CONSTRUCTION AND SHALL USE EXTREME CARE AND PROTECTIVE MEASURES TO PREVENT DAMAGE TO THESE FACILITIES. THE CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION OF ALL UTILITY OR AGENCY FACILITIES WITHIN THE LIMITS OF WORK, WHETHER THEY ARE SHOWN ON THIS PLAN OR NOT.
5. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (800) 227-2600, AT LEAST TWO WORKING DAYS PRIOR TO THE START OF ANY EXCAVATION.
6. THE CONTRACTOR SHALL NOTIFY THE CITY, COUNTY OR STATE ENGINEER INSPECTION DEPARTMENT (213) 482-7030, AT LEAST TWO WORKING DAYS BEFORE THE START OF ANY WORK REQUIRING THEIR INVOLVEMENT.
7. ALL WORK AREA AND STREET TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE WORK AREA TRAFFIC CONTROL BOOK AND SPECIFICATIONS FROM THE CITY, COUNTY OR STATE.
8. THE CITY, COUNTY OR STATE SHALL SPECIFY THE EXPIRATION PERIOD OF THE PERMIT FOR THIS CONSTRUCTION PROJECT.
9. THE MINIMUM COVER FOR ALL CONDUITS PLACED UNDERGROUND SHALL BE 36 INCHES TO THE FINISHED GRADE AT ALL TIMES.
10. ALL SHRUBS, PLANTS OR TREES THAT HAVE BEEN DAMAGED OR DISTURBED DURING THE COURSE OF THE WORK, SHALL BE REPLANTED AND/OR REPLACED SO AS TO RESTORE THE WORK SITE TO ITS ORIGINAL CONDITION.
11. VAULTS, PEDESTALS, CONDUITS AND OTHER TYPES OF SUBSTRUCTURE ARE EITHER SPECIFIED ON THIS PLAN OR WILL BE SPECIFIED BY THE CONSTRUCTION ENGINEER. ANY AND ALL DEVIATIONS FROM THE SPECIFIED TYPES OF MATERIAL MUST BE APPROVED BY THE SYSTEM ENGINEER, IN WRITING BEFORE INSTALLATION THEREOF.
12. ALL RECONSTRUCTION, RESURFACING, PAVEMENT DELINEATION AND OTHER IMPROVEMENTS ARE TO BE RESTORED TO THE SAME OR IMPROVED CONDITION BASED ON GENERAL NOTE NO. 3 ABOVE.

INSURANCE AND BONDS

1. THE CONTRACTOR SHALL AT THEIR OWN EXPENSE CARRY AND MAINTAIN FOR THE DURATION OF THE PROJECT ALL INSURANCE AS REQUIRED AND LISTED.
2. THE CONTRACTOR SHALL NOT COMMENCE WITH THEIR WORK UNTIL THEY HAVE PRESENTED AN ORIGINAL CERTIFICATE OF INSURANCE STATING ALL COVERAGES TO THE OWNER.
3. THE OWNER SHALL BE NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES.
4. REFER TO THE MASTER AGREEMENT FOR REQUIRED INSURANCE LIMITS.

CLEAN UP

1. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE SITE FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY THEIR EMPLOYEES AT WORK. AT THE COMPLETION OF THE WORK, THEY SHALL REMOVE ALL RUBBISH FROM AND ABOUT THE BUILDING AREA, INCLUDING ALL THEIR TOOLS, SCAFFOLDING AND SURPLUS MATERIALS AND SHALL LEAVE THEIR WORK CLEAN AND READY FOR USE.
2. VISUALLY INSPECT EXTERIOR SURFACES AND REMOVE ALL TRACES OF SOIL, WASTE MATERIALS, SMUDGES AND OTHER FOREIGN MATTER.
3. REMOVE ALL TRACES OF SPLASHED MATERIALS FROM ADJACENT SURFACES.
4. IF NECESSARY TO ACHIEVE A UNIFORM DEGREE OF CLEANLINESS, HOSE DOWN THE EXTERIOR OF THE STRUCTURE.

SUBSTANTIAL COMPLETION

1. SUBSTANTIAL COMPLETION IS THE STAGE OF WORK IS SUFFICIENTLY COMPLETE IN ACCORDANCE WITH THE CONTRACT SO THE OWNER CAN FULLY UTILIZE THE WORK FOR ITS INTENDED USE. SUCH TIME, CONTRACTOR SHALL SUBMIT TO OWNER A REQUEST FOR FINAL PAYMENT AND FINAL COMPLETION REPORT ITEMIZING AND DETAILED INVENTORY OF WORK TO COMPLETION AND AS-BUILT DOCUMENTS/DRAWINGS.
2. OWNER WILL ONLY RELEASE FINAL PAYMENT UPON SATISFACTORY REVIEW AND CONTRACTOR COMPLIANCE OF THE FINAL PAYMENT REQUIREMENTS.

CONFLICTS

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF ALL MEASUREMENTS AT THE SITE BEFORE ORDERING ANY MATERIALS OR DOING ANY WORK. NO EXTRA CHARGE OR COMPENSATION SHALL BE ALLOWED DUE TO DIFFERENCE BETWEEN ACTUAL DIMENSIONS AND DIMENSIONS INDICATED IN THE CONSTRUCTION DRAWINGS. ANY SUCH DISCREPANCY IN DIMENSION WHICH MAY BE FOUND SHALL BE SUBMITTED TO THE OWNER FOR CONSIDERATION BEFORE THE CONTRACTOR PROCEEDS WITH THE WORK IN THE AFFECTED AREAS.
2. THE BIDDER, IF AWARDED THE CONTRACT, WILL NOT BE ALLOWED ANY EXTRA COMPENSATION BY REASON OF ANY MATTER OR THING CONCERNING WHICH BIDDER MIGHT HAVE FULLY INFORMED THEMSELVES PRIOR TO THE BIDDING.
3. NO PLEA OF IGNORANCE OF CONDITIONS THAT EXIST, OR OF DIFFICULTIES OR CONDITIONS THAT MAY BE ENCOUNTERED OR OF ANY OTHER RELEVANT MATTER CONCERNING THE WORK TO BE PERFORMED IN THE EXECUTION OF THE WORK WILL BE ACCEPTED AS AN EXCUSE FOR ANY FAILURE OR OMISSION ON THE PART OF THE CONTRACTOR TO FULFILL EVERY DETAIL OF ALL REQUIREMENTS OF THE CONTRACT DOCUMENTS GOVERNING THE WORK.

STRUCTURAL NOTES

1. DESIGN CRITERIA:
 2013 CALIFORNIA BUILDING CODE.
 ASCE 7-10 MINIMUM DESIGN LOADS FOR BUILDINGS
 OTHER STRUCTURES.
 INTERNATIONAL BUILDING CODE (IBC) 2012
 TIA-222 G STANDARD.
 2009 AASHTO LTS - 5TH EDITION.
 G.O.95
2. DURING CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY UNUSUAL OR UNFORESEEN CONDITION PRIOR TO CONTINUING WITH CONSTRUCTION. SHOULD ANY CONDITION ARISE WHERE THE INTENT OF THE DRAWINGS IS IN DOUBT, OR WHERE THERE APPEARS TO BE DISCREPANCY BETWEEN THE DRAWINGS AND THE CONDITION IN THE FIELD, THE ENGINEER SHALL BE NOTIFIED PRIOR TO CONTINUING THE WORK.
3. PORTLAND CEMENT SHALL CONFORM TO ASTM C-150 TYPE II, AGGREGATE FOR STONE CONCRETE SHALL CONFORM TO ASTM C-33, AGGREGATE FOR LIGHTWEIGHT CONCRETE SHALL CONFORM TO ASTM C-330, AGGREGATE ASTM C-33; MAXIMUM SIZE 1 1/2" FOR FOOTINGS AND 1" FOR ALL OTHER WORK.
4. ALL REINFORCING BARS, ANCHOR BOLTS, PRESTRESSING TENDONS AND ALL OTHER CONCRETE INSERTS SHALL BE WELL SECURED IN POSITION PRIOR TO PLACING CONCRETE.
5. THE MAXIMUM SLUMP SHALL BE BETWEEN THE RANGE OF 3" TO 5" FOR FOOTINGS, SLABS ON EARTH AND MASS CONCRETE.

STANDARD SYMBOLS

	BUILDING
	BOLLARD
	CABLE TV LINE
	CENTER LINE
	CONCRETE BLOCK WALL
	CURB, GUTTER & SIDEWALK
	DRIVEWAY
	EDGE OF PAVEMENT
	EDGE OF DIRT
	ELECTRIC VAULT
	FENCE
	CHAINLINK FENCE
	FIRE HYDRANT
	GAS LINE
	GAS VALVE
	GATE VALVE
	GUY POLE
	JOINT POLE
	MANHOLE
	OIL LINE
	POWER LINE
	PROPERTY LINE
	PULLBOX
	RAILROAD TRACK
	RETAINING WALL
	RIGHT OF WAY
	SANITARY SEWER
	STORM DRAIN LINE
	STREET LIGHT LINE
	STREET SIGN
	SERVICE PEDESTAL
	TELCO LINE
	WATER LINE
	WATER METER

REVISIONS:			
REV.	DATE	REVISED BY:	INITIAL
1	05/25/15	ADONIS V. JAWIER	A.J.

PROPRIETARY INFORMATION:
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ADVANCED METER
 THE GAS COMPANY TOWER
 555 W. 5TH STREET
 LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
 SOLAR, EMBEDDED

SHEET TITLE:

GENERAL
 NOTES &
 SYMBOLS

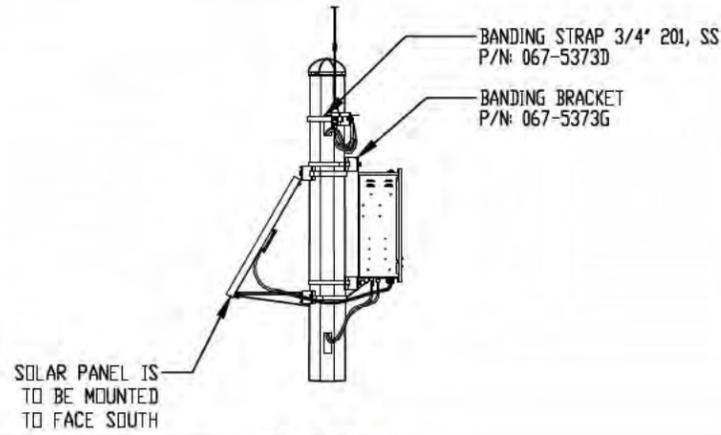
LICENSURE:

VICENTE MANLANGIT, P.E.

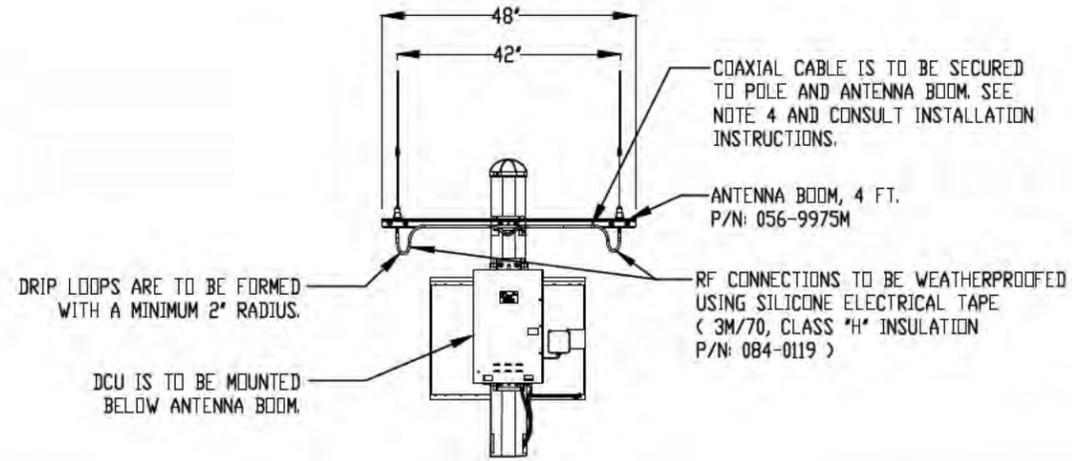
DESIGNER: J.M.	DATE:
CAD DRAFTING: A.J.	05/25/15
CHECKED BY: J.M.	
SCALE: AS SHOWN	

SHEET NUMBER	REVISION:
T-2	1

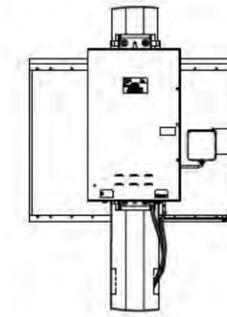
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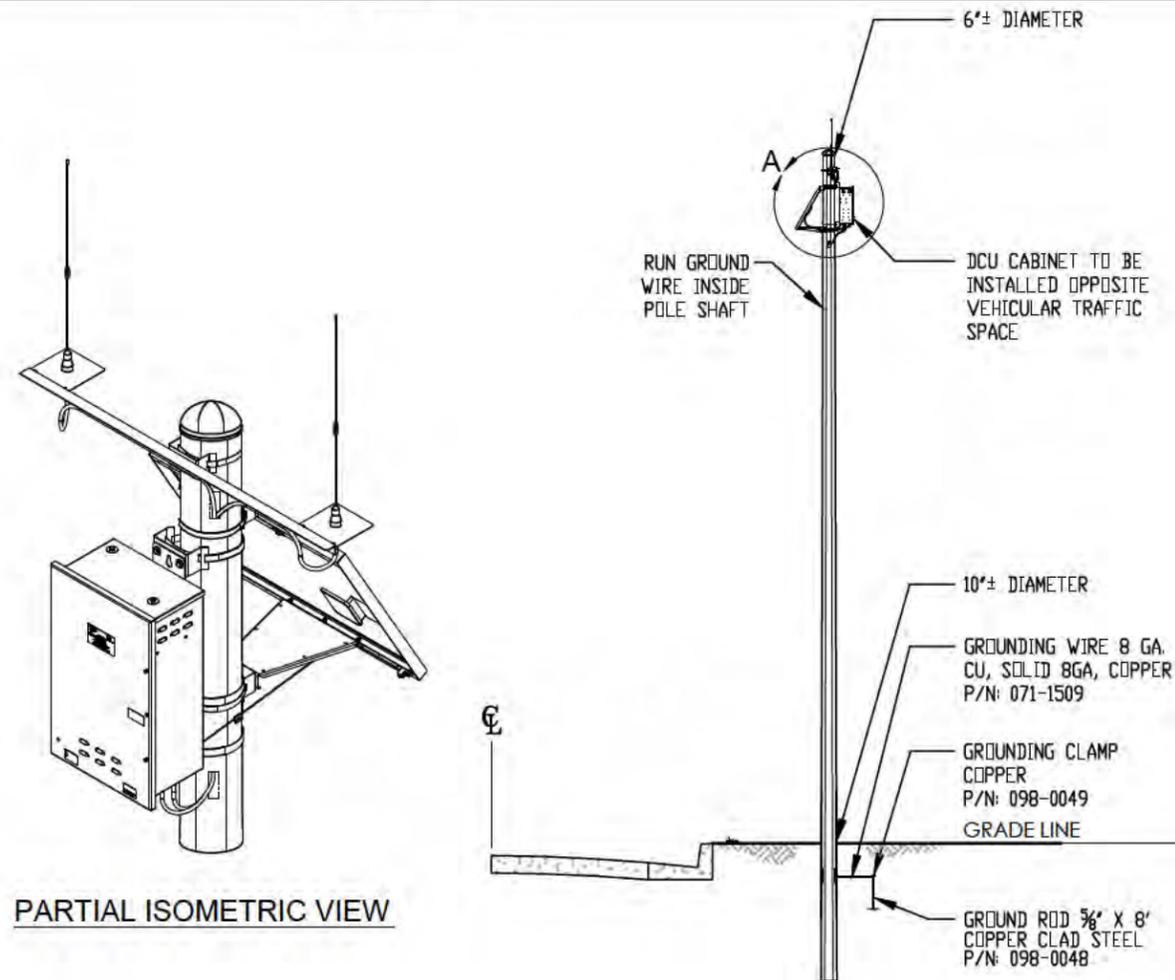
DETAIL A



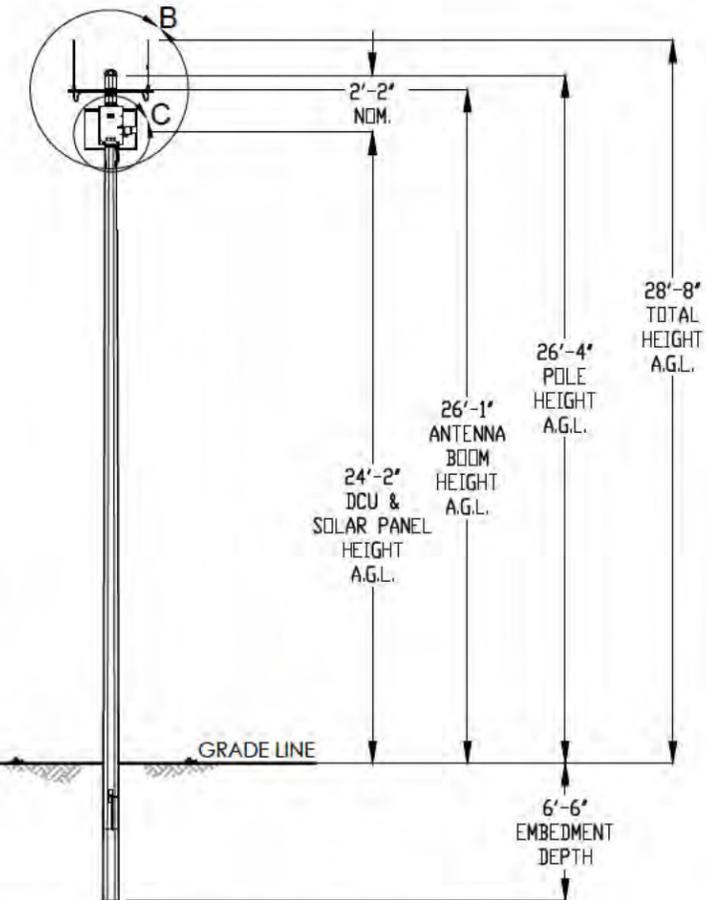
DETAIL B



DETAIL C



PARTIAL ISOMETRIC VIEW



EMBEDMENT NOTES:

- HOLE TO BE EXCAVATED TO DEPTH SPECIFIED IN THE PLANS. DIAMETER OF HOLE SHALL BE EQUAL TO GROUND LINE POLE DIAMETER PLUS (+) 8" AND INSTALLED UPRIGHT INTO LEVEL PAVEMENT. SETBACK FROM CURB AND FINISH GRADE LINE PER JURISDICTION STANDARDS.
- GENERALLY, SELECTED SUITABLE EXCAVATED MATERIAL WILL BE USED AS BACKFILL AND TAMPED/ COMPACTED THOROUGHLY (95%). ALTERNATELY, CONTROLLED LOW STRENGTH MATERIAL (CLSM) AS NON STRUCTURAL BACKFILL CAN BE EMPLOYED (CEMENT CONTENT = 188 POUNDS/ CU. YARD).
- SURFACE SHALL BE RESTORED PER STANDARD SPECIFICATIONS & DETAILS FOR PUBLIC WORKS CONSTRUCTION 2012 (GREEN BOOK).
- IF DIFFERING FIELD CONDITION ARISES OR CONSTRUCTION CHANGES, THE CONTRACTOR SHALL CONSULT WITH ENGINEER OF RECORD FOR DESIGN CHANGES/ RETROFIT IF REQUIRED.

REVISIONS:			
REV.	DATE	REVISED BY:	INITIAL
1	05/25/15	ADONIS V. JAVIER	A.J.

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ADVANCED METER
THE GAS COMPANY TOWER
555 W. 5TH STREET
LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
SOLAR, EMBEDDED

SHEET TITLE:

ELEVATIONS

LICENSURE:

VICENTE MANLANGIT, P.E.

DESIGNER: J.M. DATE:

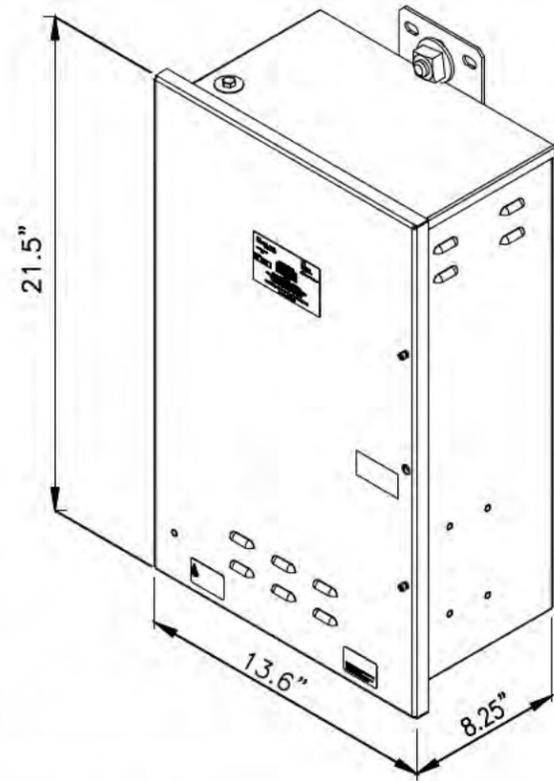
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CHECKED BY: J.M.

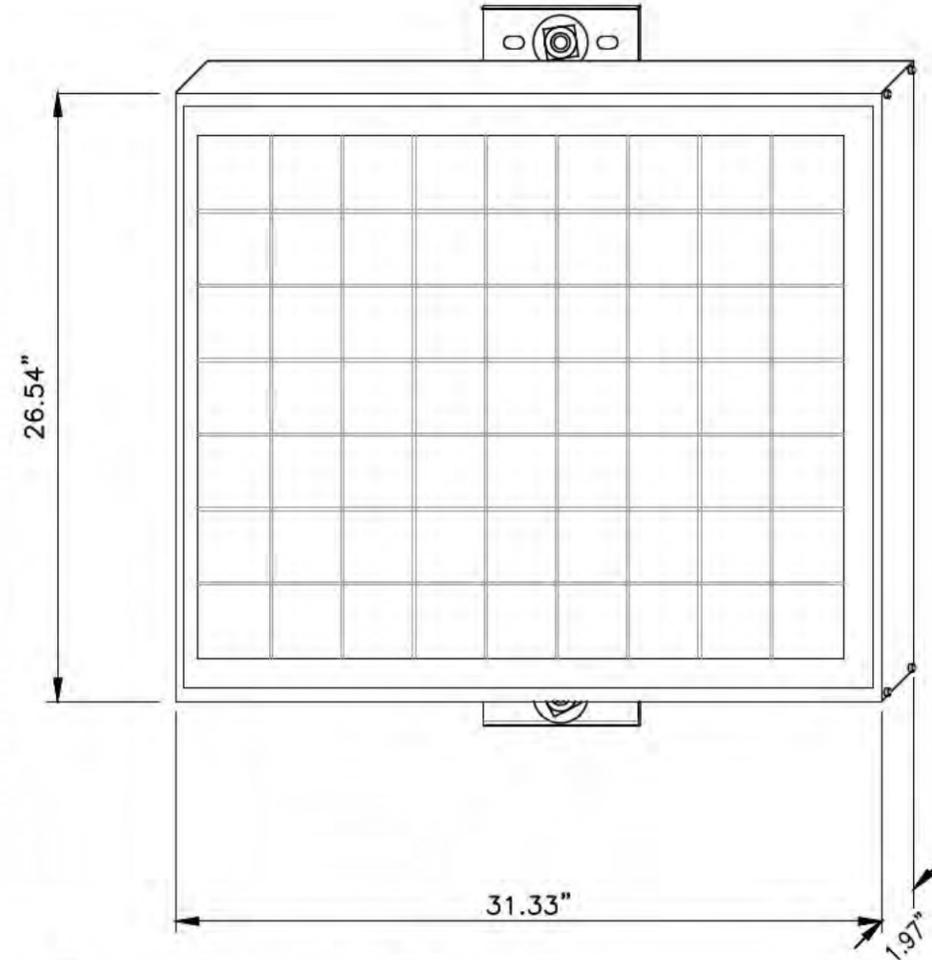
SCALE: AS SHOWN

SHEET NUMBER	REVISION
A-1	1

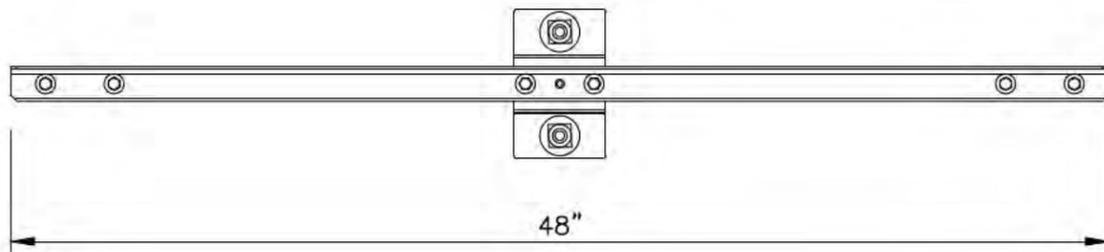
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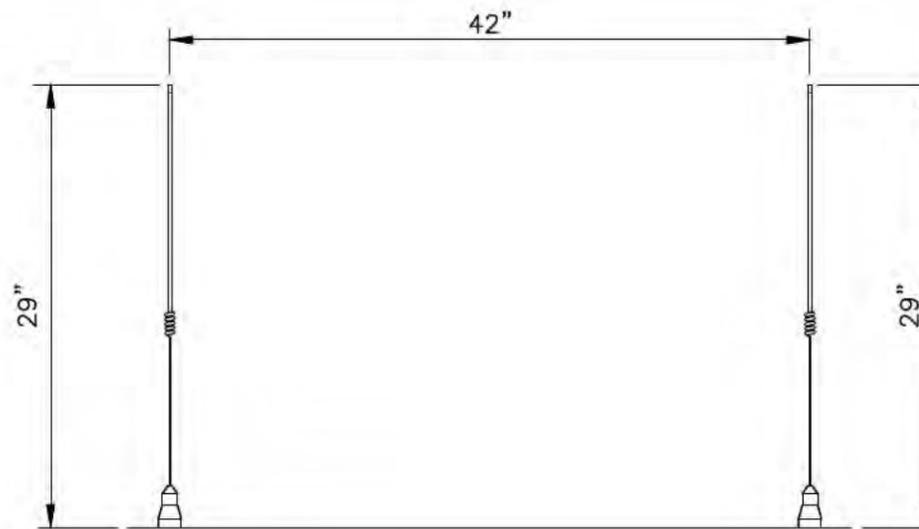
1 (D.C.U.) DATA COLLECTOR UNIT (55 LBS)



2 SOLAR PANEL (14.11 LBS)



3 ALUMINUM ANTENNA ARM



4 455-470 MHz ANTENNAS (WHIP)

REVISIONS:			
REV.	DATE	REVISED BY:	INITIAL
1	05/25/15	ADONIS V. JAVIER	A.J.

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THE GAS COMPANY TOWER
555 W. 5TH STREET
LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
SOLAR, EMBEDDED

SHEET TITLE:

**EQUIPMENT
DETAILS**

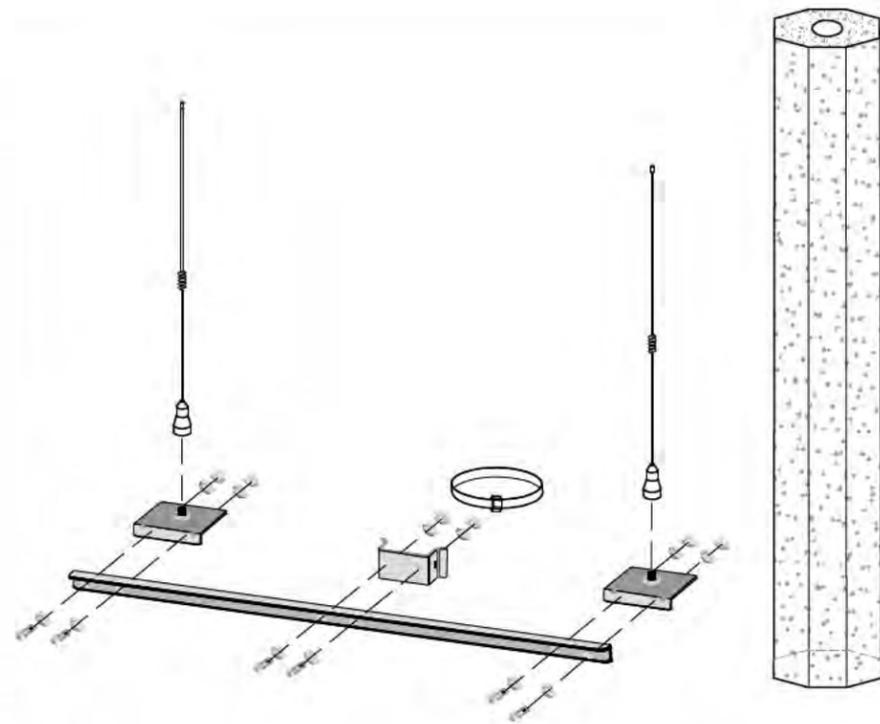
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VICENTE MANLANGIT, P.E.

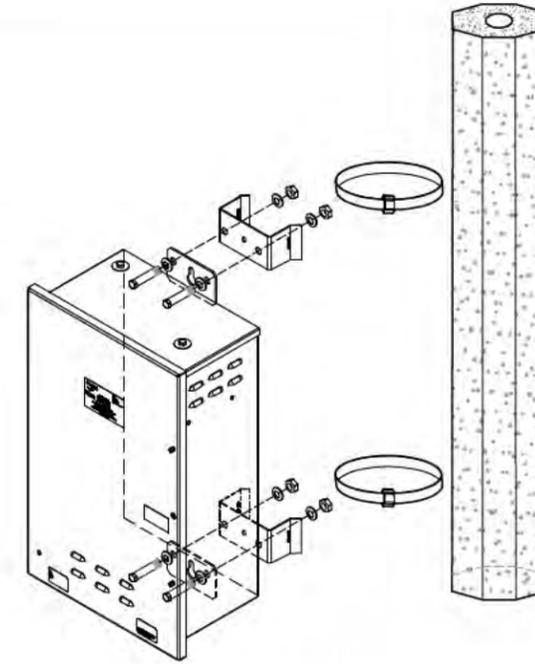
DESIGNER: J.M.
CAD DRAFTING: A.J. 05/25/15
CHECKED BY: J.M.

SCALE: AS SHOWN

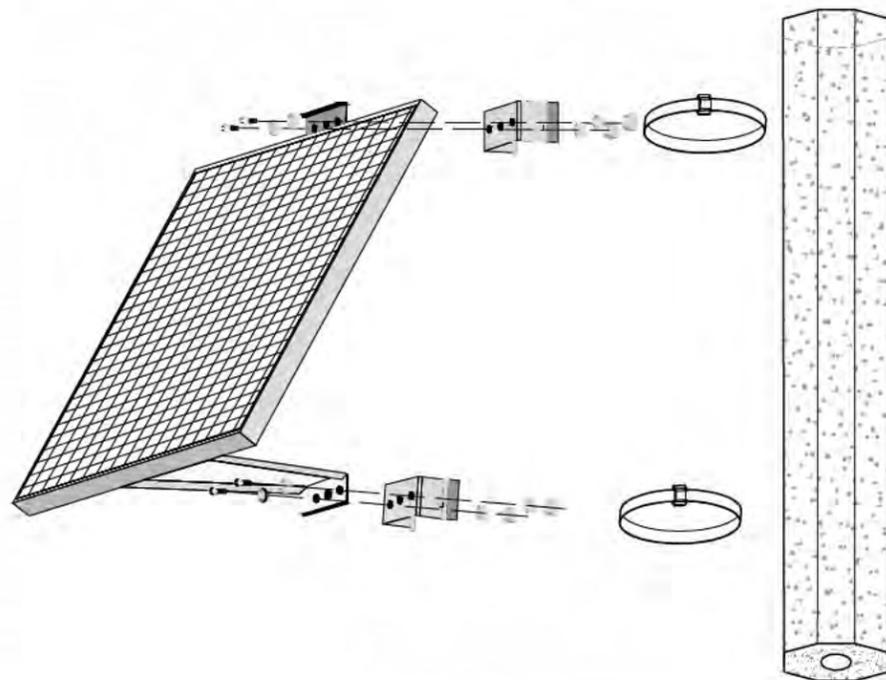
SHEET NUMBER: A-2	REVISION: 1
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5 450 MHz ANTENNA INSTALLATION



6 DATA COLLECTOR UNIT (DCU) INSTALLATION



7 SOLAR PANEL INSTALLATION

FIELD BULLETIN - INSTALLATION INSTRUCTIONS FOR DCU / SOLAR PANEL / ANTENNAS MOUNTING HARDWARE FOR CONCRETE POLES

1. ENSURE TORQUE VALUE / MEASUREMENTS ARE RECORDED ON THE INSTALLATION QA INSPECTION SHEET AND AS-BUILT MARK-UPS.
2. BAND STRAPS ARE TO BE TIGHTENED TO BAND STRAP TOOL SETTING OF 25, PER BAND-IT TOOL GUIDELINES.
3. ASSIGNED SCG PM OR INSTALLATION CONTRACTOR SHALL TAKE PICTURES OF THE COMPLETED WORK, INCLUDING A PICTURE OF EACH BAND MOUNTING STRAPS.

8 BULLETIN

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THE GAS COMPANY TOWER
555 W. 5TH STREET
LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
SOLAR, EMBEDDED

SHEET TITLE:

MOUNTING
DETAILS

LICENSURE:

VICENTE MANLANGIT, P.E.

DATE:

DESIGNER: J.M.

CAD DRAFTING: A.J.

05/25/15

CHECKED BY: J.M.

SCALE: AS SHOWN

SHEET NUMBER:

REVISION:

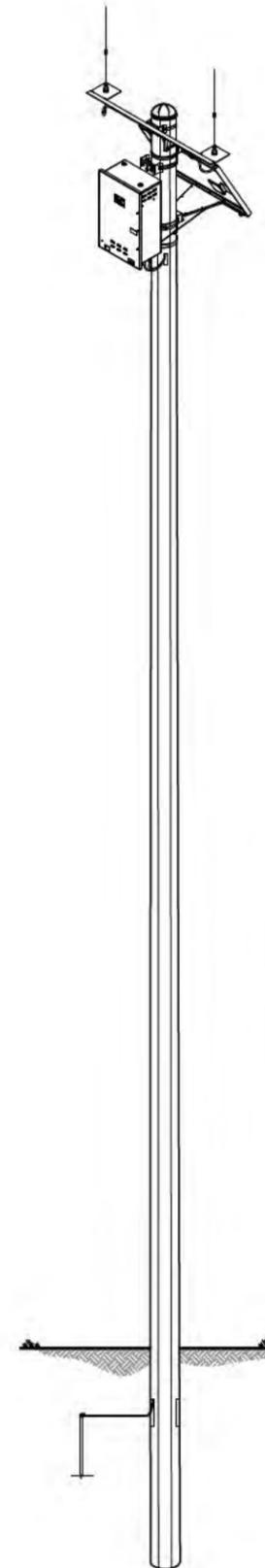
A-3

1

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MATERIALS LIST			
ITEM NO.	PART NUMBER	DESCRIPTION	QTY.
1	501-9975VERST1R1-SCG	DCU, CELL, SOLAR PWR, SCG	1
2	042-9975	BATTERY, 26 AMP HOUR, DCU 9975	1
3	109-9975D	UHF ANT BASE ASSY	2
4	EM-M10007	455-470MHz ANT,DCU II	2
5	056-9975M	ANTENNA BOOM, 4 FT	1
6	109-9975F65	65 W SOL PANEL W/ MNTG	1
7	109-10700-02	MTG KIT, METAL/CONCRETE POLE, SOLAR	1
	069-561832LS	5/16-18 X 1", HEX HEAD BOLT,SS	10
	069-3304	5/16" SPR LW, .32 ID X .59 OD, 18-8 SS	10
	069-3305	$\frac{5}{16}$ " F/WASH METAL, SS	10
	069-3306	5/16-18 HEX NUT SS	10
	067-5373D	BANDING CLAMP $\frac{3}{4}$ " SS 201, UB256	5
	067-5373G	BANDING BRACKET	5
	067-5373C	BANDING STRAP $\frac{3}{4}$ " 201, SS	5
	070-2570-10	10' LOW LOSS N-M TO N-M	2
*8	098-0048	GROUND ROD, $\frac{5}{8}$ " X 8'	1
*9	098-0049	GROUNDING CLAMP	1
*10	071-1509	GROUNDING WIRE 8 GA, CU, SOLID	1
*11	098-0050	GROUNDING WIRE SPLICE	1
*12	098-0054	CABLE MGMT. BRACKETS (TRAP BOXES)	AS NEEDED
*13	TBD	SNAP-IN CLAMP	AS NEEDED
*14	098-0056	LMT-400 2 HOLE BOOM CLAMP	AS NEEDED
*15	098-0057	LMT-400 4 HOLE BOOM CLAMP	AS NEEDED
*16	084-0119	FUSION TAPE	AS NEEDED
*17	TCP-360	$\frac{1}{2}$ " CABLE SPACERS	2
*18	501-9975-SWKIT-01	DCU DOOR TAMPER SWITCH	1
*CONTRACTOR SUPPLIED MATERIALS			

FOR SMALL ENCLOSURE: 501-9975-SWKIT
 FOR LARGE ENCLOSURE: 501-9975-SWKIT-01



- NOTES:
1. MAXIMUM DCU CABINET WEIGHT NOT TO EXCEED 55# WITH BATTERIES.
 2. ENCLOSURE RATED NEMA 3R.
 3. DRAWING NOT TO SCALE.
 4. RF COAXIAL CABLES ARE TO BE SECURED USING TRAP BOXES, STAINLESS STEEL BANDING, SNAP LOCKS, ETC.

REVISIONS:			
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 THE GAS COMPANY TOWER
 555 W. 5TH STREET
 LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
 SOLAR, EMBEDDED

SHEET TITLE:

MATERIALS LIST

LICENSURE:

VICENTE MANLANGIT, P.E.

DESIGNER: J.M.
 CAD DRAFTING: A.J. 05/25/15
 CHECKED BY: J.M.

SCALE: AS SHOWN

SHEET NUMBER: REVISION:

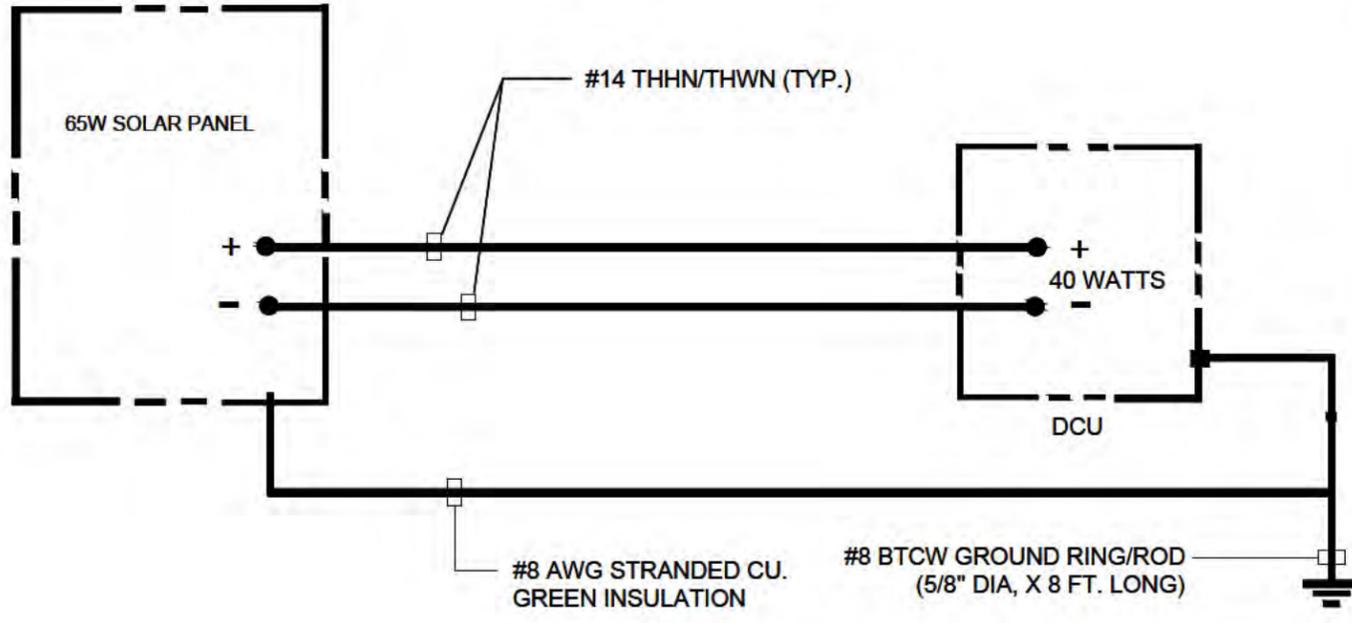
A-4

1

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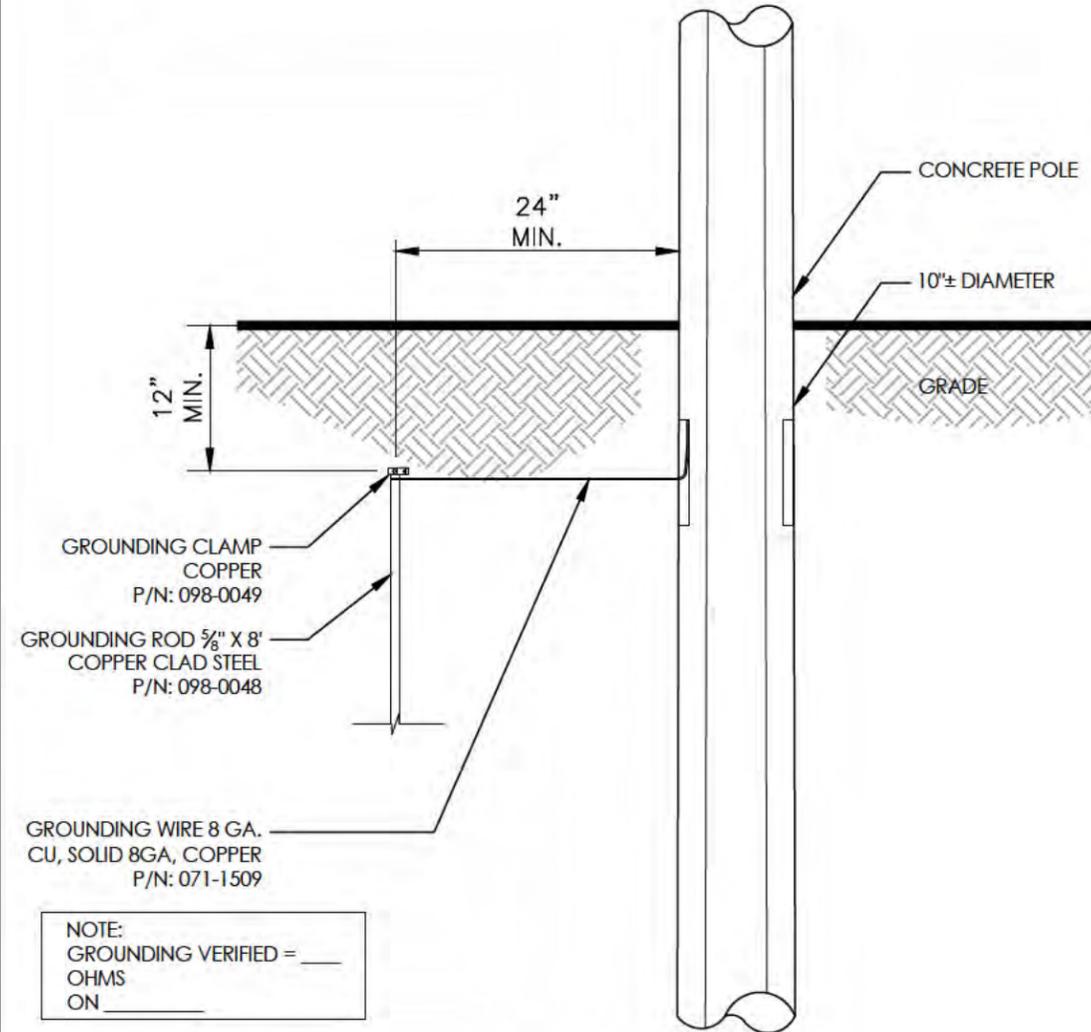
NOTES:

1. LOAD AND VOLTAGE DROP CALCULATIONS MUST BE PERFORMED FOR SPECIFIC SITE DESIGN.
2. AERATE CONDUCTORS AS REQUIRED BY NEC.
3. ALL CONDUCTORS SHALL BE INSTALLED IN AN APPROVED RACEWAY.
4. ALL CONDUCTORS SHALL BE COPPER AND THHN/THWN RATED INSULATION
5. ALL OUTDOOR INSTALLATION SHALL BE IN AN OUTDOOR RATED ENCLOSURE.

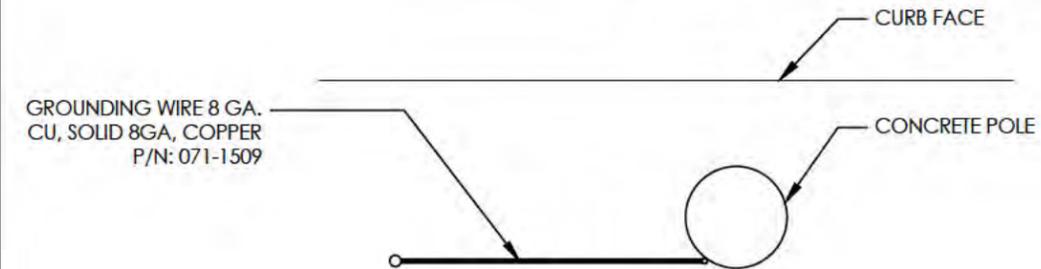


SOLAR POWER SOURCE

GROUND RESISTANCES SHALL BE 25 OHMS OR LESS. PROVIDE THE NECESSARY GROUND ROD QUANTITIES TO ACHIEVE THE REQUIRED GROUND RESISTANCE PER G.O.95 RULE 21.4 .



ELEVATION
SCALE: 3/4" = 1'-0"



PLAN VIEW
SCALE: 3/4" = 1'-0"

REVISIONS:			
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THE GAS COMPANY TOWER
555 W. 5TH STREET
LOS ANGELES, CA 90013

PROJECT INFORMATION:

26.3' CONCRETE POLE
SOLAR, EMBEDDED

SHEET TITLE:

ELECTRICAL

LICENSURE:

VICENTE MANLANGIT, P.E.

DESIGNER: J.M. DATE:

CAD DRAFTING: A.J. 05/25/15

CHECKED BY: J.M.

SCALE: AS SHOWN

SHEET NUMBER: REVISION:

E-1 1

ORDINANCE NO. 904

AN ORDINANCE OF THE CITY OF SAN MARINO GRANTING TO SOUTHERN CALIFORNIA GAS COMPANY, A CORPORATION, THE RIGHT, PRIVILEGE AND FRANCHISE TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING GAS FOR ANY AND ALL PURPOSES UNDER, ALONG, ACROSS OR UPON THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN SAID MUNICIPALITY.

The City Council of the City of San Marino does ordain as follows:

SECTION ONE

Whenever in this ordinance the words or phrases hereinafter in this section defined are used, they shall have the respective meanings assigned to them in the following definitions (unless, in the given instance, the context wherein they are used shall clearly import a different meaning):

(a) The word "Grantee" shall mean Southern California Gas Company, and its lawful successors or assigns;

(b) The word "City" shall mean the City of San Marino, a municipal corporation of the State of California, in its present incorporated form or in any later reorganized, consolidated or reincorporated form;

(c) The word "Streets" shall mean the public streets, ways, alleys and places as the same now or may hereafter exist within said City;

(d) The word "Engineer" shall mean the City Engineer of the City;

(e) The word "Franchise" shall mean and include any authorization granted hereunder in terms of a franchise, privilege, permit, license or otherwise to lay and use pipes and appurtenances for transmitting and distributing gas for any and all purposes under, along, across or upon the public streets, ways, alleys and places in the City, and shall include and be in lieu of any existing or future City requirement to obtain a license or permit for the privilege of transacting and carrying on a business within the City.

(f) The word "Gas" shall mean natural or substitute natural gas, or a mixture of natural and substitute natural gas;

(g) The phrase "Pipes and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment,

appurtenance and any other property located or to be located in, upon, along, across, under or over the streets of the City, and used or useful in transmitting and distributing gas.

(h) The phrase "Lay and Use" shall mean to lay, construct, erect, install, operate, maintain, use, repair, replace, or remove.

SECTION TWO

That the right, privilege and franchise, subject to each and all of the terms and conditions contained in this ordinance, and pursuant to the provisions of Division 3, Chapter 2 of the Public Utilities Code of the State of California, known as the Franchise Act of 1937, be and the same is hereby granted to Southern California Gas Company, a corporation organized and existing under and by virtue of the laws of the State of California, herein referred to as the "Grantee", to lay and use pipes and appurtenances for transmitting and distributing gas for any and all purposes, under, along, across or upon the streets of the City.

The term or period of this franchise shall be indeterminate from and after the effective date hereof, that is to say, this franchise shall endure in full force and effect until the same shall, with the consent of the Public Utilities Commission of the State of California, be voluntarily surrendered or abandoned by its possessor, or until the State of California or some municipal or public corporation thereunto duly authorized by law shall purchase by voluntary agreement or shall condemn and take under the power of eminent domain, all property actually used and useful in the exercise of this franchise, and situated within the territorial limits of the State, municipal or public corporation purchasing or condemning such property, or until this franchise shall be forfeited for noncompliance with its terms by the possessor thereof.

SECTION THREE

The Grantee shall pay to the City at the times hereinafter specified, in lawful money of the United States, a sum annually which shall be equivalent to two percent (2%) of the gross annual receipts of Grantee arising from the use, operation or possession of said franchise; provided, however, that such payment shall in no event be less than one percent (1%) of the gross annual receipts of the Grantee derived from the sale of gas within the limits of the City under this franchise; and further that in the event the Legislature shall amend the Franchise Act of 1937 (Public Utilities Code Section 6201-6302) to permit a franchise payment greater than the percentage formula specified herein, the franchise fee agreed upon herein shall be automatically increased to the level expressed by the Legislature in amending such act.

The Grantee of this franchise shall file with the Clerk of the City within three (3) months after the expiration of the

calendar year, or fractional calendar year, following the date of the grant of this franchise, and within three (3) months after the expiration of each and every calendar year thereafter, a duly verified statement showing in detail the total gross receipts of the Grantee, its successors or assigns, during the preceding calendar year, or such fractional calendar year, from the sale of the utility service within the City for which this franchise is granted. It shall be the duty of the Grantee to pay to the City within fifteen (15) days after the time for filing such statement in lawful money of the United States, the specified percentage of its gross receipts for the calendar year, or such fractional calendar year, covered by such statement. Any neglect, omission or refusal by said Grantee to file such verified statement, or to pay said percentage, at the times or in the manner hereinbefore provided, shall be grounds for the declaration of a forfeiture of this franchise and of all rights thereunder.

SECTION FOUR

This grant is made in lieu of all other franchises owned by the Grantee, or by any successor of the Grantee to any rights under this franchise, for transmitting and distributing gas within the limits of the City, as said limits now or may hereafter exist, and the acceptance of the franchise hereby granted shall operate as an abandonment of all such franchises within the limits of this City, as such limits now or may hereafter exist, in lieu of which this franchise is granted.

SECTION FIVE

The franchise granted hereunder shall not become effective until written acceptance thereof shall have been filed by the Grantee thereof with the Clerk of the City. When so filed, such acceptance shall constitute a continuing agreement of the Grantee that if and when the City shall thereafter annex or consolidate with, additional territory, any and all franchise rights and privileges owned by and Grantee therein shall likewise be deemed to be abandoned within the limits of such territory.

SECTION SIX

The franchise granted hereunder shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof either by purchase or through the exercise of the right of eminent domain, and nothing herein contained shall be construed to contract away or to modify or to abridge, either for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee or any value before any court or other public authority in any proceeding of any character in excess of the cost to the Grantee of the necessary publication and any other sum paid by it to the City therefor at the time of the acquisition thereof.

SECTION SEVEN

The Grantee of this franchise shall:

(a) construct, install and maintain all pipes and appurtenances in accordance with and in conformity with all of the ordinances, including street permit ordinances, rules and regulations heretofore, or hereafter adopted by the legislative body of this City in the exercise of its police powers and not in conflict with the paramount authority of the State of California, and, as to state highways, subject to the provisions of general laws relating to the location and maintenance of such facilities;

(b) pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of the Grantee under this franchise;

(c) indemnify, hold harmless and defend the City and its officers from any and all liability for damages proximately resulting from any operations under this franchise; and be liable to the City for all damages proximately resulting from the failure of said Grantee well and faithfully to observe and perform each and every provision of this franchise and each and every provision of Division 3, Chapter 2 of the Public Utilities Code of the State of California; and the Grantee shall provide Grantor with evidence of comprehensive general liability insurance, including blanket contractual liability coverage, to a combined single limit of \$10,000,000.00 covering the obligations or operations of Grantee conducted pursuant to this franchise.

(d) remove or relocate, at the request of the City and without expense to the City, any facilities installed, used and maintained under this franchise if and when made necessary by any lawful change of grade, alignment or width of any public street, way, alley or place, including the construction of any subway or viaduct by the City or other proper governmental use of the streets; provided, however, that Grantee shall not be required to bear the expense of any removal or relocation made at the request of the City on behalf or for the benefit of any private developer or other non-governmental third party;

(e) file with the legislative body of the City within thirty (30) days after any sale, transfer, assignment or lease of this franchise, or any part thereof, or of any of the rights or privileges granted thereby, written evidence of the same, certified thereto by the Grantee or its duly authorized officers.

SECTION EIGHT

The Engineer shall have power to give the Grantee such directions for the location of any pipes and appurtenances as may be reasonably necessary to avoid sewers, water pipes, conduits or other structures lawfully in or under the streets; and before the work of constructing any pipes and appurtenances is commenced, including construction of any appurtenances over or protruding into the streets, the Grantee shall file with said Engineer plans showing the location thereof, which shall be subject to the

approval of said Engineer (such approval not to be unreasonably withheld); and all such construction shall be subject to the inspection of said Engineer and done to his reasonable satisfaction. All street coverings or openings of traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided, however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when said vents are located in parkways, between the curb and the property line.

Where it is necessary to lay any underground pipes through, under or across any portion of a paved or macadamized street, the same, where practicable and economically reasonable shall be done by a tunnel or bore, so as not to disturb the foundation of such paved or macadamized street; any street work shall be done under a permit to be granted by the Engineer upon application therefor.

SECTION NINE

If any portion of any street shall be damaged by reason of defects in any of the pipes and appurtenances maintained or constructed under this grant, or by reason of any other cause arising from the operation or existence of any pipes and appurtenances constructed or maintained under this grant, said Grantee shall, at its own cost and expense, immediately repair any such damage and restore such street, or portion of street, to as good condition as existed before such defect or other cause of damage occurred, such work to be done under the direction of the Engineer, and to his reasonable satisfaction.

SECTION TEN

(a) If the Grantee of this franchise shall fail, neglect or refuse to comply with any of the provisions or conditions hereof, and shall not, within ten (10) days after written demand for compliance, begin the work of compliance, or after such beginning shall not prosecute the same with due diligence to completion, then the City, by its legislative body, may declare this franchise forfeited.

(b) The City may sue in its own name for the forfeiture of this franchise, in the event of noncompliance by the Grantee, its successors or assigns, with any of the conditions thereof.

SECTION ELEVEN

The Grantee of this franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this franchise; such payment to be made within thirty (30) days after the City shall furnish such Grantee with a written statement of such expenses.

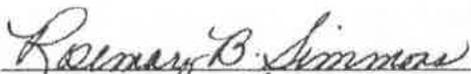
SECTION TWELVE

After the publication of this ordinance, the Grantee shall file with the City Clerk a written acceptance of the franchise hereby granted, and an agreement to comply with the terms and conditions hereof.

SECTION THIRTEEN

The City Clerk shall certify to the adoption of this ordinance and shall cause the same to be published in the same manner prescribed by law.

PASSED AND ADOPTED by the City Council of the City of San Marino on the 13th day of August, 1986.



Rosemary B. Simmons, Mayor

ATTEST:



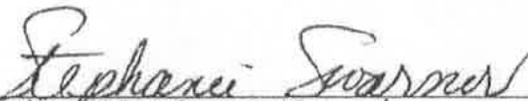
Stephanie Swarner, City Clerk

I, Stephanie Swarner, City Clerk of the City of San Marino, certify that the foregoing ordinance was introduced at a Regular Meeting of the City Council of said City held on July 9, 1986, and was finally passed and adopted by said City Council at Regular Meeting thereof held on August 13, 1986 by the following vote:

AYES: Crowell, Crowley, Hammon, Hallum, Simmons

NOES: None

ABSENT: None



City Clerk of the City of
San Marino

City of San Marino AGENDA REPORT



Dr. Allan Yung, Mayor

Richard Sun, MD, Vice Mayor

Steve Talt, Council Member

*Steven Huang, DDS, Council
Member*

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL

FROM: JOHN SCHAEFER, CITY MANAGER

BY: LUCY GARCIA, ASSISTANT MANAGER
ALDO CERVANTES
PLANNING AND BUILDING DIRECTOR

DATE: MARCH 9, 2016

SUBJECT: **PROPOSED WIRELESS TELECOMMUNICATION FACILITIES LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY ON THE NORTH CORNER OF ROSALIND ROAD AND SHENANDOAH ROAD AND A SECOND LOCATED AT SOUTH EAST CORNER OF SANTA ANITA AVENUE AND LOMBARDY**

BACKGROUND

On November 19, 2015, the applicant Coastal Communications and Crown Castle submitted an application to install two (2) wireless telecommunications facilities within the public right-of-way. The scope of the project includes the installation of a small cell antenna and ancillary equipment on an existing wooden utility pole on the south east corner of Santa Anita Avenue and Lombardy Road. The second location consists of a small cell antenna and ancillary equipment located on an existing light pole on the north portion of the "T" intersection of Rosalind Road and Shenandoah Road. Both locations include vaulting the equipment underground near the existing utility poles.

The site at the corner of Santa Anita Avenue and Lombardy Road will include three new antennas mounted using two (2) "wooden cross arms" approximate twenty-nine (29) feet in height as measured from the grade. The proposed antennas will be twenty (24) inches in height, twelve (12) inches wide and seven (7) inches in depth while the two (2) new remote radio units will be twenty (20) inches in height, eighteen (18) inches wide and seven (7) inches in depth. The proposed antennas will be mounted two (2) feet away from the existing utility pole while the remote radio units will be mounted directly to the pole. All antennas and equipment will be painted to match the pole. The existing utility pole currently houses a few communication facilities including Time Warner Cable and AT&T.

The second site is located on the northerly corner of Rosalind Road and Shenandoah Road. This site will include one (1) forty-eight (48) inch antenna mounted on an existing concrete street light pole. With the proposed antenna, the overall height will be approximate twenty-nine (29) feet in height as measured from the grade. The site also includes two (2) new remote radio units that will be twenty (20) inches in height, eighteen (18) inches wide and seven (7) inches in depth. All antennas and equipment will be painted to match the pole. The antenna will also be 14.6 inches in depth.

ORDINANCE NO. O-10-1238 AND RESOLUTION R-10-26

In 2010, the City Council adopted Ordinance 0-10-1238, which set forth regulations for the review and approval of applications to install wireless telecommunication facilities in the public-right-of-way (“ROW”). The requirements of the Ordinance are codified in Section 16.02.15 of the Code. Resolution R-10-26, which was also adopted in 2010, establishes minimum application requirements and development standards. The Director of Public Works may approve any application that complies with certain specified development standards.

The Resolution also establishes a general preference for commercial ROW locations and a hierarchy of preferred ROW locations if the facility is to be located in a residential area. The order of preference in residential areas, in descending order is: signalized intersections, non-signalized intersections with existing “cobra head” street lamps, streets with existing “cobra head” street lamps, and then all other residential areas.

The Resolution also requires a 10-day notification to the adjacent properties describing the project and location of the site. This notice is required at least 10-days before a determination is made regarding the application. Any interested party may appeal a decision the Director’s decision to the City Council within 10 days of the decision. Staff has provide two (2) notices to the public located 500 feet from both sites. The first notice was intended to inform the public on the application and the second notice was a result of an appeal submitted to the City.

Applications that do not comply with the development standards listed in the Resolution can only be approved by the City Council following a public hearing and only if the City Council makes the following findings based on substantial evidence in the record:

1. The proposed wireless telecommunication facility is necessary to close a significant gap in the service provider’s coverage.
2. The location, form, and manner of installation of the proposed wireless telecommunication facility is the least intrusive means of filling the coverage gap with reference to aesthetic impacts, neighborhood character, and the public’s health, safety, and welfare.

In reviewing the proposals in relation to the development standards with the abovementioned Code, staff has found that both projects comply with the development standards as well as comply with a majority of the aesthetic requirements. The base of the proposed antenna located above the existing light pole on Rosalind Road and Shenandoah Road appears to taper in a manner to accommodate an antenna canister that is wider than the existing concrete light post. Section 5M of Resolution R-10-26 requires antenna canisters to maintain a uniform diameter consistent with that of the support pole.

FISCAL IMPACT

At this point, this item presents no fiscal impact.

RECOMMENDATION

Staff recommends the City Council approve both wireless telecommunication projects with the following conditions:

- 1 The diameter of the antenna canister located on the existing concrete light pole on Rosalind Road and Shenandoah Road shall be consistent with the narrowest diameter of the existing concrete light pole.
- 2 An agreement between the City of San Marino and Crown Castle NG West LLC shall be prepared by the City Attorney and approved by the City Manager to ensure the continual maintenance and high quality appearance of all equipment.
3. A copy of the agreement between the Utility Company in ownership of the utility pole shall be submitted to the City to ensure the continual maintenance and high quality appearance of all equipment.

“A motion to approve both wireless telecommunication facilities with the listed conditions.”

Attachments: Plans for Wireless Telecommunication Facilities
 Appeal letters

LEGEND

SYMBOL	DESCRIPTION
PROPOSED	
	17' X 30' VAULT
	2' X 3' VAULT
	NEW STREET LIGHT
	NEW TRAFFIC SIGNAL
	POC SIDEWALK
	TRENCH AND FIBER CONDUIT (PVT)
EXISTING	
	EXISTING STREET LIGHT
	EXISTING TRAFFIC SIGNAL
	EXISTING MANHOLE
	EXISTING VAULT / HANDHOLE
	EXISTING FIRE HYDRANT
	STATION POINTS (100' INCREMENTS)
	EXISTING CURB RAMP
	EXISTING CURB & GUTTER
	EXISTING RIGHT OF WAY
	EXISTING CENTERLINE
	EXISTING WATER LINE
	EXISTING WATER LATERAL
	EXISTING SEWER LINE
	EXISTING SEWER LATERAL
	EXISTING GAS LINE
	EXISTING GAS LATERAL
	EXISTING STORM DRAIN LINE

ABBREVIATIONS

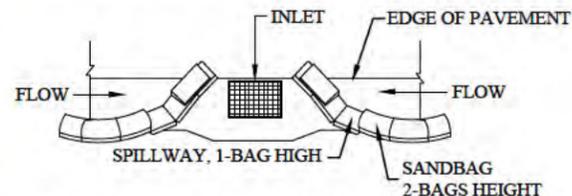
A/C	ASPHALT CURB
B.O.C.	BACK OF CURB
B/EOP	BACK OF EDGE OF PAVEMENT
C&G	CURB & GUTTER
CL	CENTERLINE
EX	EXISTING
EOP	EDGE OF PAVEMENT
F.O.C.	FACE OF CURB
F/EOP	FACE OF EDGE OF PAVEMENT
PL	PROPERTY LINE
R/W	RIGHT OF WAY
S/B	SUBDIVISION BOUNDARY

EROSION AND SEDIMENT CONTROL NOTES:

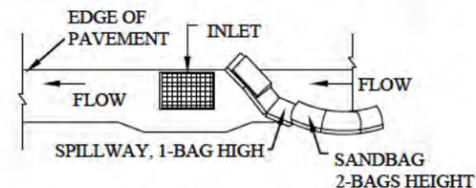
TEMPORARY EROSION/SEDIMENT CONTROL, PRIOR TO COMPLETION OF FINAL IMPROVEMENTS, SHALL BE PERFORMED BY THE CONTRACTOR OR QUALIFIED PERSON AS INDICATED BELOW:

- ALL REQUIREMENTS OF THE CITY OF PASADENA "LAND DEVELOPMENT MANUAL, STORM WATER STANDARDS" MUST BE INCORPORATED INTO THE DESIGN AND CONSTRUCTION OF THE PROPOSED PUBLIC IMPROVEMENTS CONSISTENT WITH THE EROSION CONTROL PLAN AND/OR WATER POLLUTION CONTROL PLAN (WPCP), IF APPLICABLE.
- FOR STORM DRAIN INLETS, PROVIDE A GRAVEL BAG SILT BASIN IMMEDIATELY UPSTREAM OF INLET AS INDICATED ON DETAILS.
- THE CONTRACTOR OR QUALIFIED PERSON SHALL BE RESPONSIBLE FOR CLEANUP OF SILT AND MUD ON ADJACENT STREET(S) AND STORM DRAIN SYSTEM DUE TO CONSTRUCTION ACTIVITY.
- THE CONTRACTOR SHALL REMOVE SILT AND DEBRIS AFTER EACH MAJOR RAINFALL.
- EQUIPMENT AND WORKERS FOR EMERGENCY WORK SHALL BE MADE AVAILABLE AT ALL TIMES DURING THE RAINY SEASON.
- THE CONTRACTOR SHALL RESTORE ALL EROSION/SEDIMENT CONTROL DEVICES TO WORKING ORDER TO THE SATISFACTION OF THE CITY ENGINEER OR RESIDENT ENGINEER AFTER EACH RUN-OFF PRODUCING RAINFALL.
- THE CONTRACTOR SHALL INSTALL ADDITIONAL EROSION/SEDIMENT CONTROL MEASURES AS MAY BE REQUIRED BY THE RESIDENT ENGINEER DUE TO UNFORESEEN CIRCUMSTANCES, WHICH MAY ARISE.
- ALL EROSION/SEDIMENT CONTROL MEASURES PROVIDED PER THE APPROVED IMPROVEMENT PLAN SHALL BE INCORPORATED HEREON. ALL EROSION/SEDIMENT CONTROL FOR INTERIM CONDITIONS SHALL BE DONE TO THE SATISFACTION OF THE RESIDENT ENGINEER.
- ALL REMOVABLE PROTECTIVE DEVICES SHOWN SHALL BE IN PLACE AT THE END OF EACH WORKING DAY WHEN RAIN IS IMMINENT.
- THE CONTRACTOR SHALL ARRANGE FOR WEEKLY MEETINGS DURING OCTOBER 1ST TO APRIL 30TH FOR PROJECT TEAM (GENERAL CONTRACTOR, QUALIFIED PERSON, EROSION CONTROL SUBCONTRACTOR IF ANY, ENGINEER OF WORK, OWNER/DEVELOPER AND THE RESIDENT ENGINEER) TO EVALUATE THE ADEQUACY OF THE EROSION/SEDIMENT CONTROL MEASURES AND OTHER RELATED CONSTRUCTION ACTIVITIES.

STORMDRAIN INLET PROTECTION



TYPICAL PROTECTION FOR INLET WITH OPPOSING FLOW DIRECTIONS



TYPICAL PROTECTION FOR INLET WITH SINGLE FLOW DIRECTION

NOTES:

- INTENDED FOR SHORT - TERM USE.
- USE TO INHIBIT NON - STORM WATER FLOW.
- ALLOW FOR PROPER MAINTENANCE AND CLEANUP.
- BAGS MUST BE REMOVED AFTER ADJACENT OPERATION IS COMPLETED.
- NOT APPLICABLE IN AREAS WITH HIGH SILTS AND CLAYS WITHOUT FILTER FABRIC.

NOTES:

- CONTRACTOR TO POTHOLE ALL UTILITY CROSSINGS.
- CONTRACTOR TO PLACE SANDBAGS AROUND ANY/ALL STORM DRAIN INLETS TO PREVENT CONTAMINATED WATER.
- SPOILS PILE WILL BE COVERED AND CONTAINED AND STREET WILL BE SWEEPED AND CLEANED AS NEEDED.
- CONTRACTOR TO REPAIR DAMAGED PUBLIC IMPROVEMENTS TO THE SATISFACTION OF THE CITY ENGINEER.
- CURB & GUTTER TO BE PROTECTED IN PLACE. SIDEWALK TO BE REPLACED TO THE SATISFACTION OF THE CITY ENGINEER.
- THE CONTRACTOR SHALL RESTORE THE ROADWAY BACK TO ITS ORIGINAL CONDITION SATISFACTORY TO THE CITY ENGINEER INCLUDING, BUT NOT LIMITED TO PAVING, STRIPING, BIKE LANES, PAVEMENT LEGENDS, SIGNS, AND TRAFFIC LOOP DETECTORS.
- SIDEWALK SHALL BE RESTORED/REPLACED PER CITY OF PASADENA STANDARD DRAWINGS G7, G9, G10, G11 & SDG100.
- PEDESTRIAN RAMP WILL NOT BE DISTURBED.

ROW GROUND CONSTRUCTION NOTES:

- GROUND CONSTRUCTION TO REMOVE/CLEAN ALL DEBRIS, NAILS, STAPLES, OR NON-USED VERTICALS OFF THE POLE.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH MUNICIPAL, COUNTY, STATE, FEDERAL, GO95 AND GO128 STANDARDS AND REGULATIONS.
- CALL USA 48 HOURS PRIOR TO EXCAVATING AT (800) 227-2600 OR 811.
- ALL LANDSCAPING TO BE RESTORED TO ORIGINAL CONDITION OR BETTER.
- ALL EQUIPMENT TO BE BONDED.
- METERING CABINET REQUIRES 36" CLEARANCE AT DOOR OPENING.
- CAULK CABINET BASE AT PAD.

NORMAL LOCATION OF UNDERGROUND UTILITIES NOTES:

- LOCATION AND DEPTH OF EXISTING AND PROPOSED UTILITIES MUST BE PROVIDED BY THE SUBDIVIDER AND SHOWN ON ANY PLANS SUBMITTED TO THE DEPT. OF PUBLIC WORKS FOR APPROVAL.
- CHANGES MAY BE PERMITTED BY THE DEPT. OF PUBLIC WORKS IN CASES OF CONFLICTING FACILITIES.
- CONFLICTS BETWEEN UTILITY COMPANIES FACILITIES, EXISTING AND PROPOSED, MUST BE MUTUALLY RESOLVED BY THE UTILITY COMPANIES.
- FOR COMMERCIAL SIDEWALKS, THE FIRE HYDRANT SHALL BE PLACED WITHIN THE SIDEWALK 1'-6" BEHIND FACE OF CURB.
- MAXIMUM 2" DIAMETER GAS MAINS MAY BE PLACED IN JOINT UTILITIES TRENCH SUBJECT TO APPROVAL OF CITY ENGINEER (IN TRACTS).

CALIFORNIA STATE CODE COMPLIANCE:

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUCTED TO PERMIT WORK NOT CONFORMING TO THESE CODES:

- CALIFORNIA ADMINISTRATIVE CODE (INCLUDING TITLES 24 & 25) 2010
- 2010 CALIFORNIA BUILDING CODES WHICH ADOPTS THE 2010 UBC, 2010 UMC, 2010 UPC AND THE 2010 NEC.
- BUILDING OFFICIALS & CODE ADMINISTRATORS (BOCA)
- 2010 CALIFORNIA MECHANICAL CODE
- ANSI/ISA-222-F LIFE SAFETY CODE NFPA-101
- 2010 CALIFORNIA PLUMBING CODE
- 2010 CALIFORNIA ELECTRICAL CODE
- 2010 LOCAL BUILDING CODE
- CITY/COUNTY ORDINANCES

ACCESSIBILITY REQUIREMENTS:

FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. HANDICAPPED ACCESS REQUIREMENTS DO NOT APPLY IN ACCORDANCE WITH THE 2010 CALIFORNIA BUILDING CODE.

FCC NOTE:

THIS WIRELESS COMMUNICATION FACILITY COMPLIES WITH FEDERAL STANDARDS FOR RADIO FREQUENCY IN ACCORDANCE WITH THE TELECOMMUNICATION ACT OF 1996 AND SUBSEQUENT AMENDMENTS AND ANY OTHER REQUIREMENTS IMPOSED BY STATE OR FEDERAL REGULATORY AGENCIES.

SCL HUNTINGTON LIBRARY B1

VZW PASADENA A&E
CROWN CASTLE PROJECT NO.
JOB# 312858
SYS BU# 927627

CLIENT:

CROWN CASTLE
NG WEST LLC
300 SPECTRUM CENTER DR., STE. 1200
IRVINE, CA 92618
www.crowncastle.com

PREPARED BY:

Coastal Communications
Telecommunications Engineering
5841 EDISON PLACE, SUITE 110
CARLSBAD, CA 92008
PHONE: (760) 929-0910
FAX: (760) 929-0936
www.coastalcomm.com

PROPRIETARY INFORMATION

THE INFORMATION CONTAINED IN THIS SET OF DRAWINGS IS PROPRIETARY AND CONFIDENTIAL TO VERIZON. ANY USE OR DISCLOSURE OTHER THAN AS IT RELATES TO VERIZON IS STRICTLY PROHIBITED.

DIGALERT



1-800-227-2600
CALL AT
LEAST TWO
DAYS BEFORE
YOU DIG

UNDERGROUND SERVICE ALERT
TICKET #

1-A DRAWINGS	10/16/15
REVISION / ISSUE	DATE

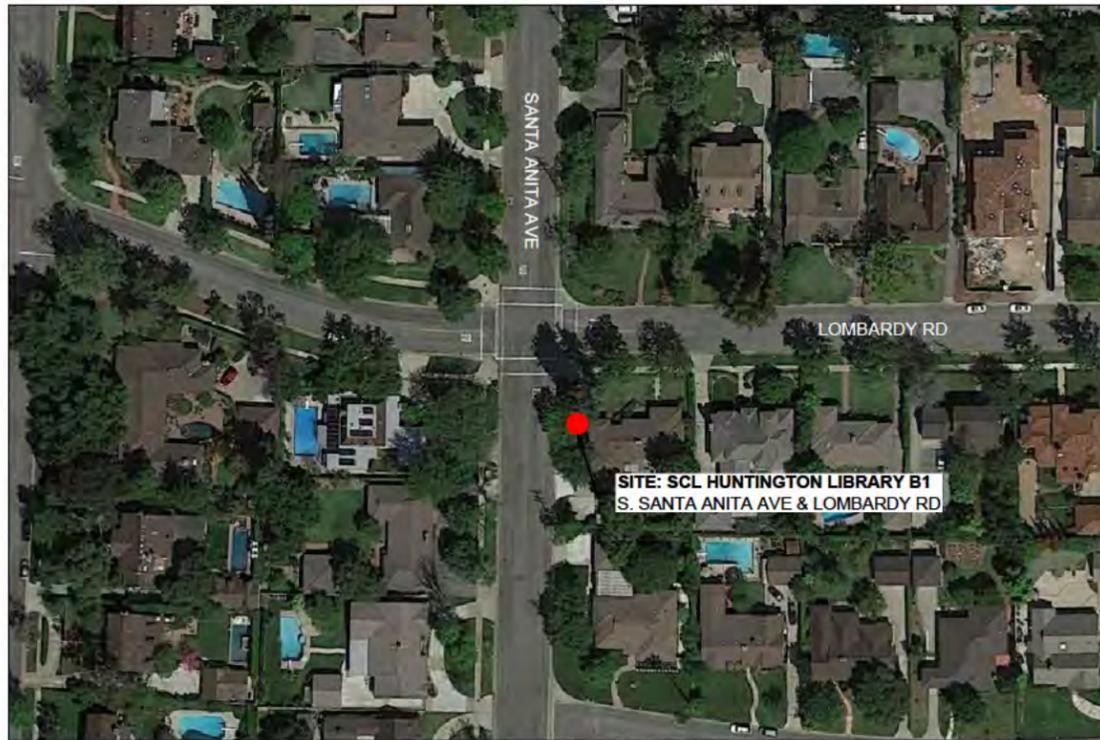
SITE NAME & ADDRESS:

S. SANTA ANITA AVE
& LOMBARDY RD
SAN MARINO, CA
34° 08' 00.63" N / 118° 05' 55.42" W

DETAILS & NOTES

DRAWN BY: AC	DRAFT DATE: 10/14/15	APPROVED BY: GA
SHEET NO.		

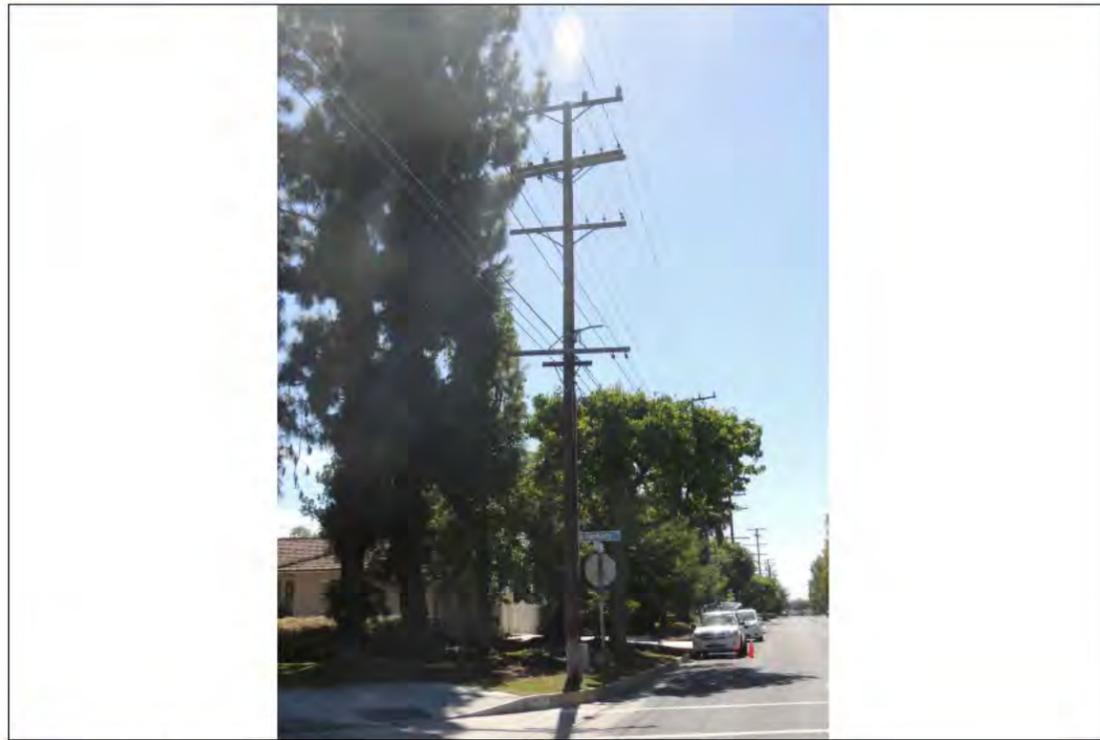
D-1



A KEY MAP



B 12 O'CLOCK VIEW



C 3 O'CLOCK VIEW



D 9 O'CLOCK VIEW

SCL HUNTINGTON LIBRARY B1

VZW PASADENA A&E
CROWN CASTLE PROJECT NO.
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DIALERT

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TICKET # _____

1-A DRAWINGS	10/18/15
REVISION / ISSUE	DATE

SITE NAME & ADDRESS:

S. SANTA ANITA AVE
& LOMBARDY RD
SAN MARINO, CA
34° 08' 00.63" N / 118° 05' 55.42" W

SITE PHOTOS

DRAWN BY: AC	DRAFT DATE: 10/14/15	APPROVED BY: GA
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SHEET NO.
S-1



Existing Site



Proposed Site SCL Huntington Library B1

**SCL HUNTINGTON LIBRARY
B1**

VZW PASADENA A&E
CROWN CASTLE PROJECT NO.
JOB# 312858
SYS BU# 927627

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**CROWN
CASTLE**
NG WEST LLC
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REVISION / ISSUE	DATE

SITE NAME & ADDRESS:
S. SANTA ANITA AVE
& LOMBARDY RD
SAN MARINO, CA
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PHOTO SIM

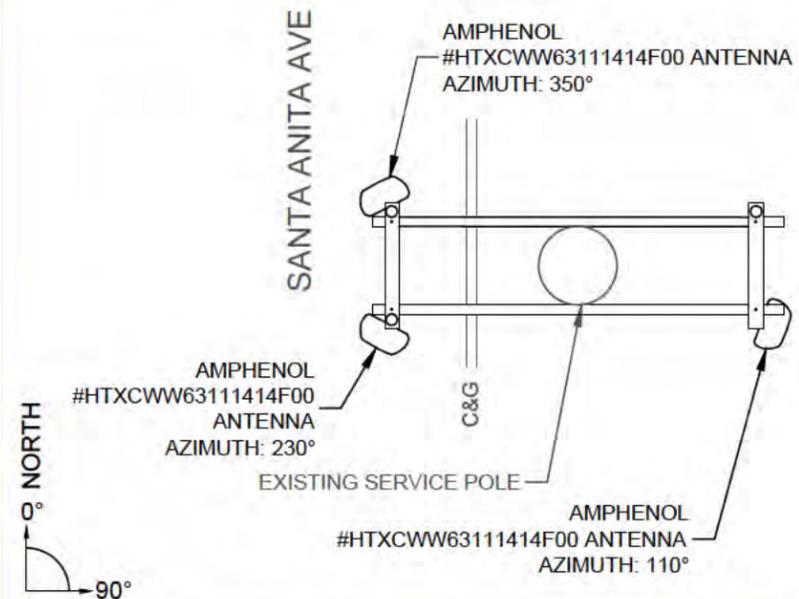
DRAWN BY: AC	DRAFT DATE: 10/14/15	APPROVED BY: GA
SHEET NO. S-2		

POLE #1798913E
 TOP OF EXISTING POLE: 47'
 TOP OF ANTENNA(S): 29'
 RAD CENTER: 28'
 AZIMUTH(S): 110°, 230°, & 350°
 PROFILE VIEW: 3 O' CLOCK

A NOTES

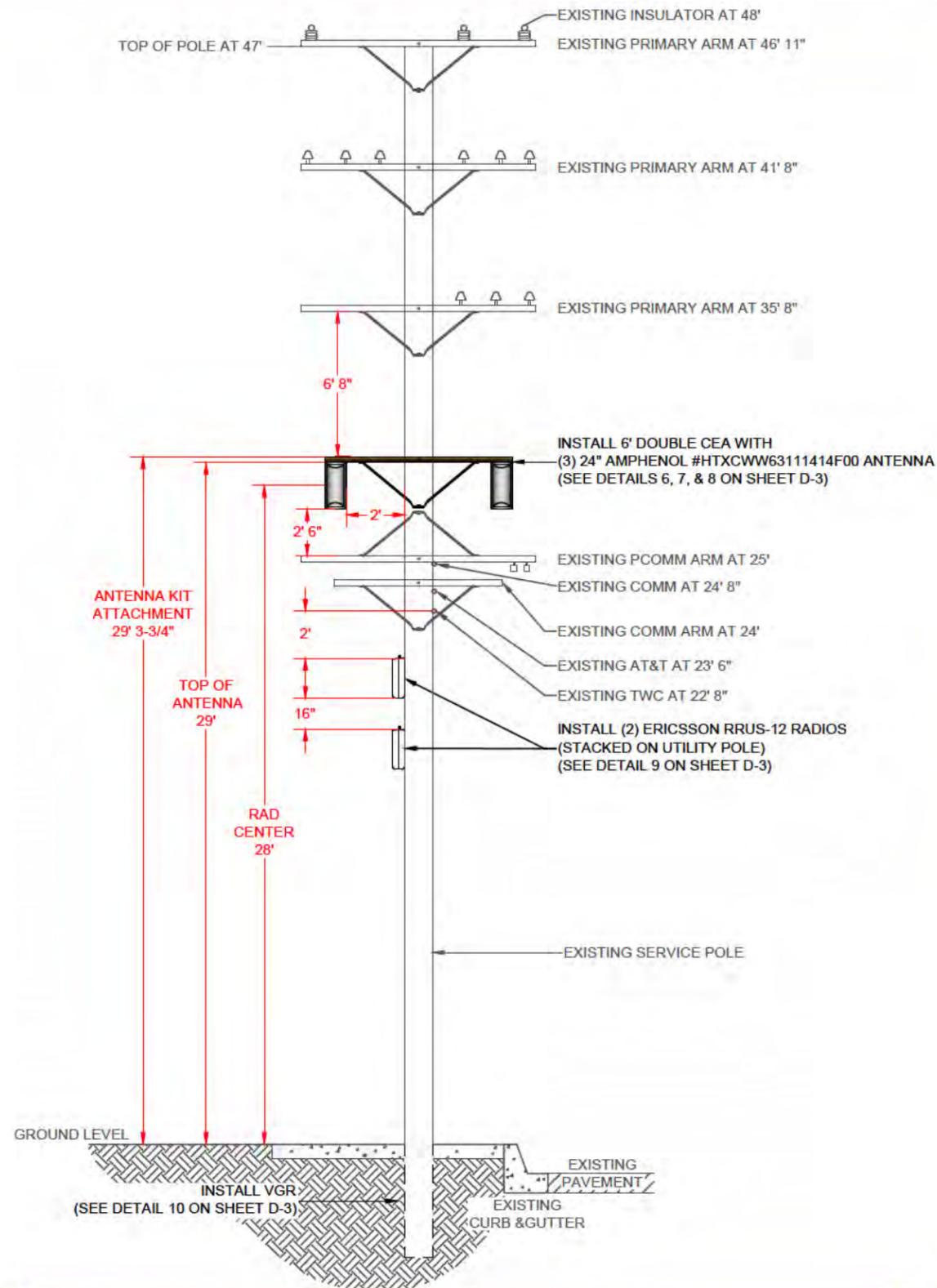
- INSTALL 6" DOUBLE CEA WITH (3) 24" AMPHENOL #HTXCWW63111414F00 ANTENNA.
- INSTALL (2) ERICSSON RRUS-12 RADIOS (STACKED ON UTILITY POLE).
- INSTALL VGR.
- INSTALL (1) CROWN CASTLE 2' X 3' VAULTS WITH CONDUITS.
- INSTALL (1) CROWN CASTLE 17" X 30" WTR VAULT WITH CONDUITS.
- ANTENNA(S) & EQUIPMENT TO BE PAINTED TO MATCH POLE.

B NEW CONSTRUCTION NOTES



C TOP VIEW

N.T.S.



D PROFILE

N.T.S.

SCL HUNTINGTON LIBRARY B1
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 SAN MARINO, CA
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PROFILE

DRAWN BY: AC DRAFT DATE: 10/14/15 APPROVED BY: GA

SHEET NO. **S-3**

LEGEND

SYMBOL	DESCRIPTION
PROPOSED	
	17' X 30' VAULT
	2' X 3' VAULT
	NEW STREET LIGHT
	NEW TRAFFIC SIGNAL
	POC SIDEWALK
	TRENCH AND FIBER CONDUIT (PVT)
EXISTING	
	EXISTING STREET LIGHT
	EXISTING TRAFFIC SIGNAL
	EXISTING MANHOLE
	EXISTING VAULT / HANDHOLE
	EXISTING FIRE HYDRANT
	STATION POINTS (100' INCREMENTS)
	EXISTING CURB RAMP
	EXISTING CURB & GUTTER
	EXISTING RIGHT OF WAY
	EXISTING CENTERLINE
	EXISTING WATERLINE
	EXISTING WATER LATERAL
	EXISTING SEWER LINE
	EXISTING SEWER LATERAL
	EXISTING GASLINE
	EXISTING GAS LATERAL
	EXISTING STORM DRAIN LINE

ABBREVIATIONS

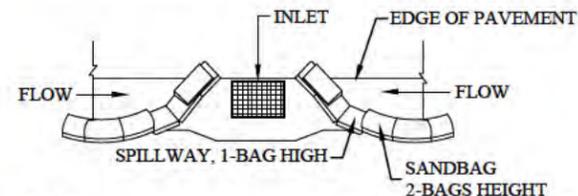
A/C	ASPHALT CURB
B.O.C.	BACK OF CURB
B/EOP	BACK OF EDGE OF PAVEMENT
C&G	CURB & GUTTER
CL	CENTERLINE
EX	EXISTING
EOP	EDGE OF PAVEMENT
F.O.C.	FACE OF CURB
F/EOP	FACE OF EDGE OF PAVEMENT
PL	PROPERTY LINE
R/W	RIGHT OF WAY
S/B	SUBDIVISION BOUNDARY

EROSION AND SEDIMENT CONTROL NOTES:

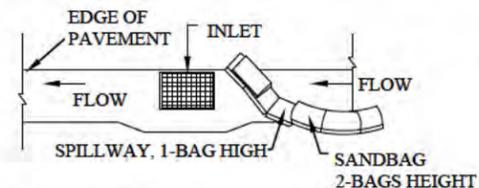
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- FOR STORM DRAIN INLETS, PROVIDE A GRAVEL BAG SILT BASIN IMMEDIATELY UPSTREAM OF INLET AS INDICATED ON DETAILS.
- THE CONTRACTOR OR QUALIFIED PERSON SHALL BE RESPONSIBLE FOR CLEANUP OF SILT AND MUD ON ADJACENT STREET(S) AND STORM DRAIN SYSTEM DUE TO CONSTRUCTION ACTIVITY.
- THE CONTRACTOR SHALL REMOVE SILT AND DEBRIS AFTER EACH MAJOR RAINFALL.
- EQUIPMENT AND WORKERS FOR EMERGENCY WORK SHALL BE MADE AVAILABLE AT ALL TIMES DURING THE RAINY SEASON.
- THE CONTRACTOR SHALL RESTORE ALL EROSION/SEDIMENT CONTROL DEVICES TO WORKING ORDER TO THE SATISFACTION OF THE CITY ENGINEER OR RESIDENT ENGINEER AFTER EACH RUN-OFF PRODUCING RAINFALL.
- THE CONTRACTOR SHALL INSTALL ADDITIONAL EROSION/SEDIMENT CONTROL MEASURES AS MAY BE REQUIRED BY THE RESIDENT ENGINEER DUE TO UNFORESEEN CIRCUMSTANCES, WHICH MAY ARISE.
- ALL EROSION/SEDIMENT CONTROL MEASURES PROVIDED PER THE APPROVED IMPROVEMENT PLAN SHALL BE INCORPORATED HEREBY. ALL EROSION/SEDIMENT CONTROL FOR INTERIM CONDITIONS SHALL BE DONE TO THE SATISFACTION OF THE RESIDENT ENGINEER.
- ALL REMOVABLE PROTECTIVE DEVICES SHOWN SHALL BE IN PLACE AT THE END OF EACH WORKING DAY WHEN RAIN IS IMMINENT.
- THE CONTRACTOR SHALL ARRANGE FOR WEEKLY MEETINGS DURING OCTOBER 1ST TO APRIL 30TH FOR PROJECT TEAM (GENERAL CONTRACTOR, QUALIFIED PERSON, EROSION CONTROL SUBCONTRACTOR IF ANY, ENGINEER OF WORK, OWNER/DEVELOPER AND THE RESIDENT ENGINEER) TO EVALUATE THE ADEQUACY OF THE EROSION/SEDIMENT CONTROL MEASURES AND OTHER RELATED CONSTRUCTION ACTIVITIES.

STORMDRAIN INLET PROTECTION



TYPICAL PROTECTION FOR INLET WITH OPPOSING FLOW DIRECTIONS



TYPICAL PROTECTION FOR INLET WITH SINGLE FLOW DIRECTION

NOTES:

- INTENDED FOR SHORT - TERM USE.
- USE TO INHIBIT NON - STORM WATER FLOW.
- ALLOW FOR PROPER MAINTENANCE AND CLEANUP.
- BAGS MUST BE REMOVED AFTER ADJACENT OPERATION IS COMPLETED.
- NOT APPLICABLE IN AREAS WITH HIGH SILTS AND CLAYS WITHOUT FILTER FABRIC.

NOTES:

- CONTRACTOR TO POTHOLE ALL UTILITY CROSSINGS.
- CONTRACTOR TO PLACE SANDBAGS AROUND ANY/ALL STORM DRAIN INLETS TO PREVENT CONTAMINATED WATER.
- SPOILS PILE WILL BE COVERED AND CONTAINED AND STREET WILL BE SWEEPED AND CLEANED AS NEEDED.
- CONTRACTOR TO REPAIR DAMAGED PUBLIC IMPROVEMENTS TO THE SATISFACTION OF THE CITY ENGINEER.
- CURB & GUTTER TO BE PROTECTED IN PLACE. SIDEWALK TO BE REPLACED TO THE SATISFACTION OF THE CITY ENGINEER.
- THE CONTRACTOR SHALL RESTORE THE ROADWAY BACK TO ITS ORIGINAL CONDITION SATISFACTORY TO THE CITY ENGINEER INCLUDING, BUT NOT LIMITED TO PAVING, STRIPING, BIKE LANES, PAVEMENT LEGENDS, SIGNS, AND TRAFFIC LOOP DETECTORS.
- SIDEWALK SHALL BE RESTORED/REPLACED PER CITY OF PASADENA STANDARD DRAWINGS G7, G9, G10, G11 & SDG100.
- PEDESTRIAN RAMP WILL NOT BE DISTURBED.

ROW GROUND CONSTRUCTION NOTES:

- GROUND CONSTRUCTION TO REMOVE/CLEAN ALL DEBRIS, NAILS, STAPLES, OR NON-USED VERTICALS OFF THE POLE.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH MUNICIPAL, COUNTY, STATE, FEDERAL, GO95 AND GO128 STANDARDS AND REGULATIONS.
- CALL USA 48 HOURS PRIOR TO EXCAVATING AT (800) 227-2600 OR 811.
- ALL LANDSCAPING TO BE RESTORED TO ORIGINAL CONDITION OR BETTER.
- ALL EQUIPMENT TO BE BONDED.
- METERING CABINET REQUIRES 36" CLEARANCE AT DOOR OPENING.
- CAULK CABINET BASE AT PAD.

NORMAL LOCATION OF UNDERGROUND UTILITIES NOTES:

- LOCATION AND DEPTH OF EXISTING AND PROPOSED UTILITIES MUST BE PROVIDED BY THE SUBDIVIDER AND SHOWN ON ANY PLANS SUBMITTED TO THE DEPT. OF PUBLIC WORKS FOR APPROVAL.
- CHANGES MAY BE PERMITTED BY THE DEPT. OF PUBLIC WORKS IN CASES OF CONFLICTING FACILITIES.
- CONFLICTS BETWEEN UTILITY COMPANIES FACILITIES, EXISTING AND PROPOSED, MUST BE MUTUALLY RESOLVED BY THE UTILITY COMPANIES.
- FOR COMMERCIAL SIDEWALKS, THE FIRE HYDRANT SHALL BE PLACED WITHIN THE SIDEWALK 1'-6" BEHIND FACE OF CURB.
- MAXIMUM 2" DIAMETER GAS MAINS MAY BE PLACED IN JOINT UTILITIES TRENCH SUBJECT TO APPROVAL OF CITY ENGINEER (IN TRACTS).

CALIFORNIA STATE CODE COMPLIANCE:

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUCTED TO PERMIT WORK NOT CONFORMING TO THESE CODES:

- CALIFORNIA ADMINISTRATIVE CODE (INCLUDING TITLES 24 & 25) 2010
- 2010 CALIFORNIA BUILDING CODES WHICH ADOPTS THE 2010 UBC, 2010 UMC, 2010 UPC AND THE 2010 NEC.
- BUILDING OFFICIALS & CODE ADMINISTRATORS (BOCA)
- 2010 CALIFORNIA MECHANICAL CODE
- ANSI/EIA-222-F LIFE SAFETY CODE NFPA-101
- 2010 CALIFORNIA PLUMBING CODE
- 2010 CALIFORNIA ELECTRICAL CODE
- 2010 LOCAL BUILDING CODE
- CITY/COUNTY ORDINANCES

ACCESSIBILITY REQUIREMENTS:

FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. HANDICAPPED ACCESS REQUIREMENTS DO NOT APPLY IN ACCORDANCE WITH THE 2010 CALIFORNIA BUILDING CODE.

FCC NOTE:

THIS WIRELESS COMMUNICATION FACILITY COMPLIES WITH FEDERAL STANDARDS FOR RADIO FREQUENCY IN ACCORDANCE WITH THE TELECOMMUNICATION ACT OF 1996 AND SUBSEQUENT AMENDMENTS AND ANY OTHER REQUIREMENTS IMPOSED BY STATE OR FEDERAL REGULATORY AGENCIES.

SCL HUNTINGTON LIBRARY B2

VZW PASADENA A&E
CROWN CASTLE PROJECT NO.
JOB# 312858
SYS BU# 927627

CLIENT:

CROWN CASTLE
NG WEST LLC
300 SPECTRUM CENTER DR, STE. 1200
IRVINE, CA 92618
www.crowncastle.com

PREPARED BY:

Coastal Communications
Telecommunications Engineering
5841 EDISON PLACE, SUITE 110
CARLSBAD, CA 92008
PHONE: (760) 929-0910
FAX: (760) 929-0936
www.coastalcomm.com

PROPRIETARY INFORMATION

THE INFORMATION CONTAINED IN THIS SET OF DRAWINGS IS PROPRIETARY AND CONFIDENTIAL TO VERIZON. ANY USE OR DISCLOSURE OTHER THAN AS IT RELATES TO VERIZON IS STRICTLY PROHIBITED.

DIGALERT

1-800-227-2600
CALL AT
LEAST TWO
DAYS BEFORE
YOU DIG
UNDERGROUND SERVICE ALERT
TICKET #

1-A DRAWINGS	10/26/15
REVISION / ISSUE	DATE

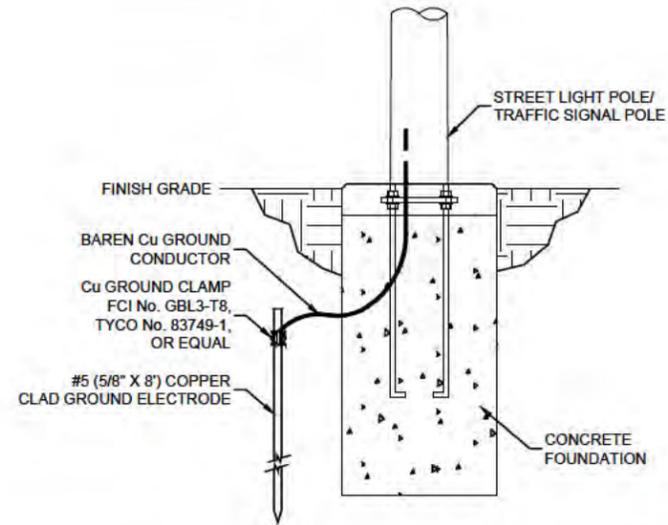
SITE NAME & ADDRESS:

ROSALIND RD,
50' N/O SHENANDOAH RD
SAN MARINO, CA
34° 07' 35.59" N / 118° 07' 28.27" W

DETAILS & NOTES

DRAWN BY: AC	DRAFT DATE: 10/15/15	APPROVED BY: GA
SHEET NO. D-1		

**GROUND ROD INSTALLATION FOR STREET LIGHT POLE/
TRAFFIC SIGNAL POLE**
TYPICAL SECTION: N.T.S.



9 SCALE
N.T.S.

**SCL HUNTINGTON LIBRARY
B2**
VZW PASADENA A&E
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SYS BU# 927627

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NG WEST LLC**
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TICKET #

1-A DRAWINGS	10/28/15
REVISION / ISSUE	DATE

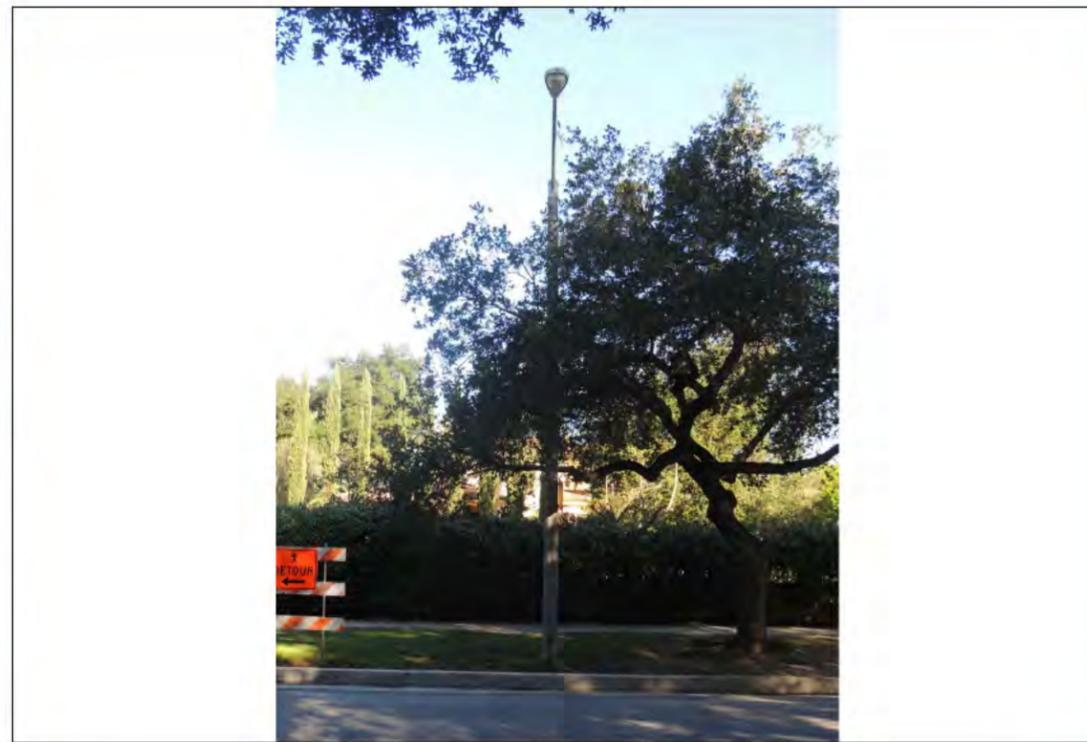
SITE NAME & ADDRESS:
ROSALIND RD,
50' N/O SHENANDOAH RD
SAN MARINO, CA
34° 07' 35.59" N / 118° 07' 28.27" W

DETAILS & NOTES

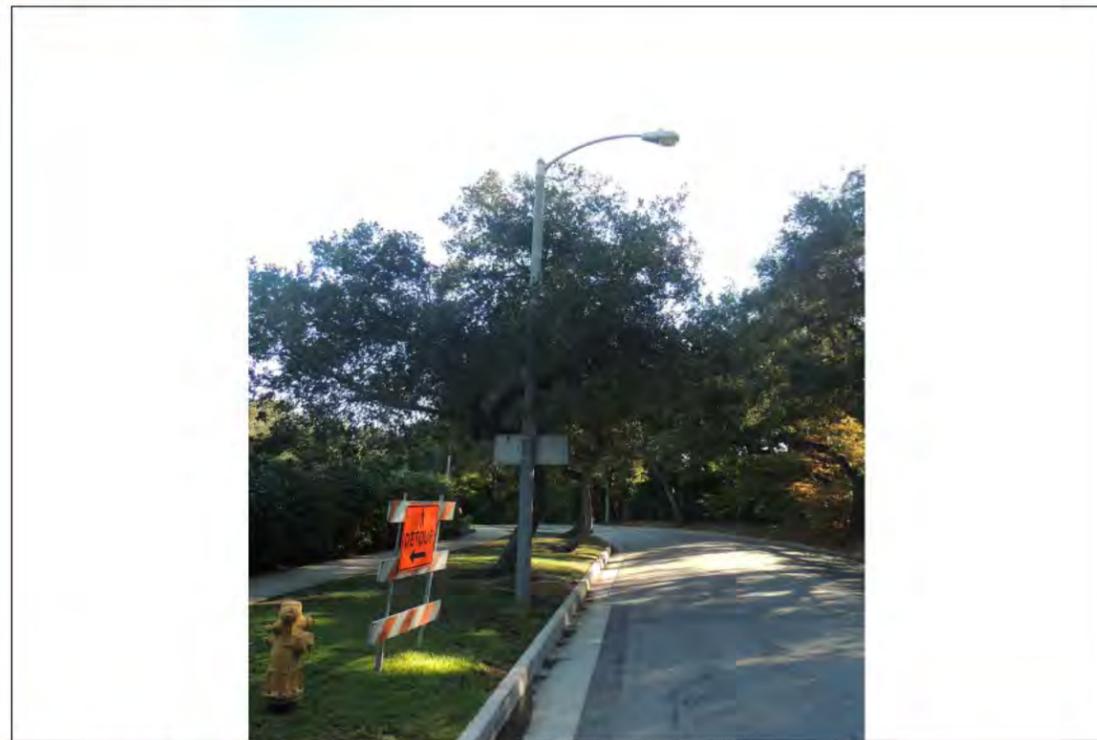
DRAWN BY: AC	DRAFT DATE: 10/15/15	APPROVED BY: GA
SHEET NO. D-4		



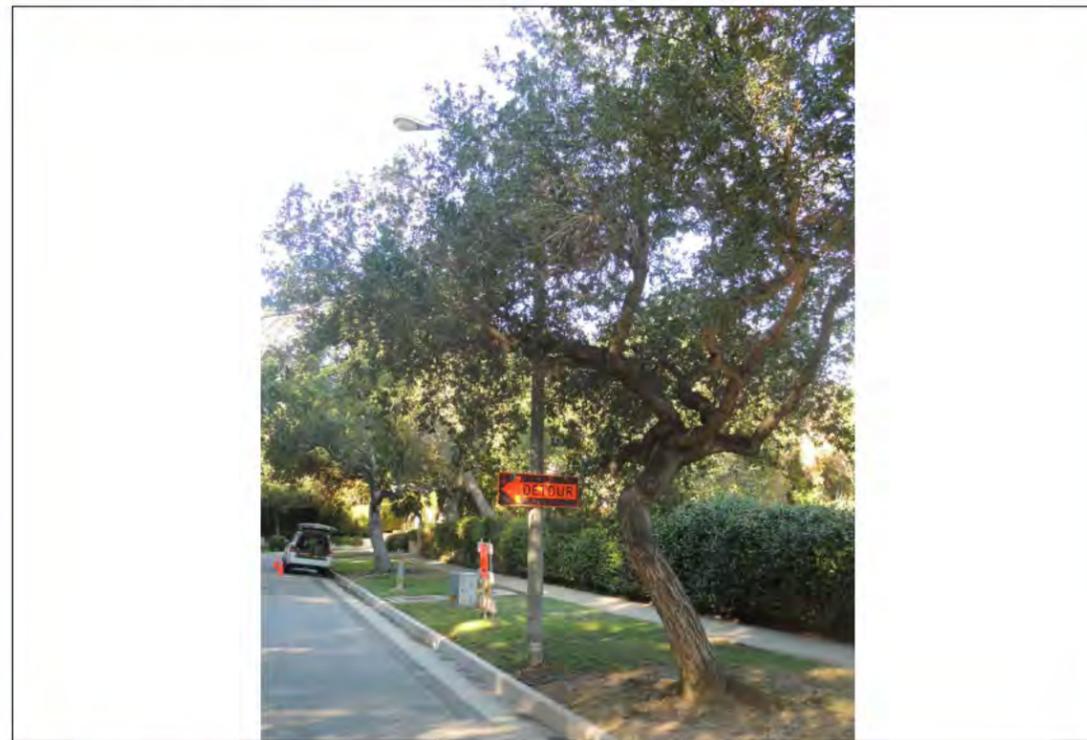
A KEY MAP



B 12 O'CLOCK VIEW



C 3 O'CLOCK VIEW



D 9 O'CLOCK VIEW

SCL HUNTINGTON LIBRARY B2
 VZW PASADENA A&E
 CROWN CASTLE PROJECT NO.
 JOB# 312858
 SYS BU# 927627

CLIENT:
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 NG WEST LLC
 300 SPECTRUM CENTER DR, STE. 1200
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 www.crowncastle.com

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 5841 EDISON PLACE, SUITE 110
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 TICKET # _____

1-A DRAWINGS	10/28/15
REVISION / ISSUE	DATE

SITE NAME & ADDRESS:
 ROSALIND RD,
 50' N/O SHENANDOAH RD
 SAN MARINO, CA
 34° 07' 35.59" N / 118° 07' 28.27" W

SITE PHOTOS

DRAWN BY: AC	DRAFT DATE: 10/15/15	APPROVED BY: GA
-----------------	-------------------------	--------------------

SHEET NO.
S-1



Existing Site



Proposed Site SCL Huntington Library B2

**SCL HUNTINGTON LIBRARY
B2**

VZW PASADENA A&E
CROWN CASTLE PROJECT NO.
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SYS BU# 927627

CLIENT:

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CASTLE**
NG WEST LLC
300 SPECTRUM CENTER DR, STE. 1200
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UNDERGROUND SERVICE ALERT
TICKET # _____

1-A DRAWINGS	10/28/15
REVISION / ISSUE	DATE

SITE NAME & ADDRESS:
ROSALIND RD,
50' N/O SHENANDOAH RD
SAN MARINO, CA
34° 07' 35.59" N / 118° 07' 28.27" W

PHOTO SIM

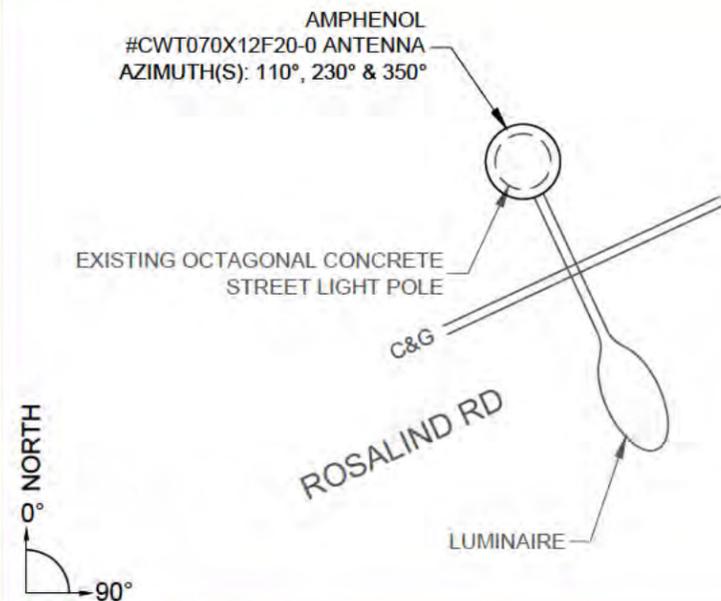
DRAWN BY: AC	DRAFT DATE: 10/15/15	APPROVED BY: GA
SHEET NO. S-2		

TOP OF EXISTING POLE: 24'
 TOP OF ANTENNA(S): 29'
 RAD CENTER: 27'
 AZIMUTH(S): 110°, 230°, & 350°
 PROFILE VIEW: 9 O' CLOCK

A NOTES

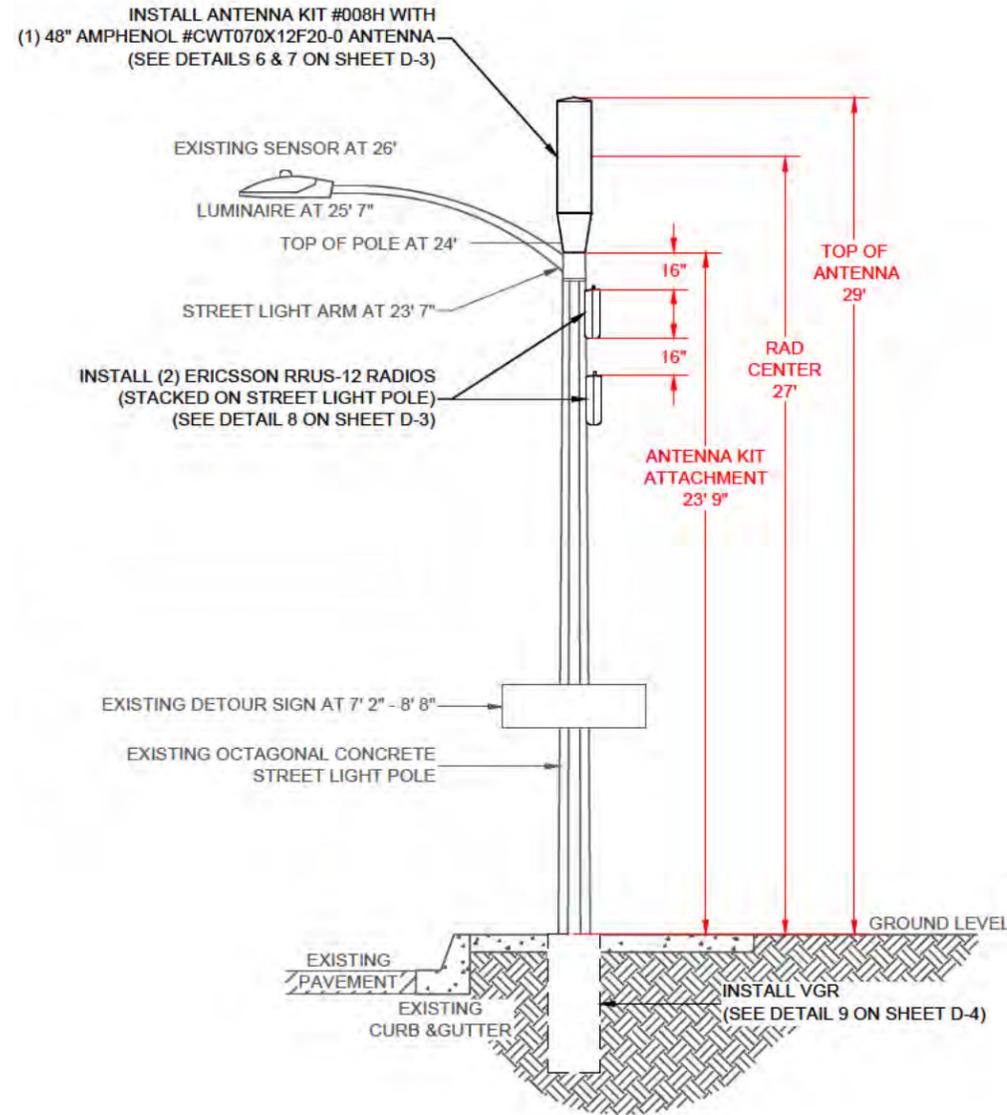
- INSTALL ANTENNA KIT #008H WITH (1) 48" AMPHENOL #CWT070X12F20-0 ANTENNA.
- INSTALL (2) ERICSSON RRUS-12 RADIOS (STACKED ON STREET LIGHT POLE).
- INSTALL VGR.
- INSTALL (1) 2' X 3' CROWN CASTLE VAULTS WITH CONDUITS.
- INSTALL (1) CROWN CASTLE 17" X 30" WTR VAULT WITH CONDUITS.
- ANTENNA(S) & EQUIPMENT TO BE PAINTED TO MATCH POLE.

B NEW CONSTRUCTION NOTES



C TOP VIEW

N.T.S.



D PROFILE

N.T.S.

SCL HUNTINGTON LIBRARY B2

VZW PASADENA A&E
 CROWN CASTLE PROJECT NO.
 JOB# 312858
 SYS BU# 927627

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 NG WEST LLC
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 TICKET #

1-A DRAWINGS	10/28/15
REVISION / ISSUE	DATE

SITE NAME & ADDRESS:
 ROSALIND RD,
 50' N/O SHENANDOAH RD
 SAN MARINO, CA
 34° 07' 35.59" N / 118° 07' 28.27" W

PROFILE

DRAWN BY: AC	DRAFT DATE: 10/15/15	APPROVED BY: GA
-----------------	-------------------------	--------------------

SHEET NO.
S-3

Veronica Ruiz

From:
Sent: Wednesday, February 17, 2016 12:25 AM
To: Veronica Ruiz
Cc:
Subject: opposing wire telecommunication facility installed on my property-2575 Lombardy Rd.
Attachments: public notice.jpg

Dear Ms. Veronica,

I am a long-time San Marino resident who resides on 2575 Lombardy Road. Perhaps, it is due to the Chinese New Year, I received the attached Public Notice yesterday.

Being a telecommunication profession, I am strongly opposing any wireless telecommunication facilities (emitting electromagnetic waves) installed on my property. Those electromagnetic radiations are harmful to human health that may cause nerve and brain system damage.

<http://www.intechopen.com/books/electromagnetic-waves/electromagnetic-waves-and-human-health>

I am asking our city council officials to stand behind us to reject this facility installation. Thanks for your help.

Syu-Je and Tracy Wang

CITY OF SAN MARINO

PLANNING COMMISSION APPEAL

(Please type or
print in ink)

~~Appeal Fee: \$100~~
~~Non-Refundable~~

Pursuant to City Code, the City Council has the following options:

- a. ~~Affirm the action of the Planning Commission,~~
- b. ~~Overturn the Planning Commission action,~~
- c. ~~Refer the matter back to the Planning Commission, with or without instructions for further proceedings, or~~
- d. ~~Set the matter as a de novo hearing.~~

TO THE CITY COUNCIL OF THE CITY OF SAN MARINO:

Date of ~~Planning Commission~~ Meeting Feb / March 2016

Date of Appeal (within 15 days) _____

~~Resolution of Findings: No~~ _____

Appeal by CHARLES HSU

(Name)
Equipment

Regarding: Installing Wireless Telephone at Santa Anita & Lombardy
~~(Case No.)~~ (Address)

The undersigned hereby appeals from the decision ~~of the Planning Commission~~ referenced above, upon the following grounds: (State reasons why you think the City Council should render a different decision ~~that rendered by the Planning Commission~~. Attach additional pages if necessary). ~~The narrative statement and nine (9) sets of drawings (if applicable) are due at the time the appeal is filed.~~

For Health Reason, we are strongly against this project

Dated: 2/12/2016

Charles Hsu
Appellant Name

2590 Lombardy Road
Appellant Address

CITY OF SAN MARINO

PLANNING COMMISSION APPEAL

(Please type or
print in ink)

~~Appeal Fee: \$150~~
~~Not Refundable~~

Pursuant to City Code, the City Council has the following options:

- a. ~~Affirm the action of the Planning Commission,~~
- b. ~~Overturn the Planning Commission action,~~
- c. ~~Refer the matter back to the Planning Commission, with or without instructions for further proceedings, or~~
- d. ~~Set the matter as a de novo hearing.~~

TO THE CITY COUNCIL OF THE CITY OF SAN MARINO:

Date of ~~Planning Commission~~ Meeting Feb / March 2016

Date of Appeal (within 15 days) 2/13/16

~~Resolution of Finding No.~~

Appeal by Xiaoyan Tu
(Name)

Regarding: Installing wireless Telecommunications Facility Santa Anita & Lombardy
(Address)

The undersigned hereby appeals from the decision of the ~~Planning Commission~~ referenced above, upon the following grounds: (State reasons why you think the City Council should render a different decision ~~than that rendered by the Planning Commission~~. Attach additional pages if necessary.) ~~The opening statement and nine (9) sets of drawings (if applicable) are due at the time the appeal is filed.~~

Our family ~~is~~ appeal disagreement due to the radiation the project will be emitting. Long-term radiation will be detrimental to our healths.

Dated: 2/13/16

Thank you.
Xiaoyan Tu.
Appellant Name

2575 Lombardy Rd.
Appellant Address

CITY OF SAN MARINO

~~PLANNING COMMISSION~~ APPEAL

(Please type or print in ink)

~~Appeal Fee - \$200.00~~
~~Non Refundable~~

Pursuant to City Code, the City Council has the following options:

- a. ~~Uphold the action of the Planning Commission,~~
- b. ~~Overturn the Planning Commission action,~~
- c. ~~Refer the matter back to the Planning Commission, with or without instructions for further proceedings, or~~
- d. ~~Set the matter as a de novo hearing.~~

TO THE CITY COUNCIL OF THE CITY OF SAN MARINO:

Date of ~~Planning Commission~~ Meeting Feb/march 2016

Date of Appeal (within 15 days) _____

~~Resolution of Finding: No~~ _____

Appeal by Michael Du

(Name)
equipment

Regarding: installing wireless telephone at Santa Anita & Lombardy
~~(Case No.)~~ (Address)

The undersigned hereby appeals from the decision ~~of the Planning Commission~~ referenced above, upon the following grounds: (State reasons why you think the City Council should render a different decision ~~than that rendered by the Planning Commission~~. Attach additional pages if necessary.) ~~The narrative statement and nine (9) sets of drawings (if applicable) are due at the time the appeal is filed.~~

Dated: 2/15/16

Michael Du
Appellant Name

2670 Lombardy Rd.,
Appellant Address

FACSIMILE TRANSMITTAL SHEET

TO: Veronica Ruiz Lucy Garcia FROM: Wen Pan Li Pan
COMPANY: City of San Marino DATE: 2/13/2016
FAX NUMBER: 626-300-2709 TOTAL NO. OF PAGES INCLUDING COVER: 2
PHONE NUMBER: 626-300-0705 SENDER'S REFERENCE NUMBER:
RE: Appeal YOUR REFERENCE NUMBER: 626-807-6250

- URGENT
- FOR REVIEW
- PLEASE COMMENT
- PLEASE REPLY
- PLEASE RECYCLE

NOTES/COMMENTS

CITY OF SAN MARINO

~~PLANNING COMMISSION~~ APPEAL

RECEIVED

(Please type or
print in ink)

~~Appeal~~ 2016 FEB 20 1:34
~~Non Refundable~~
CITY OF SAN MARINO
CITY CLERK'S OFFICE

Pursuant to City Code, the City Council has the following options:

- a. ~~Affirm the action of the Planning Commission,~~
- b. ~~Overturn the Planning Commission action,~~
- c. ~~Refer the matter back to the Planning Commission, with or without instructions for further proceedings, or~~
- d. ~~Set the matter as a de novo hearing.~~

TO THE CITY COUNCIL OF THE CITY OF SAN MARINO:

Date of ~~Planning Commission~~ Meeting Feb / March 2016

Date of Appeal (within 15 days) _____

~~Resolution #~~ Findings ~~No~~ _____

Appeal by Tzu-Hui Wang
(Name)
Appellant

Regarding: Installing Wireless Telephone at Santa Anita & Lombardy
(Case No.) (Address)

The undersigned hereby appeals from the decision ~~of the Planning Commission~~ referenced above, upon the following grounds: (State reasons why you think the City Council should render a different decision ~~that was rendered by the Planning Commission~~. Attach additional pages if necessary.) ~~The supporting statement and nine (9) sets of drawings (if applicable) are due at the time the appeal is filed.~~

Dated: 2-17-16

Tzu-Hui Wang
Appellant Name

2550 Lombardy Rd, San Marino
Appellant Address



PUBLIC NOTICE

Notice is hereby given that **TJT Communications, Inc., dba Coastal Communications** has submitted an application with the City of San Marino for a wireless telecommunications in the public right-of-way. **The affected locations are:**

**Santa Anita Avenue and Lombardy Road
Shenandoah Road and Rosalind Road.**

The applicant's contact information is provided as follows:

Jared Threw
Project Coordinator
TJT Communications, Inc.,
dba Coastal Communications
5841 Edison Place, Ste. 110
Carlsbad, CA 92008
Cell (760) 458-2606
www.coastalcomminc.com



San Marino Resolution No. R-10-26 requires the City to provide notice of any application to install a wireless telecommunications facility in the public right-of-way to the owners of any properties immediately adjacent to and on the same side of the street as the proposed facility at least ten (10) days before a determination is made regarding the application.

Pursuant to Section 16.02.15 of the Municipal Code, the Director of Public Works may approve or conditionally approve all applications for wireless telecommunication facilities that conform to the development standards.

Any interested party may appeal the Director's decision to the City Council fifteen (15) days from the distribution date of this notice. Appeals can be submitted to the City Council via mail, e-mail, or fax to:

City of San Marino
ATTN: Veronica Ruiz, City Clerk
2200 Huntington Drive
San Marino, CA 91108
E-mail: vruiiz@cityofsanmarino.org
Fax #: 626-300-0709
Phone: 626-300-0705

Lucy Garcia
(626) 300-0708

Lucy García

From: Veronica Ruiz
Sent: Wednesday, February 10, 2016 9:52 AM
To: Charles Hsu
Cc: Lucy García
Subject: RE: Wireless telecommunication facility at the corner of Santa Anita and Lombardy
Attachments: 1395_001.pdf

Importance: High

Good morning Mr. Hsu,

Yes, if you would like to submit a formal appeal I suggest you complete the attached appeal form. I have crossed out the information that is not applicable. The City Council is looking at holding the hearing during their meeting on Friday, February 26, 2016.

Sincerely,

Veronica :)

From: Charles Hsu
Sent: Wednesday, February 10, 2016 8:31 AM
To: Veronica Ruiz
Subject: Re: Wireless telecommunication facility at the corner of Santa Anita and Lombardy

May I ask you one more question, regarding the proposed project, installing wireless telecommunication facility at the corner of Lombardy and Santa Anita. As a resident, in addition to write to city to express our concern, any other forms do we have to file? Someone suggests us to fill out the **appeal** form. Is that right?

Charles Hsu
2590 Lombardy Road

On Wed, Feb 3, 2016 at 7:21 AM, Veronica Ruiz <VRuiz@cityofsanmarino.org> wrote:

Thank you. I will forward your comments to the Assistant City Manager/Public Works Director, Lucy García.

Sincerely,

VERONICA A. RUIZ, CMC

City Clerk

City of San Marino | 2200 Huntington Drive | San Marino, CA 91108

Phone: 626-300-0705 | Fax: 626-300-0709

From: Charles Hsu

Sent: Tuesday, February 02, 2016 4:14 PM

To: Veronica Ruiz

Subject: Wireless telecommunication facility at the corner of Santa Anita and Lombardy

To Whom it may concern,

In response to your letter of the proposed project at the location as above, as an resident affected by immediately adjacent to it. I and my family are strongly against it.

Charles Hsu

2590 Lombardy Road

San Marino, CA 91108

Veronica Ruiz

From: Billy Wu -
Sent: Wednesday, February 03, 2016 9:15 AM
To: Veronica Ruiz
Subject: Appeal to TJT Communication's application

Dear Ms. Ruiz,

As a resident on Wetherby Road, San Marino, I am am appealing to Director's decision of possibly approving or conditionally approving installation of a wireless telecommunications at Santa Anita Ave and Lombardy Rd.

The cell towers on school sites incited so much health debate and outrage among parents few years ago, I find it egregious that the City would considering installing new ones on public land and putting the surrounding San Marino residents and children in risk! I urge the Director and City Council to reject TJT Communications' application.

Thank you,

Billy Wu

2635 Wetherby Road

San Marino, CA

Veronica Ruiz

From: Jack Liu ·
Sent: Tuesday, February 02, 2016 10:15 PM
To: Veronica Ruiz
Subject: TJT Communications, Inc. to build wireless telecommunication object in our neighborhood.

Date 02/02/2016

Dear Veronica:

The undersigned here by object for city of San Marino granting permission for TJT Communications, Inc. to build wireless telecommunication object in our neighborhood.

Please advise place and time for the public hearing of this matter. I'd like to come to help to prevent it from happening.

Sincerely,
Chien Kuo Liu
2550 Lombardy Road,
San Marino
[Tel:626-246-8778](tel:626-246-8778)

Veronica Ruiz

From: Amy Morris
Sent: Tuesday, February 02, 2016 10:52 PM
To: Veronica Ruiz; Amy Morris
Subject: Denial re: TJT Communications Wireless
Attachments: denial.jpg

Ms. Ruiz,

I am writing in regards to TJT Communications and the wireless telecommunication they are proposing on the corner of Santa Anita and Lombardy. I hereby request a DENIAL of this application.

Sincerely,
Amy Morris
2352 Cumberland Rd
San Marino, CA 91108

Veronica Ruiz

From: Lily Ho <
Sent: Monday, February 01, 2016 7:36 PM
To: Veronica Ruiz
Subject: appeal for TJT communication, Inc's application for wireless telecommunications in the public right-of-way

Dear Ms. Ruiz

I would like the City of San Marino to know that I am against the TJT communications, Inc.'s application for wireless telecommunications in the public right -of-way located in Santa Anita Avenue and Lobardy Road and Shenandoah Road and Rosalind Road.

Thank you.

Best Regards,

Lily Ho
Financial Consultant
JPL Financial and Insurance Services, Inc.
2920 Huntington Drive #218
San Marino, CA 91108
Direct: 626-202-0201 Fax: 626-234-2671
Website: www.lilyho.com
Email: lily@lilyho.com

Confidentiality Note: This message and any attachments may contain legally privileged and/or confidential information. Any unauthorized disclosure, use or dissemination of this e-mail message or its contents, either in whole or in part, is prohibited. If you are not the intended recipient of this e-mail message, kindly notify the sender and then destroy it.

Veronica Ruiz

From: Bing Yang -
Sent: Monday, February 01, 2016 5:05 PM
To: Veronica Ruiz
Subject: Wireless telecommunications device installation

Dear Veronica Ruiz,

As owner of 1120 Shenandoah Road, San Marino, we plan to submit plan to build a house on this land we purchased a year ago.

We received Public Notice from City of San Marino regarding an application submitted by TJT Communications, Inc., dba Coastal Communications for an installation of a wireless transmission device 2 feet tall installed on an electrical post right on our property.

We are strongly against such an installation for untested impact the transmission signals from such device on human health at such close range and height.

We will pursue legal recourse if neither the City of San Marino nor the applicant does not drop the application.

Your assistance is greatly appreciated.

Thanks,

Bing Yang (Lauren Yang)

Veronica Ruiz

2590 Wetherby Road

From: Jean -
Sent: Monday, February 01, 2016 4:41 PM
To: Veronica Ruiz
Cc: tom_cjlee@yahoo.com; Conrad Tseng
Subject: Wireless communications appeal

Hi Veronica,

This email serves as my formal appeal to DENY the application to install a wireless communication facility on Santa Anita Avenue and Lombardy Road.

Thank you,
Jean Tseng

Sent from my iPhone

**PUBLIC EMPLOYEE PERFORMANCE
EVALUATION—PURSUANT TO GOVERNMENT
CODE SECTION 54957:**

Title: City Manager

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: JOHN T. SCHAEFER, CITY MANAGER

BY: |VERONICA RUIZ, CITY CLERK|

DATE: |MARCH 9, 2016|

SUBJECT: 2016 CITY COUNCIL MEETING CALENDAR

Allan Yung, MD, Mayor
Richard Sun, DDS, Vice Mayor
Steven W. Huang, DDS, Council Member
Steve Talt, Council Member
Richard Ward, Council Member

DATE	DESCRIPTION	LOCATION *	TIME
January 13, 2016	Joint Meeting with DRC	City Hall EOC	5:00 P.M.
January 13, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
January 20, 2016	Meeting with the Community on the Budget Process	San Marino Center – Fireside Room	7:00 P.M.
January 29, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
February 10, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
February 26, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
March 9, 2016	Joint Meeting with Traffic Commission	City Hall EOC	5:00 P.M.
March 9, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
March 25, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
April 13, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
April 29, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
May 11, 2016	Joint Meeting with Library Board	City Hall EOC	5:00 P.M.
May 11, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
May 27, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
June 8, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
June 24, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
July 13, 2016	Joint Meeting with Planning Commission	City Hall EOC	5:00 P.M.
July 13, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
July 29, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
September 14, 2016	Joint Meeting with School Board	City Hall EOC	5:00 P.M.
September 14, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
September 30, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
October 12, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
October 28, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
November 9, 2016	Joint Meeting w/ Recreation Commission	City Hall EOC	5:00 P.M.
November 9, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
December 14, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.

* Unless otherwise notified, all City Council Meetings will take place in the City Hall Council Chamber, located at 2200 Huntington Drive, San Marino, CA 91108.

** If deemed necessary, the Council may schedule additional meetings.